

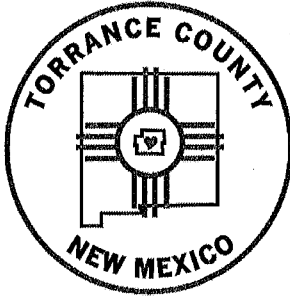


**TORRANCE COUNTY**  
**COMMISSION MEETING**

**April 14, 2021**

**9:00 A.M.**

**For Public View  
Do Not Remove**



## *Torrance County*

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**LeRoy M. Candelaria**, District 3

**Janice Y. Barela**, County Manager

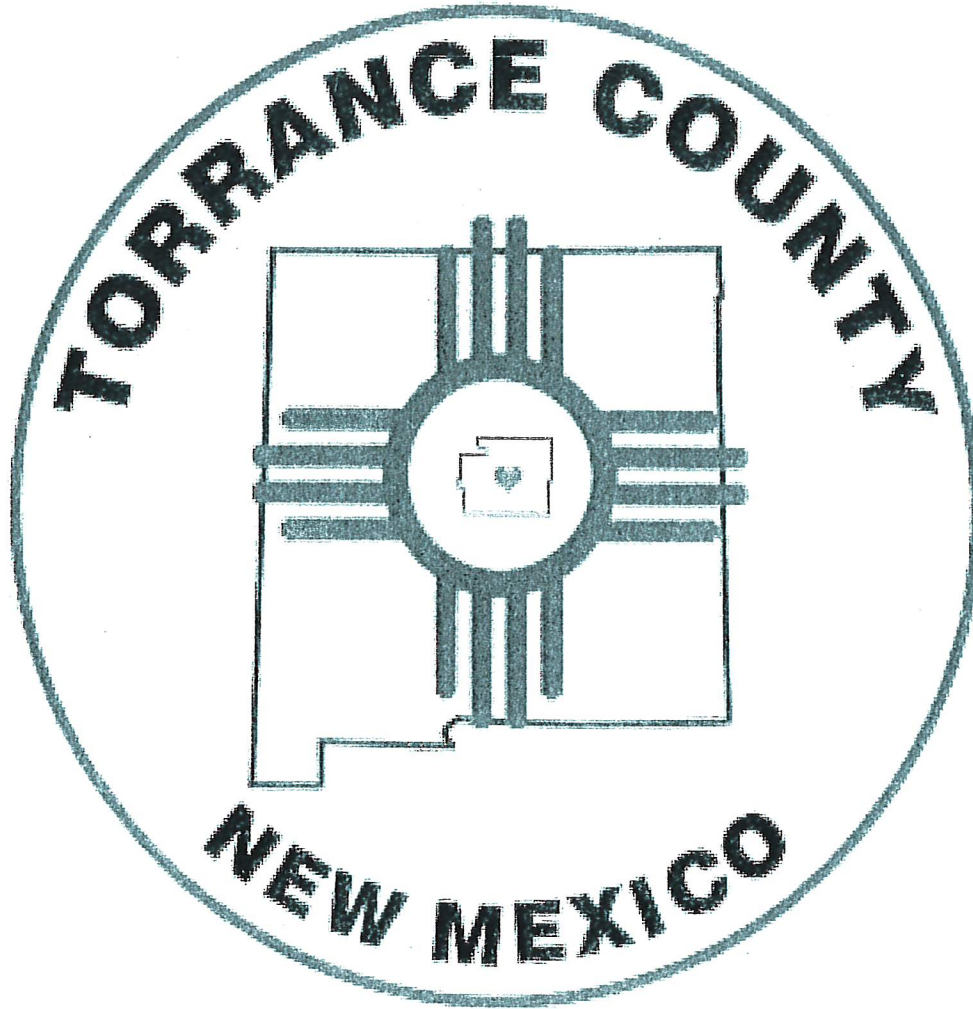
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### ADMINISTRATIVE MEETING AGENDA

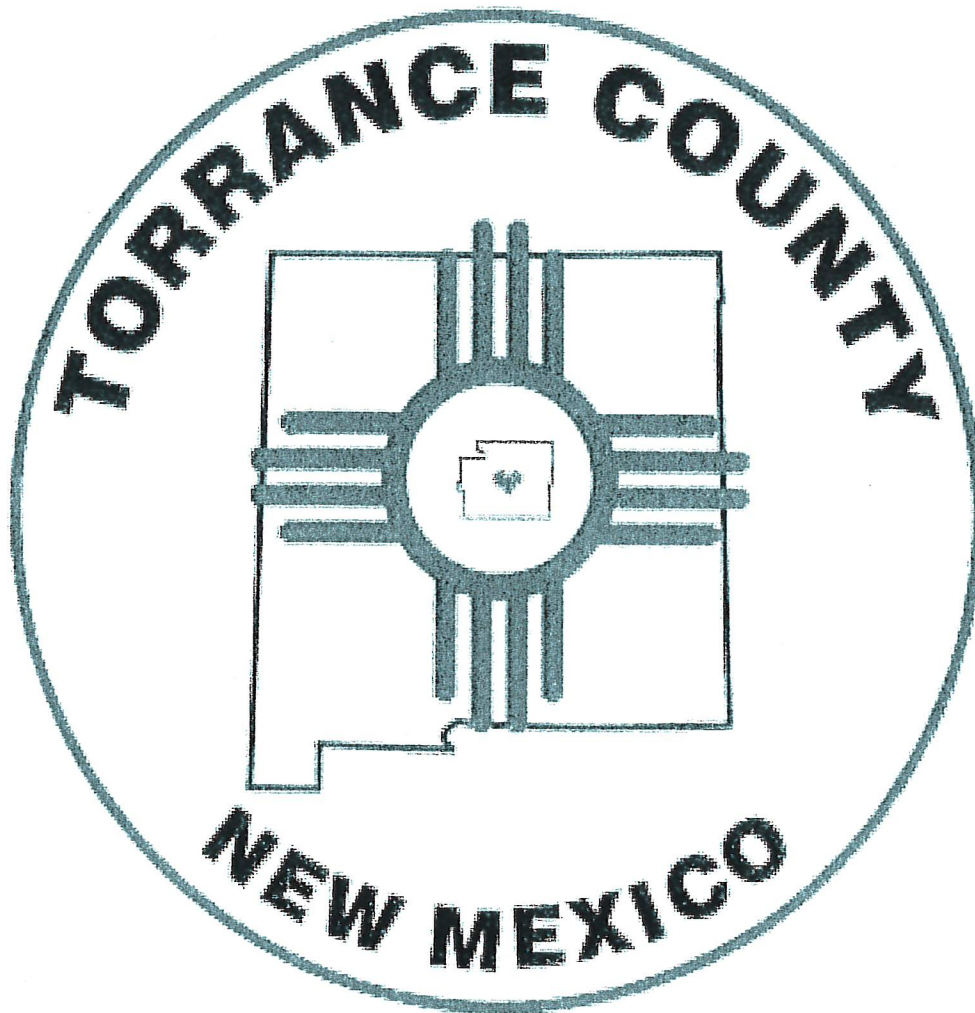
**WEDNESDAY, April 14, 2021 @ 9:00 AM**

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Changes to the Agenda**
4. **PROCLAMATIONS**
5. **CERTIFICATES AND AWARDS**
6. **BOARD AND COMMITTEE APPOINTMENTS**
7. **PUBLIC COMMENT and COMMUNICATIONS**
8. **APPROVAL OF MINUTES**
  - A. **COMMISSION:** Motion to approve the March 24, 2021, Torrance County Commission Minutes.
9. **APPROVAL OF CONSENT AGENDA**
  - A. **FINANCE:** Motion to approve Payables.
  - B. **MANAGER:** Motion to accept the Second Quarter 2020 Restrictive Housing Report from CoreCivic pursuant to NMSA 1978 § 33-16-5.
  - C. **MANAGER:** Motion to accept the Third Quarter 2020 Restrictive Housing Report from CoreCivic pursuant to NMSA 1978 § 33-16-5.
  - D. **MANAGER:** Motion to accept the Fourth Quarter 2020 Restrictive Housing Report from CoreCivic pursuant to NMSA 1978 § 33-16-5.

- E. **MANAGER:** Motion to accept the First Quarter 2021 Restrictive Housing Report from CoreCivic pursuant to NMSA 1978 § 33-16-5.
10. **ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**
11. **ADOPTION OF RESOLUTION**
- A. **FINANCE:** Motion to approve the Disposition of Firearms, Resolution No. \_\_\_\_.
12. **APPROVALS**
13. **DISCUSSION**
- A. **GRANTS:** ICIP Work Group / Projects Update.
- B. **FINANCE:** Discuss American Rescue Plan.
- C. **FINANCE:** FY22 Budget Hearing (Conduct Public Hearing)
- D. **MANAGER BARELA'S REPORT**
- E. **COMMISSIONER'S REPORTS**
- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Candelaria, District 3
14. **EXECUTIVE SESSION**
- A. **COMMISSION:** Discuss limited personnel matters (Fire Chief), closed pursuant to NMSA section 10-15-1(H)(2).
- B. **COMMISSION:** Discuss limited personnel matters (County Manager's End of Probation Evaluation), closed pursuant to NMSA section 10-15-1(H)(2).
15. **Announcement of the next Board of County Commissioners Meeting:** April 28, 2021 @ 9:00 AM.
16. **SIGNING OF OFFICIAL DOCUMENTS**
17. **ADJOURN**



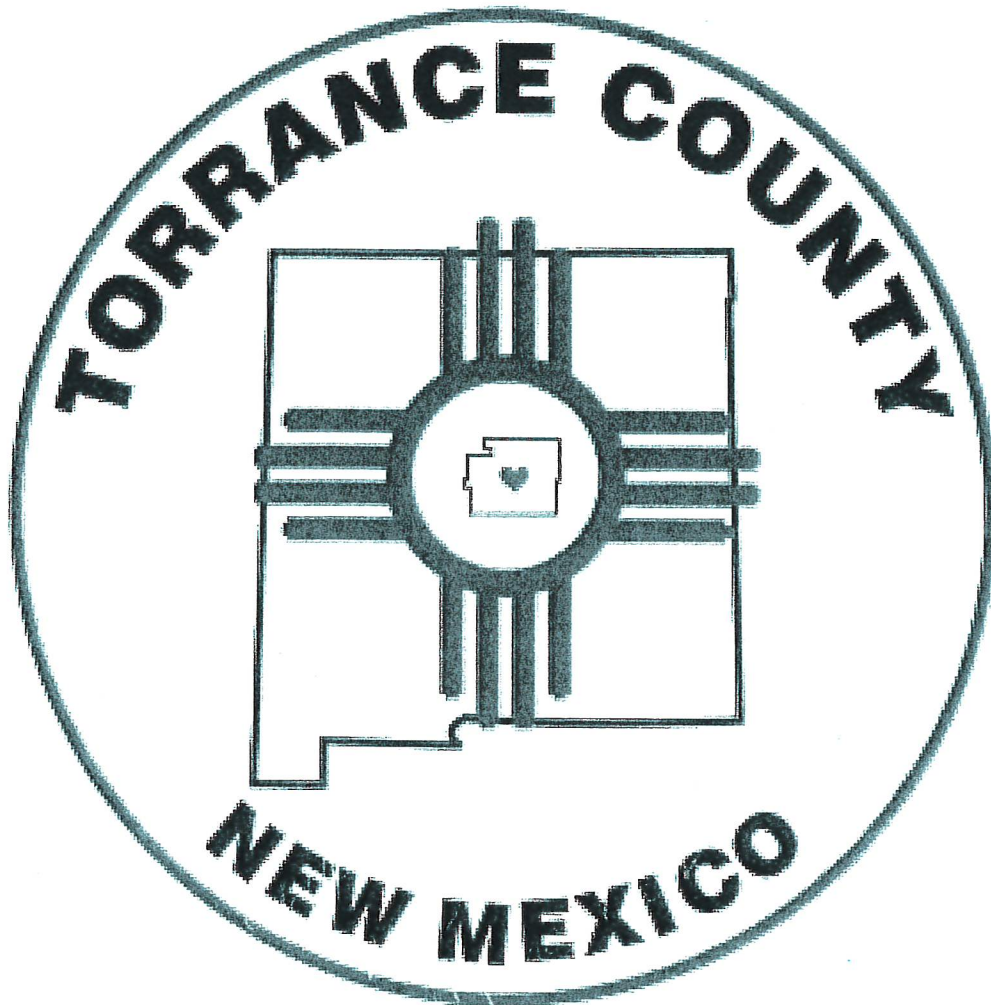
*Agenda Item*  
*No. 1*



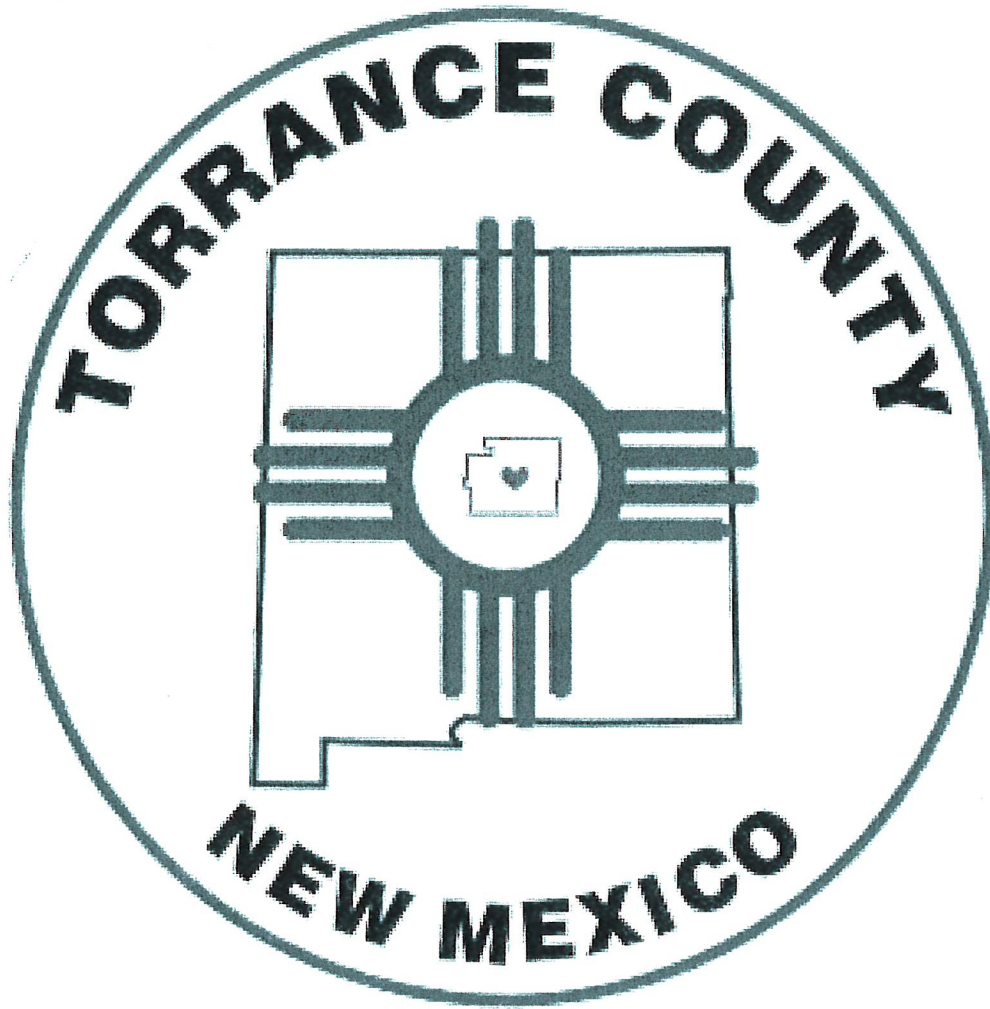
*Agenda Item  
No. 2*



*Agenda Item*  
*No. 3*



*Agenda Item  
No. 4*

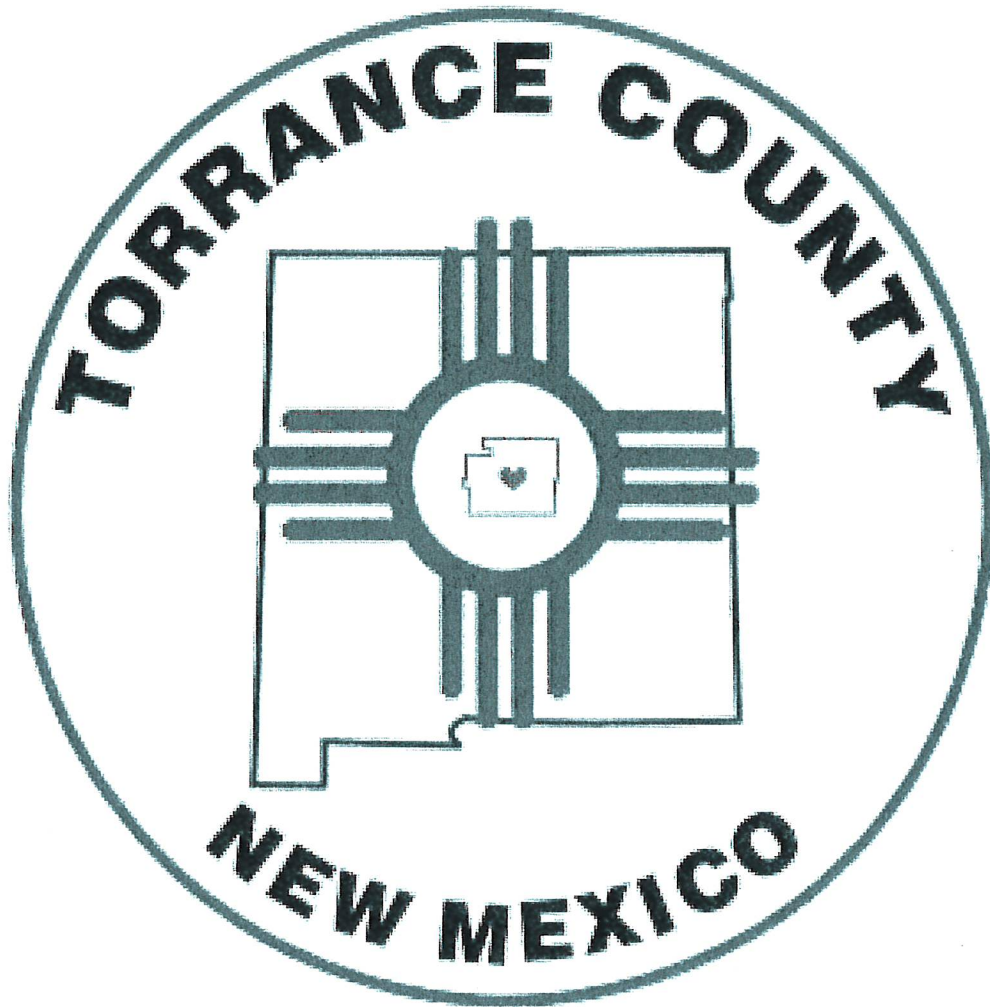


*Agenda Item  
No. 5*

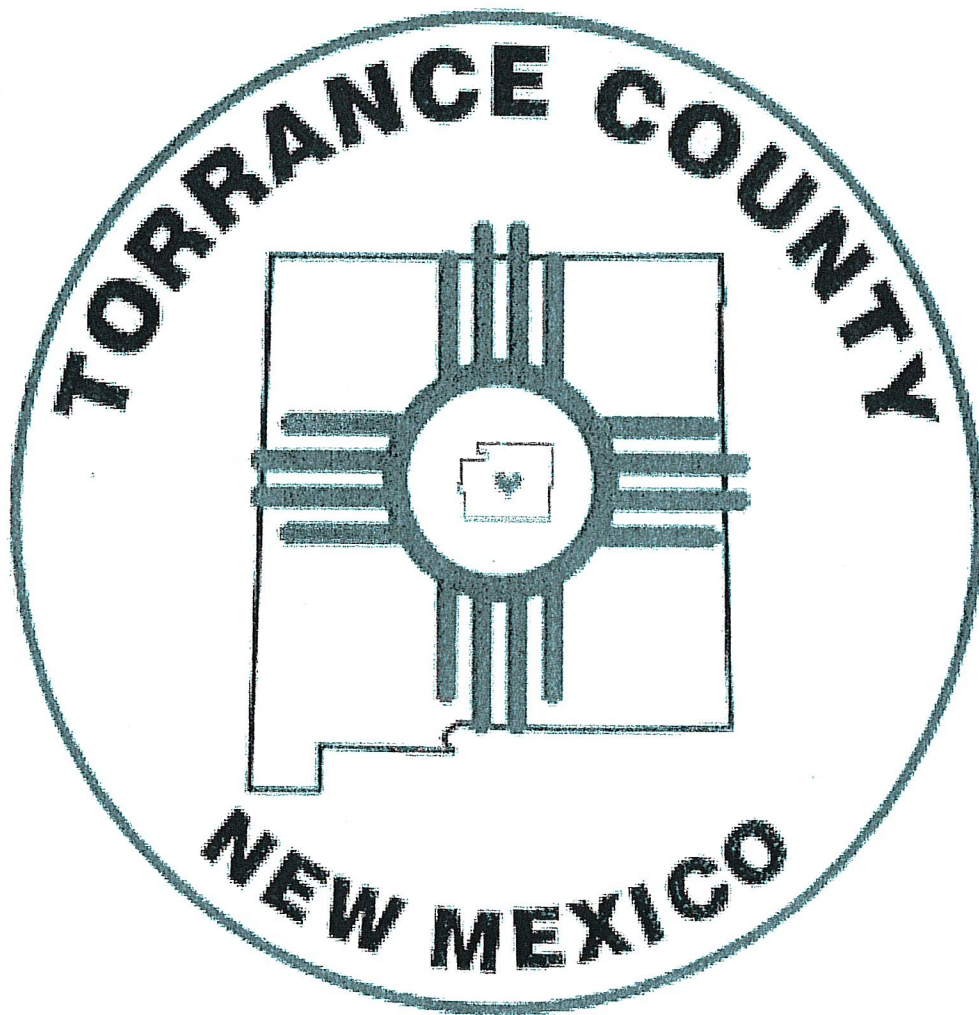




*Agenda Item  
No. 6*



*Agenda Item  
No. 7*



*Agenda Item*  
*No. 8-A*



**Madam County Manager Barela:** States that we have two people signed up for public comments today. First one is Madam County Clerk Yvonne Otero, and the second one is Torrance County Fire Chief Donald Dirks.

**Madam County Clerk Yvonne Otero:** States that there is a quick little update. We finally got information for the Special Election for Congressional District 1. They have finally received the official resignation from Deb Haaland.

Candidate filling day will be held on April 6, 2021, and all of that will be handled by the Secretary of State Office. Early and absentee voting will begin here at the County Administrative Office on May 4, 2021 Monday through Thursday regular office hours 7:30-5:30. The alternate site is at the Moriarty Civic Center on May 15, 2021 from 10:00-6:00 and that will run Tuesday through Saturday. Election day for Congressional District 1 will be June 1, 2021 at all VCC location from 7:00-7:00.

**Fire Chief Donald Dirks:** States that this is an update for the Commission and for the public here.

We continue to see higher than normal fire activity and EMS calls for service. Since the last update we have had a structure fire in the District 2 area. Torrance County, Santa Fe County, Moriarty Fire, Edgewood Fire, and Stanley all responded. I would like to reiterate that we are in a high fire danger time right now.

All districts with the exception of District 2 have been inspected by the State Fire Marshal's Office and awaiting report. District 2 inspection was canceled due to weather and was rescheduled for next week.

District 3 renovations are continuing. Meeting with TLC (Sam Perry) Thursday to set plans and get quotes for Station 2 on Madrid Rd. Come to find out something got lost in the shuffle there with District 2 on their renovations and getting all their plans. They don't seem to have records of that at all. We are setting up tomorrow to get plans and quotes for Station 2 and to finish Station 3.

NFIRS reporting issues resolution is ongoing. We now have access to State System to begin catching up on countywide backlog and getting current with State requirements. Hopefully, we will have all of that caught up by next week.

EMT basic class starts on April 9<sup>th</sup>. We have 13 volunteers from TCFD signed up and we have created a waiting list for people that could not get into this class. We are also in the inference state stage of planning a fire 1 class, maybe by August or September of this year.

I have appointed an interim Chief, Christina Mendez at District 6 in Willard. We have received several applications from new and returning members.

I have also appointed a new Chief at District 2 Indian Hills. They have 14 active members now and I just received two new applications yesterday. The new Chief is Deborah Tucker.

In reference to the water well at District 5. Waterworks Drilling has not returned any of my calls or messages at this time.

**Noah Sedillo- Chief Procurement Officer:** States that he has spoken with Waterworks roughly about that and will forward that email. They had an incident where they should have heard back from the State Engineer's Office in an email. However, they mailed it and was missing one page from their application, so he will provide that to Chief Dirks and update that to County Manager Barela.

**Fire Chief Donald Dirks:** I have contacted Ann Martinez at the EMS Bureau and was informed that EMS funding for Superior was applied for, but not for TCFD Districts 2,3,5. They will not receive the EMS funding from the state. So, we will be coordinating that with the County Manager Office and see if we can alleviate that somehow. That funding is used for meds and supplies for our rescuers.

**Madam County Manager Barela:** States that this is something that will come up as part of our budget presentation before you in a hearing and thanks Chief Dirks for the information.

**Commissioner Candelaria:** Thank you very much, it seems like we are going in the right direction.

**Fire Chief Donald Dirks:** We are trying.

**Vice Chair McCall:** I appreciate the updates, and again appreciates how you are handling all the fire stations and the work you are doing for the County.

**Fire Chief Donald Dirks:** Thank you, I do have one more thing to mention. I spoke with County Manager Barela and was informed that there are a lot of jobs opening within the County. I ran that with dispatch, and we are looking for a venue to start a job fair. We are going to coordinate that with dispatch and reach out to other places where people are looking for jobs and try to have a job fair. We will have an update on that soon.

**Madam County Manager Barela:** That is great to hear, that was one thing, we have discussed at our Department Head Meeting. We also have our HR Director Kristin Oliver working on that. We will make that a collaborative effort.

## 12. APPROVALS

**A. FINANCE:** Motion to approve payment to Mark Allen.

**ACTION TAKEN:** **Vice Chair McCall:** Makes a motion to approve payment to Mark Allen.

**Commissioner Candelaria:** second the motion.

**John Butrick- County Attorney:** States that this is regarding two invoices that need to be paid. One from early last year and the other is from earlier this month. In the last couple of days Mr. Allen has provided me with two committee substitute invoices. The difference between these invoices and the one you have

in your packet shows Torrance County as the payee, so we are the client in this. Whereas previously Mr. Allen worked under Mr. Wallin when he was the County Attorney.

This has been a long preexisting case that began first in 2014 extended into second case in 2017. In early 2020 this case came to the fore front of the County's attention. Due to many motions and trials that were coming up I was unable to put together a formal agreement and procurement purchasing procedure. So, the mistake here is mine and mine alone. What I do know, is that Mr. Allen did do this work and he did it well. We would also like to continue working with Mr. Allen. In 2020 Mr. Allen got in contact with us which I think was in August or September of last year and was asking for payments. I then sent it to finance, and I will let Jeremy explain that.

**Jeremy Oliver- Finance Director:** Yes, County Attorney Butrick did send me an email back in August or September. He asked me to look into the payment status to make sure we were not being billed by Mr. Wallin on an ongoing case that is being completed. I looked into all payment history in that, and we did not pay for any work conducted for this case. I then sent the information over to Mr. Butrick to get Mr. Allen paid directly and that we need a W-9 with the actual invoices. That was the last time I dealt with it.

**John Butrick- County Attorney:** What is also important is that I have not had any prior involvement in this. I knew that Mr. Allen represented us well in the past. Giving that my focus has always been on legal stuff, this was my fault. I should have taken it to procurement and purchasing through the proper steps. I know that Mr. Allen would like to continue working with us until this goes away. Mr. Allen did do this work and he did it well and he deserves to be paid.

**Vice Chair McCall:** Remind me again. When was Mr. Wallin's contract up?

**John Butrick- County Attorney:** I believed it was up in May 2019. That is when I became County Attorney.

**Vice Chair McCall:** So, Mark Allen did the work after Wallin had left, and you were the County Attorney?

**John Butrick- County Attorney:** Yes, that is correct. There were some extraneous circumstances. I'm sure Mr. Allen can get into with if he'd like. There was a death in his family last year. With your permission I would like to turn it over to Mr. Allen.

**Vice Chair McCall:** Mr. Allen do you have anything to say?

**Mark Allen:** Yes, what Mr. Butrick was referring to is my mother-in-law passed away and she was my legal assistant. That is some explanation on why I was less than completely diligent on pursuing this payment during that time frame. There was some confusion on my end. At some point I was working as a subcontractor for Dennis Wallin, that arrangement stopped, and I became a subcontractor directly for the County. The original bill for this I have submitted to Mr. Wallin. So, there was some delay and confusion for that. I appreciate Mr. Butrick for taking responsibility, I certainly think it was incumbent upon me to

be more diligent in seeking payments and making the County aware of these receivables. For my role in that I certainly apologize.

**Vice Chair McCall:** So is it safe for me to say that the \$809.10 is quite old and no contract was in place with the County and Mr. Allen at the time? Are we now in contract with him for this new charge of \$336.00?

**John Butrick- County Attorney:** We are not, and that is why it is coming before the Commission. I did the same thing this time without realizing I had made the same mistake. For that I apologize. Therefore, I have begun the process on putting together an agreement with Mr. Allen, so this would not happen again.

**Vice Chair McCall:** I would like to bring in Noah to further understand where we sit as far as procurement goes to where we do not get in trouble with the law.

**Noah Sedillo- Chief Procurement Officer:** We are here before you today to hopefully correct some wrongs that were made. Mr. Butrick did contact me after realizing he had made a mistake. I informed him yes, that he did not follow the proper procedure. The outstanding invoice from 2020 is based off the old contract procurement. The contract reads there will be no subcontracting. So, Mr. Allen if you would like to speak on that after I have made my point, please feel free to do so.

**Vice Chair McCall:** Let me Clarify that this is the contract with Mr. Wallin.

**Noah Sedillo:** Yes

**Vice Chair McCall:** The contract with Mr. Wallin reads there shall not be any subcontractor.

**Noah Sedillo:** Correct, with out further amendment between both parties.

**Vice Chair McCall:** Mr. Allen can you speak or do you have any information upon that?

**Mark Allen:** I do not have any independent information on that. I did not review Mr. Wallin's agreement with the County. Part of my agreement for working for him for approximately two years, is I would sit in various meetings such as Planning and Zoning and did all the prosecution works that was necessary on code enforcement matters. As for the procurement side with the County I must confess I was just ignorant. At the time I thought there was nothing wrong with me working for Mr. Wallin. After submitting bills directly to Mr. Wallin, it was clear to me that I was not getting paid by him. Mr. Butrick emailed me and said I would be compensated for the work I have done.

**John Butrick-County Attorney:** Mr. Allen is correct, I did in writing state that the County would pay him directly. To my understanding we did not receive any bills from Mr. Wallin on behalf of Mr. Allen.

**Vice Chair McCall:** Mr. Allen how were you paid when you did work for Mr. Wallin when the contract reads no subcontracting?



**Mark Allen:** I would submit all invoices directly to Mr. Wallin; he then would submit it himself and credited me in those bills.

**John Butrick-County Attorney:** Mr. Allen do you have any agreement or formal agreements signed with Mr. Wallin?

**Mark Allen:** I did not.

**Commissioner Candelaria:** The only real concern that I have is always procurement, and a finding in our audits. It does not matter the amount of money, but it is the finding for the 2021 audit is what concerns me the most. If we do not follow the right procedure it will bite us. When we apply for grants or anything else the first thing they look at are findings in the audits. I would like to move forward and get this done with. Mr. Butrick you were saying that you now have steps to follow so this will not occur again?

**Madam County Manager Barela:** If I may address this as well. The Procurement Ordinance does have a remedy for this type of situation, and since today in testimony that we received during this Commission meeting that has been establish. With the work Mr. Allen had completed for the County was not done during the time that we had a contract or an agreement in place with Mr. Wallin. So, this falls outside of that agreement.

Any work that is done now during the time that County Attorney Butrick has been here will follow any other procurement process that we have. If it was not followed properly it will come before the Commissioners for an approval for any payments to be made. Mr. Sedillo you can step in any time to correct me for any misinformation I may have. With the documentation we have before you today, it proves that Mr. Allen has completed this work. We feel that Mr. Allen deserves to be paid.

Commissioner Candelaria, as for the audit, if we follow up and have the approvals by the Commissioners for payments for these items, we will be ok. If we did not come before you to get an approval for payments today, and paid him out, then we will have an audit finding. With our Finance Department and Procurement Officer doing such amazing jobs of making sure that all approvals are in place before any payments are made.

**Noah Sedillo- Procurement Officer:** With concern for the payments process, yes, we do have this policy in place, and we do have to come before the Board of County Commissioners to seek approvals. For the \$336.00 that we are requesting is a small issue. I am told by Mr. Butrick that this will be corrected. Commissioner McCall to further answer your question now that I have understand this fully. For the previous payment for \$809.10 we were unaware of that, until I started to review it and reviewed the previous contract in that clause, Mr. Allen was invoicing Mr. Wallin directly.

**Commissioner Candelaria:** I entertain a motion to pay this \$1,145.42 to Mr. Allen.

**Vice Chair McCall:** Seconds the Motion. With the comment, I want this to be known that we must follow our own guidelines. Mr. Butrick to move forward with this and we will pay Mr. Allen because we owed it to him.

**Roll Call Vote:** District 1 Voted Yes, District 2 Absent, District 3 Voted Yes, All Commissioners in favor.  
**MOTION CARRIED.**

## **8. APPROVAL OF MINUTES**

**A. COMMISSION:** Motion to approve the March 10, 2021 Torrance County Board of County Commission Minutes.

**ACTION TAKEN:**

**Vice Chair McCall:** Makes a motion to approve the March 10, 2021 Torrance County Board of County Commission Minutes.

**Commissioner Candelaria:** Seconds the motion.

**Madam County Manager Barela:** States that there are a few corrections that need to be made. The first one is on page 2, under roll call vote where Commissioner Candelaria said I seen no problem with this either. It should read I see no problem with this either. Also, on page 5 under Danette Mead Langdon. There is a statement there that says we also have the Sammy Foundation it is 5013c, it should be 501c3. On page 8, under the Capital Outlay information #1, it reads currently to purchase and equipment's for emergency medical response. It should read to purchase an equipped emergency medical response. Same goes for #3 it says to quipp of double steel roller. If that could be corrected to, to purchase an equipped double steel roller. Those are the corrections we are recommending being corrected.

**Vice Chair McCall:** I will amend my motion to approve the minutes with the correction stated by County Manager Barela.

**Commissioner Candelaria:** Second the motion.

**Roll Call Vote:** District 1 Voted Yes, District 2: Absent, District 3 Voted, Yes, all Commissioners in favor. **MOTION CARRIED**

## **9. APPROVAL OF CONSENT AGENDA**

**A. FINANCE:** Approval of payables.

**ACTION TAKEN:**

**Vice Chair McCall** makes a motion to approve payables.

**Commissioner Candelaria:** Seconds the motion.

**Roll Call Vote:** District 1 Absent, District 2 Voted Yes, District 3 Voted Yes, all Commissioners in favor.  
**MOTION CARRIED**

**10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE- None**

**11. ADOPTION OF RESOLUTION-**

**A. ROAD:** Motion to approve and submit the Annual Certified Torrance County Maintained Mileage Report Pursuant to New Mexico Statutes 67-3-28.3, due by April 1, 2021, Resolution No. 2021-16

**Vice Chair McCall:** makes a motion to approve and submit the Annual Certified Torrance County Maintained Mileage Report Pursuant to New Mexico Statutes 67-3-28.3, due by April 1, 2021, Resolution No. 2021-16

**Commissioner Candelaria:** seconds the motion.

**Madam County Manager Barela:** States that she will be presenting this today. We have of course our Road Department working diligently with the weather we have today, and with some not able to make it in, for example our administrative assistance that was going to be presenting this to you today. So, if I may, this is a brief resolution I would like to read it into record with your permission.

**Vice Chair McCall:** States to go ahead.

**Madam County Manager Barela:** States, this is resolution 2021-16. Resolution of the annual certified Torrance County maintained mileage. Whereas the Torrance County Commission does here by accept public roads to be maintain and conformance with section 67-3-28.3 NMSA 1978. Whereas to enclosed data disc and hard copies will provide an alphabetical and numerical listing of each County maintained roads. A route description and ending termini with total length of each roadways and surface type. A total of 934,116 for the entire submittal of the 2013 road map, whereas the total miles maintained with in Torrance County are subject to change. 95% of roads is indicated on the road map are considered county maintain and will also signified school routes. Whereas all roads listed in these descriptions are also approved by the Torrance County Commission. Now there for it be resolved. A copy of the forgoing resolution and mileage be included in the minutes of the Board of County Commissioner of Torrance County as a permanent record and will be submitted in conformance with section 67-3-38.3 NMSA 1978 done this 24<sup>th</sup> day of March 2021.

In review of this documents that is being submitted with this resolution and talking to Commissioner Candelaria. There are a couples of changes that we would like to have as far as amendment to these descriptions of the roads. Unfortunately, these roads are not numbered but I can give you the descriptions of what I am talking about that way we can get it updated. Route name La Cienega Rd. route #B064 beginning termini junction 14 proceed southeast should be HW55 instead of HW14. And then under ending termini it should also be read as HW55 instead of HW14. Moving on to the next page also references HW14 so this would be El Gato Rd. SE. and La Entrada Rd. S. and route #B069 the beginning termini junction #B070 proceeds West and South and then ending termini says HW14. We would like to HW55 on that one as well. On the same page El Gato Rd. S. and Camino Viejo Rd. NE. route #B070

junction it says HW14. We would like to have that change it to HW55 proceed Loop and ending termini HW55 instead of HW14. Same page La Cienega Rd. W. route #B074 West and Mountainair N. to NM 55 that one is corrected. NM 542, 5.07 miles West 1.05 miles and ending it says HW14 we would like to have that change to HW55 as well. That would end the amendments that we are recommending today.

**Vice Chair McCall:** States thank you; I will amend my motion to read the changes that County Manager Barela just stated.

**Commissioner Candelaria:** Seconds the motion.

**Roll Call Vote:** District 1 Voted yes, District 2 Absent, District 3 Voted yes, all Commissioners in favor.  
**MOTION CARRIED**

**B. FINANCE:** Motion to approve Budget Increase for General Fund, Indigent, Domestic Violence, Fair and Dispatch, Resolution No. 2021-17

**ACTION TAKEN:**

**Vice Chair McCall:** Makes a motion to approve Budget Increase for General fund, Indigent, Domestic Violence, Fair and Dispatch, Resolution No. 2021-17

**Commissioner Candelaria:** Second the Motion.

**Jeremy Oliver- Finance Director:** States that he has a budget increase, mostly based on the increased GRT from the Wind Farm. We can go over it individually if you want.

**Vice Chair McCall:** I would appreciate that please.

**Jeremy Oliver:** First on the list we have \$60,000 for a generator for the Dispatch Center. They were asking for it in the budget process. Since we have increased GRT, we feel it is opportune time to get this equipment as soon as possible. They have had some issues with the current generator in the past years to my understanding.

Next line is basically just to meet our required reserve with some of the increases this year. This was another item that was being asked for in the budget process, but with the increased GRT, we were trying to get some of it done. The next one on the list is for \$5,000 is to purchase a fireproof cabinet for personnel files. The next line is for \$45,000 to finish paving the parking lot on the North side of the Administrative building and to put a sidewalk along side of the building. Next is \$3,000 for computers in the Assessor's Office. Then we have \$2,000 for purchasing new chairs for the Commission Room.

Next, we have is for the fair. For the animal sales, during budgeting we were unsure on how much to do so we under budgeted it. It turns out we were over the previous year sales numbers, so we have to increase

those to compensate our budget. The last line is for the Domestic Violence grant that was approved last commission meeting for \$7,500.

**Vice Chair McCall:** States he has a couple of questions. Refresh my memory of what the \$7,500 increase was for, was it for salary.

**Madam County Manager Barela:** States that this is not for salary. This one was for DVOTI. The state had additional funding that they were willing to give to our Domestic Violence Program. It had to do with victim services. It was just an additional amount that they were able to receive, and so in order to incorporate that into the budget it does require for a budget increase to that fund.

**Vice Chair McCall:** So, the \$7,500 will come from the State?

**Madam County Manager Barela:** Yes, it is from the state. It is not any money that the County would be putting into the line item, it just needs to be captured in our budget.

**Vice Chair McCall:** You lost me a little bit on the fair on the animals' sales.

**Jeremy Oliver Finance Director:** So, when we were building our budget for the FY2021 it was right on the on rise of COVID. We were not sure of how or if we would even have a fair to do it. So, we budgeted it at a lower amount. However, we did end up having the sales and we were over the previous year sales amount, so we must increase it. It's just the flow through so we can capture it in our budget.

**Madam County Manager Barela:** Thank you to our County who has supported our young kids in this sale and did have an excellent sale during a very difficult time. We are capturing the flow through money that has to be booked in our budget.

**Vice Chair McCall:** For clarification on the cabinets. Is it for HR records, and is that a locking cabinet?

**Jeremy Oliver Finance Director:** Yes, it is a lock and fireproof cabinet.

**Vice Chair McCall:** The snowplow is going on the new Ford pickup that we have, and what was the amount on that?

**Jeremy Oliver Finance Director:** Yes, Nick originally requested \$10,000, but he had recently got a quote for just under \$9,000.

**Vice Chair McCall:** Commented, this is due to the fact of the wind generator contractors being here, to give an increase in our GRT to pay for these things. That would probably come before us in a general fund type in our budget hearing. I think it is great to see that we can do that with GRT.

**Roll Call Vote:** District 1 Voted Yes, District 2 Absent, District 3 Voted Yes, All Commissioner in Favor.  
MOTION CARRIED.

## 12. APPROVALS

B. **SHERIFF:** Motion to approve USDA Forest Service Grant Agreement.

### ACTION TAKEN:

**Vice Chair McCall:** Makes a motion to approve USDA Forest Services Grant Agreement.

**Commissioner Candelaria:** Seconds the motion.

**Stephanie Dunlap- Sheriff Dept.:** Is here before you to ask for approval for the Forest Patrol Grant Agreement. This is a grant is for \$5,000 and covers all law enforcement, patrol officers, and enforcement up in the National Forest.

**Vice Chair McCall:** Correct me if I am wrong, Stephanie is that a decrease from last year?

**Stephanie Dunlap- Sheriff Dept.:** A few years ago, we would usually get \$10,000 for it. It was hard to get with the little staff that we have to spend it, so it got decreased a few years back to \$5,000.

**Vice Chair McCall:** Is this used for overtime pay for officers?

**Stephanie Dunlap- Sheriff Dept.:** Yes sir, and it is completely reimbursable, and we do it quarterly.

**Vice Chair McCall:** So, its above and beyond what their typical salary is?

**Stephanie Dunlap- Sheriff Dept.:** Yes sir.

**Vice Chair McCall:** Makes a motion to approve this grant for the USDA Forest Service Agreement.

**Commissioner Candelaria:** Seconds the motion.

I have been here for several years and we have always used this and I think it works well. I think they have been helpful for both us and them also.

**Vice Chair McCall:** I agreed, and one last clarification is that there will be no matching funds from the county needs to be on this.

**Stephanie Dunlap- Sheriff Dept.:** No.

**Roll Call Vote:** District 1 Voted Yes, District 2 Absent, District 3 Voted Yes, All Commissioners in favor. **MOTION CARRIED.**

**C. GRANTS:** Motion to approve Amendment No. 1 to the Professional Services Agreement, Estancia Valley Youth & Family Council, Boys Council Services in the Estancia Valley with Ware Resources LLC.

**ACTION TAKEN:**

**Vice Chair McCall:** Makes a motion to approve Amendment No. 1 to the Professional Services Agreement, Estancia Valley Youth & Family Council, Boys Council Services in the Estancia Valley with Ware Resources LLC.

**Commissioner Candelaria:** Seconds the motion.

**Jeanne Thompson:** States that Cheryl is not able to be here today, so I will be presenting the request for approval of the Amendment No. 1 to the Professional Services Agreement, Estancia Valley Youth & Family Council, Boys Council a/k/a CYFD, and Sid Ware, also known as Ware Resources. This is to provide boys council services in the Estancia Valley. The contract is a Torrance County contract with an existing subcontract. The amendment that is in your packet has been reviewed by our County Attorney John Butrick and approved by the Estancia Family Youth Council. The next step is to obtain the Commission's approval on the amendment with the authorization for County Manager Janice Barela to act as a signatory for Torrance County. The amendment for the following items, Sid Ware will be able to hold more classes at more locations. Changing it from being exclusively in Estancia, for boys ages 11 to 17 who are at risk of becoming involved in the juvenile justice system. CYFD has increased its potential annual contract income limits from \$9,900 to \$29,700 with no financial increase out of Torrance County pockets. Rebecca Armstrong, the juvenile justice coordinator, is in attendance via zoom she will help with any question that you might have.

**Vice Chair McCall:** Makes a motion to approve Amendment No. 1 to the Professional Services Agreement, Estancia Valley Youth & Family Council, Boys Council Services in the Estancia Valley with Ware Resources LLC and giving County Manager Barela the ability to sign on behalf of the Commission with the amendments that were presented today.

**Commissioner Candelaria:** Second the Motion. I also have a couple of questions. About how many students run through this program?

**Rebecca Armstrong:** States right now at Estancia School, Sid Ware, has about 70 boys enrolled in the boy's council program. Just to let you gentlemen know, we are looking to expand the program. We recently have recruited Estancia Valley Classical Academy to our board. They have also expressed

interest in having a boy's council as well as a girl's circle. With widening Sid's ranges across the Estancia Valley that would allow them to conduct more classes at EVCA and Estancia school.

**Vice Chair McCall:** Question regarding EVCA. Would there be a problem if the school sits in Santa Fe County being that the contract is with Torrance County?

**Rebecca Armstrong:** Initially there was a problem. CYFD said, no, we are not going to cover it, because they do not sit in Torrance County. Our board put together a proposal that includes graphs, spreadsheet data, and a long body of emails. CYFD reviewed it with the decision to approve services that are conducted through Torrance County Juvenile Justice Board.

**Madam County Manager Barela:** Ms. Armstrong, do you happen to have that data in front of you? One of the reasons why CYFD allowed us to do it is because we have a significant number of Torrance County residents that attend the Moriarty and Edgewood School District.

**Rebecca Armstrong:** I do have it. From Torrance County alone we have 134 students at EVCA. The total amount for EVCA is 592. Percentage wise that is 23% of the student bodies that lives in Torrance County and that does not include Edgewood because we get all the students by zip code. Edgewood is incorporated with three counties and holds 51% of the EVCA student bodies. Does that answer your question?

**Madam County Manager Barela:** Yes, thank you.

**Vice Chair McCall:** Did you say there was an increase in it from last year?

**Jeanne Thompson:** Yes sir, CYFD has its current potential annual income from \$9,900 to \$29,700. That does not mean that they are going to pay him that, but he has the potential to receive up to that amount depending on how many classes he conducts.

**Vice Chair McCall:** So, is it based upon classes he puts on?

**Jeanne Thompson:** Yes sir.

**Rebecca Armstrong:** Let me clarify this for better understanding. The contract that CYFD has with Torrance County is for \$29,700, that contract is not going to change, it is for one year. With the contract between Torrance County and Sid Ware, it only allows him to tap into \$9,900 of the \$29,700. With the new language and amendment, it allows him to utilize the full amount and not just limit him to only \$9,900.

**Vice Chair McCall:** I am just confused as to where the remaining money went. Was it ever used or spent?



**Rebecca Armstrong:** With the \$29,700 contract that is for the boy's council and girl's circle. Part of the issue is that we are only one school right now at Estancia School. We are looking to expand into Mountainair and Moriarty, and now with EVCA we can potentially tap into the full amount. That was part of the reason for changing his contract. Last year we reverted some of the money that was not used back to CYFD. As we know the more money that is reverted to CYFD they may limit these funds in the future.

**Vice Chair McCall:** Is he physically able to handle all these additional schools that we are adding?

**Rebecca Armstrong:** Probably not, he has shown some interest in picking up some of the work he has scheduled for EVCA. We are in the process of hiring more subcontractors. Obviously, he will not be able to do the girl's circle at EVCA, so he needs to hire a new contractor to do that. As we expand, we will definitely hire more subcontractors.

**Vice Chair McCall:** Is that up to you and your discretion to bring on more subcontractors?

**Rebecca Armstrong:** This is up to our EVCA Board and is something that we have been discussing. Cheryl and I are actually working on a RFP for a girl's circle subcontractor right now. The board is in agreement that we need more subcontractors.

**Madam County Manager Barela:** This will also require our board's approval from the board that we are talking about. An agreement would have to be drafted and reviewed over by our County Attorney, and then brought before the Commission for approvals of any subcontractors that is receiving funds from this grant.

**Roll Call Vote:** District 1 Voted Yes, District 2 Absent, District 3 Voted yes, All commissioners in favor. **MOTION CARRIED.**

#### **A.) COMMISSION OPERATING AS BOARD OF FINANCE:**

1) **TREASURER:** Motion to approve public member of the County Investment Committee, replacing one public member that resigned.

#### **ACTION TAKEN:**

**Vice Chair McCall:** Makes a motion to move Commissioners into operating as Board of Finance.

**Commissioner Candelaria:** Second the motion.

**Tracy Sedillo- County Treasurer:** States, I am here before you to ask for your approval concurrent. The policy states that I have the right to appoint a public member to the Investment Committee. As the Board of Finance, you must agree with that appointment. We did have a resignation from one of our public members. Johnny Romero resigned back in January and it has taken me all this time to find somebody willing to serve on this committee. Ms. Betty Cabber agreed to serve as one of our public members. I'll be back in June to appoint both of them at that point. As of right now I need your concurrent her appointment now until the close of Fiscal year.

**Vice Chair McCall:** makes a motion to approve Betty Cabber to the Board of Investment Committee.

**Commissioner Candelaria:** Seconds the motion.

**Roll Call Vote:** District 1 Voted Yes, District 2 Absent, District 3 Voted Yes, All Commissioner in favor. **MOTION CARRIED.**

**Vice Chair McCall:** Welcome Betty Cabber to the Board of Investment.

**Vice Chair McCall:** Makes a motion to move back into Board of Commission meeting from the Board of Finance.

**Commissioner Candelaria:** Seconds the motion.

**Roll Call Vote:** District 1 Voted Yes, District 2 Absent, District 3 Voted Yes, all commissioner in favor. **MOTION CARRIED.**

**Vice Chair McCall:** States, we are back operating as Board of Commission.

## 12. DISCUSSION

A. **GRANTS:** ICIP Work Group / Projects update.

**Vice Chair McCall:** I understand that we will not be discussing the ICIP updates today. Is that correct?

**Madam County Manager Barela:** That is correct. We are asking for this item to be deferred to April 14<sup>th</sup> meeting.

**ACTION TAKEN:** **Vice Chair McCall:** Makes a motion to defer item 13-A ICIP updates to the April 14<sup>th</sup> Board of County Commissioner meeting.

**Commissioner Candelaria:** Seconds the motion.

**Roll Call Vote:** District 1 Voted Yes, District 2 Absent, District 3 Voted Yes, All Commissioners in favor. **MOTION CARRIED.**

## B. MANAGER BARELA'S REPORT

### Madam County Manager Barela: States We Have Two Great Losses

Torrance County has recently experienced two great losses. The first is Chief District Judge Matthew Reynolds who passed away on March 6, 2021. His passing brings sadness to many who knew him. Judge Reynolds was fair and honest, but most of all funny. It was not uncommon for individuals to have to mute themselves during a telephonic/video hearing to keep their laughter from being heard. Judge Reynolds took each case to heart and brought down decisions based on always keeping the community and the Defendants in mind; he always had the hope that a Defendant will "do better", especially if they were young. He gave many Defendants chances to do what was right; if they didn't, he let them know. Judge Reynolds served as chairman of several committees, bringing a lot of agencies together to get ideas and knowledge of what can be done to make things better. I got to know Judge Reynolds during my time working in the District Attorney's Office, and I always appreciated when he joined the County to help swear in our newly elected officials. It will be tough to fill his shoes.

The second great loss is Johnny Lujan who passed on March 15, 2021. Johnny was a lifetime resident of Torreon, NM. He was one of our own as Johnny retired from Torrance County after 25 years of service with the Road Department, working his way up from crew to foreman. He left a huge legacy as his instruction and influence live on in many of the crew and supervisors in the Road Department. Johnny was also a member of the Torrance County Sheriff's Posse. Many of us have wonderful memories of Johnny. We want to extend our most sincere condolences to his wife, Liz, who is also part of the Torrance County family, as she also retired from Torrance County. Johnny will be greatly missed by so many of us.

### Legislative Update

The 2021 NM Legislative Session ended Saturday, March 20, 2021, at noon.

Here is an update on some of the legislative issues this Commission supported and opposed:

#### Supported:

HB 33 - Creation of a Livestock Board Meat Inspection Died

HB 105 - Electric Generation Project Requirements — Governor's Desk

#### Opposed:

HB 4 - NM Civil Rights Act - Governor's Desk

HB 40 — Private Detention Facility Moratorium Act- Died

SB 220 — Police Body Camera Exceptions — Died

SB 227 — Law Enforcement Violence Reforms — Died

SB 274 — Police Use of Deadly Force Reporting — Died

SB 376 — Prohibit Qualified Immunity for Law Enforcement — Died

Thank you, Senator Liz Stefanics and Representative Matthew McQueen, for funding:

Capital Outlay Reappropriation:

Road Shop and Yard \$550,000

Thank you, Senator Liz Stefanics, Senator Gregg Schmedes, Representative Matthew McQueen and Representative Ambrose Castellano, for funding the following projects:

2021 Capital Outlay:

Duran Water System Improve and Construct \$25,000

McNabb Road Construct \$300,000

Moriarty Senior Center \$60,500

Mountainair Senior Center \$ 176,000

Torrance County Administrative Building Construction \$100,000

Torrance County Animal Shelter Construction \$25,000

Torrance County Fairgrounds Improvements \$700,000

Torrance County Regional 911 Dispatch Center Security System \$75,500

The funding for these projects is now on the Governor's Desk. Assuming Governor Lujan Grisham does not line item veto these projects, we look forward to utilizing these funds to increase County services and to raise the quality of life in Torrance County.

**Departments Update**

## COVID Update

The Department of Public Health along with all the community partners continue to host vaccination events every Wednesday. Last Wednesday, they administered 1,000 vaccines. Today, they are scheduled to administer almost 2,000 vaccines. Thank you to all who work these events.

## Job Openings

Torrance County is currently accepting applications for the following positions: Dispatcher (91 1 Operator/Communications Specialist) — Multiple positions Animal Control Officer — 2 positions

Grants Assistant

Victim Support Specialist (PT)

Clerical Float (As needed)

Please visit the County website [www.torrancecountynm.org](http://www.torrancecountynm.org) and click on "Job Opportunities" for more information and to apply.

## Finance

Reminder that the first budget hearing will be held on April 14, 2021, as part of the regular Commission Meeting.

## Animal Services

The Animal Shelter has received a lot of donations. Thank you to everyone who contributed to the Pet Food Pantry.

Due to a staff shortage at the shelter, they are now operating with new business hours:

Monday-Thursday 7:00 AM — 5:00 PM

Closed Friday, Saturday and Sunday, except by appointment only.

## C. COMMISSIONERS' REPORTS

### Commissioner McCall, District 1

**Vice Chair McCall:** States, he would like to see more discussion during the discussion agenda item. We will keep our comments brief. There cannot be any decision made. It is just a discussion item. I would

also like to hear from my two fellow Commissioners as to what project they are working on with the concern for the County. We can move forward, and I appreciate the manager for putting this on the Agenda. I appreciate the reports and just want to give a shout out on HB105.

On the technical changes that were made to the IRB process. Big shout out to some of our champions on that bill. That would be Rob Burkho, John Ryan, and our former County Manager Wayne Johnson and of course Janice was instrumental in that as well. With that we will be seeing more wind turbines coming to Torrance County.

One thing that kind of hit me in District 1 is the trash around Moriarty. I took a 5,000-mile road trip two weeks ago to Tennessee, Georgia, and Atlanta to come back after driving that many miles to see my home that dirty and trashed with litter. He spoke with DOT and Mayor Hart and will be reaching out to see what can be done with this situation. County Manager if you could please reach out and see what it will take, and I know because of COVID community service limited at this time. I'm wondering if that is the case as to why there is more build up and of course the wind has been bad.

**Madam County Manager Barela:** States, this is right in the line with the conversation I had with the Sheriff Department. Particularly with under Sheriff Lucero about finding alternative ways with the trash situation. He is looking toward getting some inmates help with that and to see what it will take. We will be working with Core Civic to see if we can get some of that implemented. We will also be visiting judges to let them know that this can be an option to alternative sentencing. This is definitely an eye sore for people traveling through our County and especially for our residents.

**Vice Chair McCall:** I'm glad that you had that conversation with under Sheriff Lucero. Back in 1966 and 1967 Moriarty was voted one of the cleanest city or town in the whole United States of America. I found that out yesterday, and, wow, we are far from that today. I will be committed to furthering with dialog and with the help of Mayor Hart to see if we can get things cleaned up in Moriarty.

**Commissioner Schwebach, District 2- Absent**

**Commissioner Candelaria, District 3**

**Commissioner Candelaria:** We hear and talked a lot about the trash and stuff like that all the time. To promote Torrance County, one of the ways is by keeping it clean. I know that there is a lot of people that don't agree with a lot of stuff that goes on as far as trash is concerned. We have some missions in the Mountainair area that attracts hundreds of tourists to come and visit these places. If we can promote Torrance County as being clean, it would be a very great asset for people wanting to come here.

I drive around a lot in my District. I got a call from Mr. William Caster asking me to give the Road Department a compliment for how clean the roads are. I have spoken to Leonard and told him to take their time and do it right the first time, so we don't have to come back and do it again. Just keep up with the good work.

**Vice Chair McCall:** States that he has received a lot of compliments for the Road Department. The Road Department has been stepping up and doing a great job.

**14. EXECUTIVE SESSION- NONE**

**15. Announcement of the next Board of County Commissioners Meeting: April 14, 2021 @ 9:00 AM.**

**Vice Chair McCall:** States that the next meeting will be April 14, 2021 @ 9:00 AM.

**16. SIGNING OF OFFICIAL DOCUMENTS**

**17. ADJOURN**

**Vice Chair McCall:** Makes a motion to adjourn the March 24<sup>th</sup>, 2021 Commission Meeting.

**Commissioner Candelaria:** Seconds the Motion. **Roll Call Votes:** District 1 Voted Yes, District 2 Absent, District 3 Voted Yes, All Commissioner in favor. **MOTION CARRIED.**

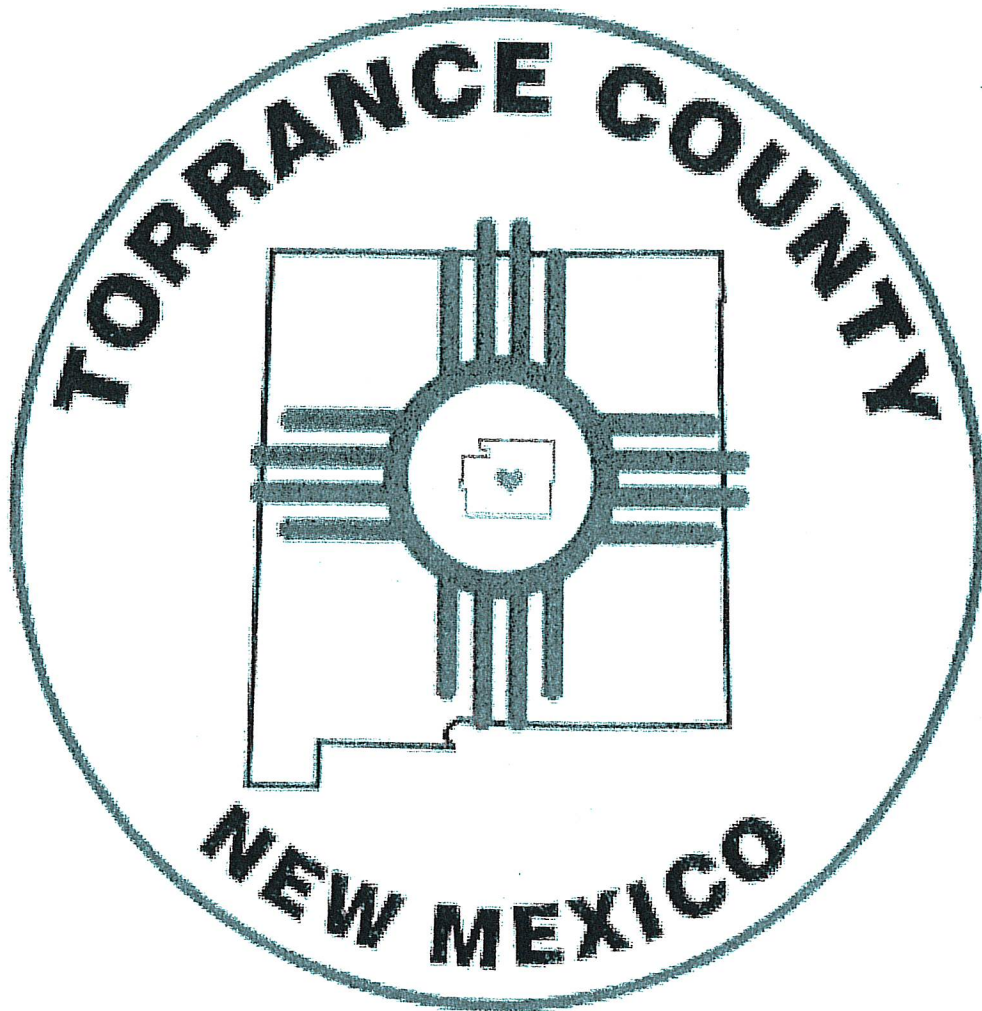
\_\_\_\_\_  
Kevin McCall-Vice Chair

\_\_\_\_\_  
Kevin Pham-Clerk II

\_\_\_\_\_  
Date

***The Video of this meeting can be viewed in its entirety on the Torrance County NM website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on out local radio station KXNM***





*Agenda Item*  
*No. 9-A*

C E R T I F I C A T I O N

TOTAL CHECKS PRINTED 132

THE UNDERSIGNED MEMBERS OF THE TORRANCE COUNTY BOARD OF COMMISSIONERS DO CERTIFY THAT THE CLAIMS ENUMERATED ABOVE WERE APPROVED ALLOWED & DO AUTHORIZE THE WARRANTS AGAINST THE FUNDS OF TORRANCE COUNTY FOR THE SUM OF 266,014.32 ON ACCOUNT OF OBLIGATIONS INCURRED FOR THE SERVICES AS SHOWN ABOVE FOR THE PERIOD ENDING 04/08/2021 . WE CERTIFY THAT THE WITHIN NAMED PERSONS ARE LEGALLY ENTITLED UNDER THE CONSTITUTION OF THE STATUTES OF NEW MEXICO TO RECEIVE THE COMPENSATION STATED HEREIN. THAT THE SERVICES HAVE BEEN PERFORMED AS STATED IN THE ACCOUNTS HEREIN, THAT THEY ARE NECESSARY AND PROPER, THAT THIS VOUCHER HAS BEEN EXAMINED, THAT THE AMOUNTS CLAIMED ARE JUST, REASONABLE, AND AS AGREED AND THAT NO PART HAS BEEN PAID BY TORRANCE COUNTY.

SIGNED

ATTEST BY

-----  
Kevin McCall

-----  
leroy m. candelaria

-----  
Ryan Schwebach

-----  
yvonne otero

THE UNDERSIGNED COUNTY TREASURER DOES HEREBY CERTIFY THAT SUFFICIENT FUNDS EXIST FOR THESE ACCOUNTS PAYABLE CHECKS TO BE ISSUED ON THIS DATE AND DOES HEREBY AUTHORIZE THE FINANCE DEPARTMENT TO PROCESS THESE CHECKS.

-----  
Tracy L. Sedillo

CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
01 R	115548	ADVANCED COMMUNICATIONS &	HARRIS MULTIBAND MOBILE RADIO	829-78-2248	1432321 03/23/2021	35865	5867.38
	6409.36		INSTALL	829-78-2248	/ /	35865	450.00
	03/23/2021		FREIGHT	829-78-2248	/ /	35865	65.00
			SHOP SUPPLIES	829-78-2248	/ /	35865	26.98
			NMSWPA 80-000-18-00027				
			INVOICE#185814				
DOH CITIES READINESS I 6409.36							
01 O	115549	ALBUQUERQUE COMPUTER &	COLLECTION AND SECURE TRANSPORT	401-65-2271	1132321 03/23/2021	36237	150.00
	329.29		OF DECOMMISSIONED ELECTRONICS			36237	
	03/23/2021		DATA DESTRUCTION	401-65-2271	/ /	36237	130.25
			COD	401-65-2271	/ /	36237	25.00
			NMGRT	401-65-2271	/ /	36237	24.04
			INVOICE#7157 ACCT#TORR3819				
OPERATIONS & MAINTENAN 329.29							
01 R	115550	AMAZON BUSINESS	WEBCAMS	401-30-2219	1732321 03/23/2021	36323	114.95
	216.70		USB EXTENDERS	401-30-2219	/ /	36323	42.25
	03/23/2021		HEAD SETS WITH MICROPHONES	401-30-2219	/ /	36323	59.50
			INVOICE#16NF-37X7-REVW ACCT#				
			A3JI65BS912J5M				
COUNTY TREASURER 216.70							
01 R	115551	BANK OF AMERICA	PAINT & SUPPLIES FOR	401-20-2219	532321 03/23/2021	36226	271.05
	1072.95		CLERK'S FRONT OFFICE			36226	
	03/23/2021		P-CARD - HOME DEPOT			36226	
			INVOICE#HOME DEPOT				
			DEDICATED ZOOM ACCOUNT FOR	401-08-2207	632321 03/23/2021	36310	162.17
			PLANNING & ZONING			36310	
			INVOICE#ZOOM				
			REFRIGERATOR FOR TREASURER'S	401-30-2218	732321 03/23/2021	36261	602.00
			OFFICE STAFF			36261	
			INVOICE#34276119				
			PAINT FOR HR OFFICE	401-10-2218	832321 03/23/2021	36303	37.73
			INVOICE#HOME DEPOT				
COUNTY CLERK 271.05 PLANNING & ZONING 162.17 COUNTY TREASURER 602.00							
COUNTY MANAGER 37.73							
01 O	115552	BIDDLE CONSULTING GROUP, INC.	ANNUAL CRITICAL PRE-EMPLOYMENT	911-80-2228	1632321 03/23/2021	36165	2395.00
	2395.00		TESTING LICENSE			36165	
	03/23/2021		INVOICE#6727 APPROVED BY				
			COMMISSION				
911-DISPATCH CENTER 2395.00							
01 R	115553	DESIGN SILK SCREEN PRINTERS	UPGRADE COUNTY DOOR LOGOS	401-65-2248	1032321 03/23/2021	36307	435.00
	435.00		REMOVE EXISTING AND INSTALL NEW			36307	
	03/23/2021		ONES			36307	
			UNIT T24			36307	
			2016 FORD F150			36307	
			OPERATIONS MANAGER			36307	
			INVOICE#35473 ACCT#1214				
OPERATIONS & MAINTENAN 435.00							

01 R 115554 DESIGN SILK SCREEN PRINTERS COUNTY LOGO ON CO2 UNIT 401-21-2618 1332321 03/23/2021 36184 745.00

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
745.00			FENDERS AND REAR				36184	
03/23/2021			2004 FORD ESCAPE				36184	
			INVOICE#35470 ACCT#1214					
ELECTIONS		745.00						
01 R	115555	FASTENAL COMPANY	SCHLAGE RESIDENTIAL KEYPAD	401-15-2215	932321	03/23/2021	36306	605.09
	605.09		CYLINDRICAL LOCK PLYMOUTH				36306	
03/23/2021			OUTSIDE ELAN INSIDE				36306	
			COUNTY ADMINISTRATION				36306	
			BREAKROOM				36306	
			SMALL COMMISSION ROOM				36306	
			INVOICE#NMALE256762 ACCT#NMALEB					
			2338					
ADMINISTRATIVE OFFICES		605.09						
01 R	115556	GUSTIN HARDWARE INC.	MISC. ELECTRICAL, PLUMBING,	401-15-2215	1232321	03/23/2021	35679	3.98
	3.98		INVOICE#254597 ACCT#125					
03/23/2021			2 KWICKSET KEYBLANK NEW KEYS FOR					
			HR OFFICE					
ADMINISTRATIVE OFFICES		3.98						
01 R	115557	LEAF	HP DESIGN JET T3500PS COPIER	675-07-2203	132321	03/23/2021		384.13
	384.13		RURAL ADDRESSING INVOICE#					
03/23/2021			11654738 ACCT#100-4624929-001					
RURAL ADDRESSING		384.13						
01 R	115558	LOBO INTERNET SERVICES LTD	INTERNET SERVICES/DIST 3 VFD	408-91-2207	2032321	03/23/2021		172.61
	625.00		DIST 4 VFD/MARCH 2021	409-91-2207		/ /		135.69
03/23/2021			DIST 5 VFD	405-91-2207		/ /		135.69
			DIST 2 VFD	406-91-2207		/ /		135.69
			FIRE ADMIN	413-91-2207		/ /		45.32
STATE FIRE ALLOTMENT		625.00						
01 O	115559	MCNEIL, CAROLANN T	TRAVEL FOR BOARD OF REGISTRATION	401-21-2205	232321	03/23/2021		17.01
	17.01		MEMBER TO PURGE INACTIVE VOTERS					
03/23/2021			3/11/2021					
ELECTIONS		17.01						
01 R	115560	MOUNTAINAIR, TOWN OF	MOVIE LICENSE FOR DRIVE-IN	605-13-2272	1532321	03/23/2021	36302	415.24
	415.24		(ALCOHOL-FREE, DRUG-FREE, FAMILY				36302	
03/23/2021			-FRIENDLY EVENT, HELD				36302	
			PARTNERSHIP WITH THE TOWN)				36302	
			INVOICE#DWI-MUSTANGDRIVEINI					
DWI DISTRIBUTION GRANT		415.24						
01 O	115561	OTERO, MARY T.	TRAVEL FOR BOARD OF	401-21-2205	432321	03/23/2021		21.24
	21.24		REGISTRATION MEMBER TO PURGE					
03/23/2021			INACTIVE VOTERS 3/11/2021					
ELECTIONS		21.24						

01 R 115562  
7327.76

SENERGY PETROLEUM, LLC

FUEL CARD SHOP TANKS INVOICE#  
86607-949082 ACCT#TCROAD

403-60-2202

1832321 03/23/2021

7327.76

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
03/23/2021		COUNTY ROAD DEPARTMENT						
		7327.76						
01 R	115563	STARTERS & ALTERNATORS OF NM	LEE/BUILD ON STARTER FOR	402-60-2244	1932321	03/23/2021	36327	191.50
	191.50		770 CH JOHN DEER GRADER					
03/23/2021			INVOICE#14146					36327
		COUNTY ROAD DEPARTMENT						
		191.50						
01 R	115564	TOROK, SHANON MARIE	TRAVEL FOR BOARD OF	401-21-2205	332321	03/23/2021		16.47
	16.47		REGISTRATION MEMBER TO PURGE					
03/23/2021			INACTIVE VOTERS 3/11/2021					
		ELECTIONS						
		16.47						
01 O	115565	AIRGAS USA LLC	336 DAYS CYLINDER RENT MED XS	408-91-2230	2132521	03/25/2021		245.28
	291.76		OXYGEN					
03/25/2021			HAZMAT CHARGE	408-91-2230				25.18
			SALES TAX INVOICE#9978036754	408-91-2230				21.30
			ACCT#2296717					
		STATE FIRE ALLOTMENT						
		291.76						
01 O	115566	AIRGAS USA LLC	3 OXYGEN USP DA MED CGA 870	406-91-2230	2232521	03/25/2021		142.75
	428.25		3 OXYGEN USP 125 CGA 540	408-91-2230				142.75
03/25/2021			1 OXYGEN USP MEDICAL PURE 200	405-91-2230				142.75
			CGA 540					
		STATE FIRE ALLOTMENT						
		428.25						
01 O	115567	AIRGAS USA LLC	3 RENT-CYLINDER MEDIUM/LARGE	405-91-2230	2332521	03/25/2021		60.27
	164.38		OXYGEN					
03/25/2021			4 RENT-CYLINDER MEDIUM/XS OXYGEN	405-91-2230				72.88
			HAZMAT FEE	405-91-2230				19.23
			SALES TAX INVOICE#9977973705	405-91-2230				12.00
			ACCT#2287851					
		STATE FIRE ALLOTMENT						
		164.38						
01 O	115568	ALBUQUERQUE OFFICE SYSTEMS	HUMAN RESOURCES OFFICE FURNITURE	401-10-2218	2732521	03/25/2021	36279	2832.56
	2832.56		INVOICE#9105/9089					
03/25/2021								
		COUNTY MANAGER						
		2832.56						
01 O	115569	AMBITIONS TECHNOLOGY GROUP LLC	DESKTOP COMPUTER FOR NEW	401-50-2228	2832521	03/25/2021	36281	1647.22
	1647.22		EVIDENCE SYSTEM					36281
03/25/2021			TOWER, MONITOR, KEYBOARD,					36281
			AND MOUSE					36281
			INVOICE#8985					
		COUNTY SHERIFF						
		1647.22						
01 O	115570	ARTESIA FIRE EQUIPMENT INC	DIAGNOSE AND REPAIR FOR MISC	408-91-2218	1832521	03/25/2021	36063	354.12
	1008.25		EQUIPMENT K12 SAW, 2-PPV FANS	405-91-2218				300.00
03/25/2021			ENGINE/PUMP GENERATOR	418-91-2218				354.13
			INVOICE#73478					





CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
01 O	115571	ARTESIA FIRE EQUIPMENT INC	RAMM-PART ROSENBAUER MINNESOTA	405-91-2248	1932521 03/25/2021	36312	998.00
	998.00		PART #41848 HIGH PRESSURE NOZZLE			36312	
	03/25/2021		INVOICE#74248				
STATE FIRE ALLOTMENT 998.00							
01 O	115572	AUTOMATED ELECTION SERVICES	BUSINESS CARDS FOR JUDGE JOSIE CHAVEZ	401-90-2219	632521 03/25/2021	36351	75.00
	75.00		INVOICE#58242			36351	
03/25/2021							
PROBATE JUDGE 75.00							
01 O	115573	BROWNELLS, INC.	ENHANCED FRONT SIGHT TOOL FOR GLOCKS	401-50-2222	732521 03/25/2021	36288	9.99
	189.92		SIGHT INSTALLATION TOOL FOR GLOCKS	401-50-2222	/ /	36288	109.99
03/25/2021			30MM LOW (0.90") SCOPE RINGS	401-50-2222	/ /	36288	59.99
			ESTIMATED SHIPPING	401-50-2222	/ /	36288	9.95
			INVOICE#20695184				
COUNTY SHERIFF 189.92							
01 O	115574	CHAVEZ, SYLVIA	TRAVEL TO TUCUMCARI NM TYLER TRAINING 3/16/21 RETURN	401-20-2205	532521 03/25/2021		21.00
	21.00						
03/25/2021							
COUNTY CLERK 21.00							
01 R	115575	COOPERATIVE EDUCATIONAL SERVICES	COOPERATIVE EDUCATIONAL SERVICES	401-15-2215	1632521 03/25/2021	35391	693.44
	7475.40		FY2021	401-24-2215	/ /	35391	443.18
03/25/2021			07/01/2020 - 06/30/2021	413-91-2215	/ /	35391	542.21
			8.19% TAX ON LABOR ONLY	401-16-2215	/ /	35391	493.07
			CBS CONTRACT	630-87-2215	/ /	35391	765.04
			18-07B-R201	401-23-2215	/ /	35391	655.40
				401-27-2215	/ /	35391	301.91
				911-80-2215	/ /	35391	439.30
				620-94-2215	/ /	35391	2113.08
				401-37-2215	/ /	35391	388.09
				401-36-2215	/ /	35391	372.69
				401-53-2215	/ /	35391	267.99
				INVOICE#24-113221/MARCH ACCT#			
				700275.1 TORRAS			
ADMINISTRATIVE OFFICES 693.44							
JUDICIAL COMPLEX MAINT	493.07	HEALTH DEPT BLDG MAINT	443.18	STATE FIRE ALLOTMENT	542.21		
MOUNTAINAIR SENIOR CEN	301.91	ESPERANZA MEDICAL CLIN	765.04	MOUNTAINAIR HEALTH CLI	655.40		
MORLARTY SENIOR CENTER	388.09	911-DISPATCH CENTER	439.30	INFRASTRUCTURE GROSS R	2113.08		
		ESTANCIA SENIOR CENTER	372.69	COUNTY FAIR	267.99		
01 O	115576	J & B RADIATOR	REPAIR ON MACK 2014 SC4 TRUCK	402-60-2244	2022221 02/22/2021	35833	797.00
	797.00		VIN: 026979			35833	
03/25/2021			INVOICE#22512				
COUNTY ROAD DEPARTMENT 797.00							
01 R	115577	MANZANO MEDICAL GROUP, P.C.	PRE-ACADEMY PHYSICAL	401-50-2272	932521 03/25/2021	36158	803.68
	803.68		E. CERVANTES			36158	
03/25/2021			INVOICE#TORCTY 0221				
COUNTY SHERIFF 803.68							

01 0 115578 NM COUNTY INSURANCE AUTHORITY MULTILINE DEDUCTIBLE OLMSTEAD 401-05-2212 332521 03/25/2021 5000.00

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	03/25/2021	COUNTY COMMISSION	5000.00					
01 O	03/25/2021	NM HUMAN SERVICES DEPARTMENT	3RD QTR FY 2021 SAFETY CARE	414-19-2291	132521	03/25/2021		57708.72
01 R	03/25/2021	NET POOL (SCNP)						
2ND 1/8		GROSS RECEIPTS	57708.72					
01 R	03/25/2021	NUBE GROUP	COLOR COPIES OVERAGE 2/1/2021	401-40-2203	2632521	03/25/2021		29.96
01 R	03/25/2021	COUNTY ASSESSOR	29.96					
01 R	03/25/2021	OTERO, MARY YVONNE	TRAVEL TO TUCUMCARI NM TYLER	401-20-2205	432521	03/25/2021		21.00
01 R	03/25/2021	COUNTY CLERK	21.00					
01 O	03/25/2021	PITNEY BOWES PURCHASE POWER	POSTAGE REFILL OTHER CHARGES	401-10-2206	1532521	03/25/2021		1005.00
01 O	03/25/2021	COUNTY MANAGER	1005.00					
01 O	03/25/2021	FORIER LEE CORPORATION	BEAST EVIDENCE SYSTEM	401-50-2228	832521	03/25/2021		2362.53
01 R	03/25/2021	COUNTY SHERIFF	2362.53					
01 R	03/25/2021	PRUDENTIAL OVERALL SUPPLY	MATS AND MOPS COUNTY ADMIN	401-15-2203	1232521	03/25/2021		37.57
01 R	03/25/2021	UNIFORMS STETSON ARELY MARISSA	401-65-2236					65.90
01 R	03/25/2021	NICK	401-16-2203					58.79
01 R	03/25/2021	MATS AND MOPS FOR JUDICIAL	INVOICE#45058-0170/45058-0171					
01 R	03/25/2021	ADMINISTRATIVE OFFICES	65.90					
01 R	03/25/2021	OPERATIONS & MAINTENAN	JUDICIAL COMPLEX MAINT	58.79				
01 R	03/25/2021	QWEST CORPORATION	ORDER#D22283398-REMOVE SERVICE	405-91-2207	232521	03/25/2021		34.23
01 R	03/25/2021	STATE FIRE ALLOTMENT	34.23					
01 R	03/25/2021	SOUTHWEST PROPANE LLC	143 GALLONS PROPANE FOR DIST 4	409-91-2209	2432521	03/25/2021		307.45
01 R	03/25/2021	EAST TORREON NM 87061	STATION 10 TORREON HEIGHTS ROAD					
01 R	03/25/2021	SPECIALTY COMMUNICATIONS	12 MONTHS MONTHLY RADIO REPEATER	401-65-2241	1732521	03/25/2021		600.00



CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
OPERATIONS & MAINTENAN 647.25							
01 R	115588	STAPLES BUSINESS ADVANTAGE	8-PORT DESKTOP ETHERNET SWITCH	401-50-2218	1032521 03/25/2021	36247	46.04
	69.00		75' CAT5E ETHERNET NETWORK CABLE	401-50-2218	/ /	36247	22.96
	03/25/2021		INVOICE#3470487807/347021838				
COUNTY SHERIFF 69.00							
01 O	115589	STAPLES BUSINESS ADVANTAGE	1/2" STAPLES, WALL FILE, 3 HP	401-10-2219	1432521 03/25/2021	36256	20.69
	20.69						
	03/25/2021						
COUNTY MANAGER 20.69							
01 O	115590	STERICYCLE, INC.	ANNUAL MEDICAL WASTE SERVICE	411-92-2248	2532521 03/25/2021		262.44
	262.44		02/2021 TO 01/2022 INVOICE#				
	03/25/2021		3005421900-I ACCT#6151127				
1/4% FIRE EXCISE TAX 262.44							
01 R	115591	TILLERY CHEVROLET GMC INC	FP2 - 2013 CHEVROLET TAHOE 4WD		2032521		
	1838.87		VIN: 1GNSK2E08DR185575				
	03/25/2021		LP: G88089				
			MILEAGE: UNKNOWN				
			HOURS TO REPLACE FRONT	406-91-2201	/ /		501.26
			SUSPENSION - HUB AND BEARING				
			PART: HUB	406-91-2201	/ /		379.68
			PART: REAR BREAK JOB	406-91-2201	/ /		95.49
			HOURS LABOR TO REPLACE LINE:	406-91-2201	/ /		307.20
			UPPER TRANSMISSION				
			HOURS LABOR TO REPLACE LINE:	406-91-2201	/ /		307.20
			LOWER AT TRANSMISSION				
			PIPE	406-91-2201	/ /		115.38
			SHOP SUPPLY	406-91-2201	/ /		1.39
			PARTS TAX	406-91-2201	/ /		
			LABOR TAX	406-91-2201	/ /		131.27
			INVOICE#6064312/1				
STATE FIRE ALLOTMENT 1838.87							
01 O	115592	TJ ENTERPRISES AUTO SUPPLY	WINDSHIELD WIPERS FOR:	401-40-2201	1332521 03/25/2021	36353	8.20
	8.20		A06				
	03/25/2021		VIN: 6897				
			LP: 01983G				
			MILEAGE: 8,813				
			INVOICE#60669				
COUNTY ASSESSOR 8.20							
01 O	115593	TLC PLUMBING & UTILITY	TROUBLESHOOT WALK-IN FREEZER	401-27-2215	1132521 03/25/2021	36359	1088.99
	1088.99		TEMP STAYING AT 58 DEGREES				
	03/25/2021		WORK ORDER #292				

36359  
36359

MOUNTAINAIR SENIOR CENTER  
VERBAL TEMP PO ISSUED BY CPO

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
		MOUNTAINAIR SENIOR CEN 1088.99						
		2021.03.19						
		INVOICE#SM53112801 ACCT#21945						
01 R	115629	ADVANCED COMMUNICATIONS &	HARRIS MOBILE RADIO (MULTI-BAND)	411-92-2248	1333021	03/30/2021	36057	6547.93
	6648.37		INSTALL IN MOBILE COMMAND				36057	
	03/30/2021		FREIGHT	411-92-2248		/ /		65.00
			TAX	411-92-2248		/ /		35.44
			NMSWPA 80-000-18-00027				36057	
			INVOICE#186132					
		1/4% FIRE EXCISE TAX 6648.37						
01 R	115630	ADVANCED COMMUNICATIONS &	HARRIS MOBILE RADIO (MULTI-BAND)	604-83-2248	1433021	03/30/2021	36058	6059.88
	6059.88		2020 DODGE RAM 2500				36058	
	03/30/2021		EMERGENCY MANAGER				36058	
			NMSWPA 80-000-18-00027				36058	
			INVOICE#186012					
		COMMUNICATIONS/EMS TAX 6059.88						
01 R	115631	AMAZON BUSINESS	CHORDS FOR PHONES	402-60-2248	733021	03/30/2021	36249	25.45
	25.45		BATTERIES FOR GPS				36249	
	03/30/2021		INVOICE#RPQ7					
		COUNTY ROAD DEPARTMENT 25.45						
01 O	115632	GUSTIN ELECTRIC	INSTALL 3-4 OUTLETS IN NEW	401-10-2218	433021	03/30/2021	36314	500.00
	500.00		HR OFFICE				36314	
	03/30/2021		INVOICE#4953					
		COUNTY MANAGER 500.00						
01 O	115633	GUSTIN HARDWARE INC.	MISC. ELECTRICAL, PLUMBING,	401-15-2215	333021	03/30/2021	35679	4.49
	4.49		50#PLAY SAND COUNT ADMIN					
	03/30/2021		OUTDOOR CIGARETTE ASH TRAYS					
			INVOICE#255289 ACCT#125					
		ADMINISTRATIVE OFFICES 4.49						
01 O	115634	J. KORY BAKER	PROFESSIONAL SERVICES AGREEMENT	402-60-2272	633021	03/30/2021	36231	13706.25
	14631.42		NMGR (6.75%)			/ /	36231	925.17
	03/30/2021		INVOICE#2					
		COUNTY ROAD DEPARTMENT 14631.42						
01 O	115635	MASTER, TRACEY	ANNUAL ZOOM MEMBERSHIP	605-13-2207	1033021	03/30/2021	36305	162.17
	162.17		(INCLUDING GRT)				36305	
	03/30/2021							
		DWI DISTRIBUTION GRANT 162.17						
01 O	115636	NM WASTE SERVICE INC	ROLL OFF CONTAINER HAUL RATE	685-08-2274	233021	03/30/2021	36315	555.00
	900.50		NMGR	685-08-2274		/ /	36315	77.70
	03/30/2021		DISPOSAL RATE PER TON	685-08-2274		/ /	36315	200.00
			EXTRA TONNAGE FOR TRASH REMOVAL	685-08-2274		/ /	36315	67.80
			INVOICE#83798 ACCT#2981500					





CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
01 O	115637	STAPLES BUSINESS ADVANTAGE	WIRELESS KEYBOARD & MOUSE	401-90-2219	533021 03/30/2021	36329	21.00
	112.42		INK	401-90-2219	/ /	36329	60.12
	03/30/2021		PAPER	401-90-2219	/ /	36329	31.30
			INVOICE#3472532903/3472392770				
			ACCT#394849				
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	PROBATE JUDGE	112.42					
01 O	115638	SUPPLY CACHE INC	CLASS A WD881 FOAM, 5 GALLONS,	405-91-2248	1233021 03/30/2021	36142	1349.50
	1899.50		PHOS-CHEK			36142	
	03/30/2021		ESTIMATED SHIPPING	405-91-2248	/ /	36142	550.00
-----							
	STATE FIRE ALLOTMENT	1899.50					
01 R	115639	U.S. POSTMASTER	POSTAGE FOR 2021 ASSESSOR	401-10-2206	933021 03/30/2021	36370	7855.20
	7855.20		NOTICE OF VALUE ANNUAL MAILERS			36370	
	03/30/2021		ACCT#PERMIT NO.12				
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	COUNTY MANAGER	7855.20					
01 O	115640	US BANK CORPORATE PAYMENT SYSTEMUEL FOR THE 02/15-03/15 2021	PERIOD RURAL ADDRESSING	675-07-2202	133021 03/30/2021		50.01
	16141.77		ANIMAL SERVICES/ACCT#55696345	401-82-2202	/ /		316.27
	03/30/2021		55537891/ELECTRONIC MONITORING	420-73-2202	/ /		30.64
			ASSESSORS OFFICE	401-40-2202	/ /		91.61
			CLERK	401-20-2202	/ /		33.00
			OPS AND MAINTENANCE	401-65-2202	/ /		418.50
			TREASURER	401-30-2202	/ /		85.15
			DISPATCH	911-80-2202	/ /		54.67
			MANAGER	401-10-2202	/ /		51.73
			DIST 1 VFD FUEL	407-91-2202	/ /		171.25
			DIST 2 VFD	406-91-2202	/ /		644.23
			DIST 3 VFD	408-91-2202	/ /		261.51
			DIST 4 VFD	409-91-2202	/ /		64.49
			DIST 5 VFD	405-91-2202	/ /		759.09
			FIRE ADMIN	413-91-2202	/ /		912.90
			PLANNING AND ZONING	401-08-2202	/ /		185.81
			SHERIFF	401-50-2202	/ /		8532.95
			TRANSPORT	420-74-2202	/ /		2882.21
			EMERGENCY MANAGER	604-83-2202	/ /		367.31
			LATE FEES	401-55-2205	/ /		228.44
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	RURAL ADDRESSING	50.01	ANIMAL SERVICES	316.27			30.64
	COUNTY ASSESSOR	91.61	COUNTY CLERK	33.00			418.50
	COUNTY TREASURER	85.15	911-DISPATCH CENTER	54.67			51.73
	STATE FIRE ALLOTMENT	2813.47	PLANNING & ZONING	185.81			8532.95
	TRANSPORTATION OF PRIS	2882.21	COMMUNICATIONS/EMS TAX	367.31			228.44
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01 R	115641	WAGNER EQUIPMENT CO.	REPAIR, CUTTING EDGES, AND PARTS	402-60-2244	833021 03/30/2021	35378	1478.79
	1478.79		SERVICE ON BLADES REMAINING				
	03/30/2021		BALANCE WITH ALL CREDITS				
			APPLIED INVOICE#DATES1/13/20 TO				
			02/16/21 ACCT#88034				
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	COUNTY ROAD DEPARTMENT	1478.79					
01 O	115644	AUTOMATED ELECTION SERVICES	NO. 10 REGULAR ENVELOPES	401-20-2219	74121 04/01/2021	36361	142.29

142.29  
04/01/2021

SHIPPING AND HANDLING  
INVOICE#58255 ACCT#TOR0102

36361

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
COUNTY CLERK		142.29						
01 O	115645	AWARDS ETC.	PROMOTION CERTIFICATES	401-50-2221	44121	04/01/2021	36239	175.00
	175.00		INVOICE#02 59119					
04/01/2021								
COUNTY SHERIFF		175.00						
01 O	115646	CINTAS CORPORATION NO. 2	COUNTY ADMINISTRATIVE BUILDING	600-06-2248	184121	04/01/2021	35389	392.42
	1194.83		SHERIFF'S DEPARTMENT	410-50-2222	/	/	35389	222.42
04/01/2021			ROAD DEPARTMENT	402-60-2248	/	/	35389	382.23
			911 DISPATCH	911-80-2248	/	/	35389	197.76
			FIRE ADMIN				35389	
			INVOICE#8405041122 ACCT#					
			30009096					
RISK MANAGEMENT		392.42						
911-DISPATCH CENTER		197.76	COUNTY SHERIFF	222.42	COUNTY ROAD DEPARTMENT	382.23		
01 O	115647	COMPUTER CORNER INC	FARGO ASURE ID 7 SOFTWARE	401-50-2228	24121	04/01/2021	36352	530.00
	530.00		(COMMISSION CARD SOFTWARE)				36352	
04/01/2021			TORRANCE COUNTY SHERIFF'S OFFICE				36352	
			INVOICE#188130					
COUNTY SHERIFF		530.00						
01 O	115648	DE LAGE LANDEN FINANCIAL SERVICE	CONTRACT COPY MACHINE LEASE	612-20-2203	144121	04/01/2021	35396	309.50
	309.50		APRIL 2021/SITE #4724181					
04/01/2021								
COUNTY CLERK		309.50						
01 O	115649	DE LAGE LANDEN FINANCIAL SERVICE	MONTHLY COPIER LEASE	402-60-2203	154121	04/01/2021	35893	140.87
	140.87		APRIL 2021/SITE #4889055 ROAD					
04/01/2021			INVOICE#71941684 ACCT#500-					
			50116561					
COUNTY ROAD DEPARTMENT		140.87						
01 O	115650	DE LAGE LANDEN FINANCIAL SERVICE	COPIER LEASE FOR MANAGER'S	401-10-2203	164121	04/01/2021	35734	400.70
	400.70		INVOICE#71817811 ACCT#500-					
04/01/2021			50116558					
COUNTY MANAGER		400.70						
01 O	115651	DESIGN SILK SCREEN PRINTERS	FACILITIES MANAGEMENT	401-65-2201	84121	04/01/2021	36350	790.00
	790.00		2 DOORS/FENDERS/REAR				36350	
04/01/2021			THIS VEHICLE MAKES FREQUENT...				36350	
			2005 FORD ESCAPE DECALS				36350	
			UNIT M2				36350	
			INVOICE#35491 ACCT#1214					
OPERATIONS & MAINTENAN		790.00						
01 O	115652	DIRECTV, LLC.	BUSINESS SELECT PACK APRIL 2020	411-92-2271	174121	04/01/2021		69.02
	69.02		INVOICE#069212456X210324					
04/01/2021			ACCT#069212456					



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	115653	EWSA	COUNTY ENVIRONMENTAL COUNTY AREA GROSS RECEIPTS-403	423-26-2301	204121	04/01/2021		9261.10
04/01/2021								
ENVIRONMENTAL GROSS RE 9261.10								
01 O	115654	GALLS LLC	SHOTGUN RACK FOR TRANSPORT VAN	420-74-2201	254121	04/01/2021	36206	156.00
	371.00		ELECTRIC DELAY TIMER FOR GUN LOCK	420-74-2201	/	/	36206	205.00
04/01/2021			SHIPPING	420-74-2201	/	/	36206	10.00
			INVOICE#17663266/17669191					
			ACCT#3736744					
TRANSPORTATION OF PRIS 371.00								
01 O	115655	GLOCK PROFESSIONAL, INC.	GLOCK ARMORER'S COURSE	410-50-2266	54121	04/01/2021	36233	250.00
	250.00		LT. STOCUM				36233	
04/01/2021			INVOICE#TRP/100146960					
COUNTY SHERIFF 250.00								
01 O	115656	HART'S TRUSTWORTHY HARDWARE	NUTS, BOLTS, SCREWS, WASHERS,	401-50-2219	34121	04/01/2021	36345	194.03
	194.03		TRAFFIC SPRAY PAINT, STAPLE GUN,				36345	
04/01/2021			STAPLES				36345	
			INVOICE#B433232					
COUNTY SHERIFF 194.03								
01 O	115657	INTELLICHOICE INC	VIEW ONLY LICENSE	401-50-2272	234121	04/01/2021	36274	825.00
	825.00		MANT PROPP				36274	
04/01/2021			CAD VIEW ONLY INVOICE#1230788					
COUNTY SHERIFF 825.00								
01 O	115658	J-MAR & ASSOCIATES	24LB INK JET COLOR BOLD PAPER	675-07-2219	224121	04/01/2021	36347	326.34
	373.92		36" X 300"				36347	
04/01/2021			FREIGHT CHARGES				36347	47.58
			INVOICE#198550					
RURAL ADDRESSING 373.92								
01 O	115659	MARLIN BUSINESS BANK	SCANPRO SCANNING SYSTEM	911-80-2203	194121	04/01/2021		247.28
	247.28		INVOICE#18879244 ACCT#1441060					
04/01/2021								
911-DISPATCH CENTER 247.28								
01 O	115660	NEXTIVA INC	ASSESSORS VOIP PHONES/03/17/2021	401-40-2207	14121	04/01/2021		380.88
	2289.33		04/16/2021/CLERK	401-20-2207	/	/		217.20
04/01/2021			MANAGER	401-10-2207	/	/		184.50
			GRANTS	401-49-2207	/	/		61.50
			LAWYER	401-56-2207	/	/		30.75
			FINANCE	401-55-2207	/	/		123.00
			MAINTENANCE	401-65-2207	/	/		61.50
			COMMISSION	401-10-2207	/	/		61.50
			PZ	401-08-2207	/	/		30.75
			CODE ENFORCEMENT	401-08-2207	/	/		30.75
			IT	401-65-2207	/	/		30.75

ROAD  
PROBATE

402-60-2207  
401-90-2207

/ /  
/ /

61.50  
30.75

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	04/01/2021	COUNTY ASSESSOR	RURAL ADDRESSING	675-07-2207		/ /		30.75
		GRANT ADMINISTRATION	SHERIFF	401-50-2207		/ /		338.25
		OPERATIONS & MAINTENAN	COMMUNITY MONITOR	420-73-2207		/ /		30.75
		PROBATE JUDGE	TREASURER	401-30-2207		/ /		246.00
		COMMUNITY MONITORING	FIRE ADMIN	413-91-2207		/ /		123.00
		COUNTY COMMISSION	EXTENSION OFFICE	401-05-2207		/ /		153.75
			CIVIL DEFENSE	604-83-2207		/ /		30.75
			INVOICE#37848445810 ACCT#2029540					
01 R	04/01/2021	ORTIZ, ADRIAN	COUNTY CLERK	217.20	214121	04/01/2021		3388.00
			ATTORNEY	30.75		/ /		228.69
			PLANNING & ZONING	92.25		/ /		
			RURAL ADDRESSING	30.75		/ /		
			COUNTY TREASURER	246.00		/ /		
			COMMUNICATIONS/EMS TAX	30.75		/ /		
			TEEN COURT SERVICES-MARCH 2021	605-22-2272		/ /		
			NMGRT INVOICE#3312021	605-22-2272		/ /		
01 O	04/01/2021	PLATEAU WIRELESS	DIST 1 VFD LANDLINE APRIL 2021	407-91-2207	94121	04/01/2021		141.45
			ACCT#2211365					
01 O	04/01/2021	PRUDENTIAL OVERALL SUPPLY	MATS AND MOPS COUNTY ADMIN	401-15-2203	64121	04/01/2021		37.57
			UNIFORMS STETSON ARELY MARISSA	401-65-2236		/ /		65.90
			NICK			/ /		
			MATS AND MOPS FOR JUCICIAL	401-65-2236		/ /		58.79
			INVOICE#45058-0945/45058-0946			/ /		
			ACCT#6528480			/ /		
01 O	04/01/2021	SIRCHIE FINGERPRINT LABORATORIES	DRY ERASE BOARD ACCESSORIES	420-73-2219	264121	04/01/2021		99.90
			ALCOHOL WIPES	420-73-2219		/ /		
			CORK BULLETIN BOARD	420-73-2219		/ /		
			BLACK TONER CARTRIDGE	420-73-2219		/ /		
			SHEET PROTECTORS	420-73-2219		/ /		
			SCOTCH HD SHIPPING TAPE	420-73-2219		/ /		
			3 PART CARBONLESS RECEIPT BOOKS	420-73-2219		/ /		
			INVOICE#3469386443 ACCT#DAL			/ /		
			394849			/ /		
01 O	04/01/2021	COMMUNITY MONITORING	STAPLES BUSINESS ADVANTAGE	420-73-2219	244121	04/01/2021		4.73
			ALCOHOL WIPES	420-73-2219		/ /		8.97
			CORK BULLETIN BOARD	420-73-2219		/ /		37.52
			BLACK TONER CARTRIDGE	420-73-2219		/ /		148.92
			SHEET PROTECTORS	420-73-2219		/ /		16.54
			SCOTCH HD SHIPPING TAPE	420-73-2219		/ /		33.60
			3 PART CARBONLESS RECEIPT BOOKS	420-73-2219		/ /		8.73
			INVOICE#3469386443 ACCT#DAL			/ /		
			394849			/ /		
01 O	04/01/2021	TAJIQUE LAND GRANT	MARCH 2021 LEASE TRANSFER	401-05-2204	104121	04/01/2021		200.00
			STATION INVOICE#2021-3					





CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	115667	TRIADIC INC.	TRIADIC IT CONTRACT SERVICES	401-65-2213	114121	04/01/2021	35387	4265.12
	4594.41		CLERK'S LIVE WEB & MARRIAGE	612-20-2203	/	/	35387	164.64
	04/01/2021		TREASURER'S LIVE WEB & SCANNING	401-30-2203	/	/	35387	164.65
			ACCT#1425					
=====								
OPERATIONS & MAINTENAN		4265.12	COUNTY CLERK	164.64	COUNTY TREASURER			164.65
=====								
01 O	115668	WASTE MANAGEMENT OF NM INC.	DUMPSTER CHARGES FOR ANIMAL	401-82-2210	124121	04/01/2021		11.99
	19.95		SERVICES FOR 751 SALT MISSION					
	04/01/2021		TRL INVOICE DATE 03/26/2021					
			INVOICE#9962524-0573-2 ACCT9-					
			35442-03003					
			DUMPSTER CHARGES FOR DIST 3	408-91-2210	134121	04/01/2021		7.96
			VFD SERVICES FOR 753 SALT					
			MISSION TRL INVOICE DATE					
			03/26/2021					
=====								
ANIMAL SERVICES		11.99	STATE FIRE ALLOTMENT	7.96				
=====								
01 O	115669	SENERGY PETROLEUM, LLC	FUEL 01/2021-03/2021	402-60-2202	14521	04/05/2021		2358.55
	17483.68		FUEL INVOICE#922-2445-0969-0325	402-60-2202	/	/		2924.56
	04/05/2021		665-6	402-60-2202	/	/		5840.06
				402-60-2202	/	/		290.29
				402-60-2202	/	/		716.01
				402-60-2202	/	/		5354.21
=====								
COUNTY ROAD DEPARTMENT		17483.68						
=====								
01 O	115670	AMAZON BUSINESS	LEXAR PROFESSIONAL USB 3.0	401-21-2219	234621	04/06/2021	36367	104.97
	104.97		READER					
	04/06/2021		ACCT#A3JT165B9912J5M					
=====								
ELECTIONS		104.97						
=====								
01 O	115671	AMBITIONS DOCUMENT SOLUTIONS	YEARS OF SERVICE PINS	500-06-2248	54621	04/06/2021	36155	549.78
	549.78		INVOICE#15080					
	04/06/2021							
=====								
RISK MANAGEMENT		549.78						
=====								
01 O	115672	AMBITIONS TECHNOLOGY GROUP LLC	BLOCK PURCHASE SERVICE BUNDLE	401-65-2213	144621	04/06/2021		4932.37
	4932.37		TAXES INVOICE#9027					
	04/06/2021							
=====								
OPERATIONS & MAINTENAN		4932.37						
=====								
01 O	115673	AMBITIONS TECHNOLOGY GROUP LLC	BLOCK PURCHASE LABOR TICKETS	401-65-2213	154621	04/06/2021		5243.75
	5656.70		TAXES INVOICE#9036					
	04/06/2021							412.95
=====								
OPERATIONS & MAINTENAN		5656.70						
=====								
01 O	115674	AT & T MOBILITY LLC	MONTHLY CHARGES/SHERIFF	401-50-2207	34621	04/06/2021		2884.74
	7678.03		MARCH 2021/TRANSPORT	420-74-2207	/	/		466.70
	04/06/2021		MAINTENANCE ACCT#287272915609	401-65-2207	/	/		139.96
			OPERATIONS	401-65-2207	/	/		93.34
			FINANCE	401-55-2207	/	/		110.04

FINANCE  
EMERGENCY MANAGEMENT

401-55-2207  
604-83-2207

/ /  
/ /

53.30  
146.64



OIL DIPSTICK  
OIL PAN GASKET

405-91-2201  
405-91-2201

/ /  
/ /

36363  
36363

88.63  
88.63

CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
STATE FIRE ALLOTMENT 261.20								
01 0	11/16/20	DOW, THOMAS	6 GALLONS 15W40 OIL	405-91-2201	474621	04/06/2021	36363	83.94
	130.90		INVOICE#516451 ACCT#2922					
	04/06/2021							
COUNTY MANAGER 130.90								
01 0	11/16/20	M & E	FAIR BOARD MONTHLY CHARGES MARCH	401-53-2209	414621	04/06/2021		24.48
	580.45		2021/ACCT#10-4090-0000					
	04/06/2021							
COUNTY FAIR 24.48 MORIARTY SENIOR CENTER 253.07 ESTANCIA SENIOR CENTER 196.69								
HEALTH DEPT BLDG MAINT 106.21								
01 0	11/16/20	EMW GAS ASSOCIATION	MONTHLY CHARGES APRIL 2021	402-61-2209	424621	04/06/2021		480.99
	1833.61		ACCT#10-1860-000					
	04/06/2021							
COUNTY ROAD SHOP 480.99 COUNTY CLERK 55.92 JUDICIAL COMPLEX MAINT 1085.07								
STATE FIRE ALLOTMENT 211.63								
01 0	11/16/20	EMW GAS ASSOCIATION	MONTHLY CHARGES MARCH 2021	401-15-2209	434621	04/06/2021		954.27
	1842.75		COURTHOUSE/10-1850-000					
	04/06/2021							
ADMINISTRATIVE OFFICES 954.27 STATE FIRE ALLOTMENT 888.48								
01 0	11/16/20	EMW GAS ASSOCIATION	MONTHLY CHARGES MARCH 2021	402-61-2209	444621	04/06/2021		75.26
	876.90		ROAD/10-5690-000					
	04/06/2021							
COUNTY ROAD SHOP 75.26 911-DISPATCH CENTER 158.03 STATE FIRE ALLOTMENT 643.61								
01 0	11/16/20	EMW GAS ASSOCIATION	MONTHLY CHARGES MARCH 2021	406-91-2209	454621	04/06/2021		305.40
	621.92		ACCT#70-3680-000/DIST 2 VFD					
	04/06/2021							
STATE FIRE ALLOTMENT 305.40 ANIMAL SERVICES 316.52								
01 0	11/16/20	ESTANCIA, TOWN OF	MONTHLY CHARGES MARCH 2021	401-15-2210	464621	04/06/2021		401.65
	1292.96		ACCT#1112					
	04/06/2021							
FAIR BOARD/291 46.08								
FIRE ADMIN/1380 122.93								
HEALTH DEPT/373 95.60								
JUDICIAL/40 252.58								
ROAD/1108 186.20								

SENIOR CENTER/249  
FAIR BOARD/750

401-36-2210  
401-53-2210

/ /  
/ /

117.08  
70.84

CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
01	04/06/2021	ADMINISTRATIVE OFFICES	COUNTY FAIR	116.92	134621		18944.15
		HEALTH DEPT BLDG MAINT	JUDICIAL COMPLEX MAINT	252.58			
		ESTANCIA SENIOR CENTER	COUNTY ROAD SHOP	186.20			
01	04/06/2021	EVSWA	TIPPING FEES INVOICE#3057	419-05-2292	134621		18944.15
			ACCT#720970000547				
01	04/06/2021	COUNTY COMMISSION	MONTHLY PEST CONTROL SERVICE	401-82-2271	184621	35494	80.91
			INVOICE#9759 ACCT#5660				
01	04/06/2021	ANIMAL SERVICES	MISC. ELECTRICAL, PLUMBING,	401-15-2215	64621	35679	7.19
			INVOICE#255762 ACCT#125				
01	04/06/2021	ADMINISTRATIVE OFFICES	INVOICE DATE 4/1/2021 CURRENT	405-91-2210	254621		47.16
			METER READING -638480				
01	04/06/2021	STATE FIRE ALLOTMENT	SHREDDING CONFIDENTIAL	401-40-2271	74621		14.95
			DOCUMENTS FEB 2021 ORDER#				
			SORD003242 INVOICE#SINV025582				
			ACCT#S0001010				
01	04/06/2021	COUNTY ASSESSOR	SHREDDING SERVICES FOR FY21	401-30-2271	84621	35339	14.95
			TREASURER INVOICE#SINV025581				
			ACCT#S0001010 FEB 2021 ORDER#				
			SORD003240				
01	04/06/2021	COUNTY TREASURER	MANAGER'S OFFICE/FINANCE	401-10-2271	94621		14.95
			INVOICE#SINV025580 ACCT#				
			S0001020 FEB 2021 SHREDDING OF				
			CONFIDENTIAL DOCUMENTS ORDER#				
			SORD003241				
01	04/06/2021	COUNTY MANAGER	TORRANCE COUNTY INTERNET/FIRE	413-91-2207	24621		50.32
			ADMIN APRIL 2021				
			DIST 3 VFD	408-91-2207	/	/	172.61
			DIST 4 VFD	409-91-2207	/	/	140.69
			DIST 5 VFD	405-91-2207	/	/	140.69
			DIST 2 VFD	406-91-2207	/	/	140.69

STATE FIRE ALLOTMENT 645.00



CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
01 0	115694	NM LOCKING SYSTEMS	GRADE 1 LEVER	401-16-2215	224621 04/06/2021	36366	558.96
	692.93		INSTALL LEVER	401-16-2215	/ /	36366	17.50
	04/06/2021		SERVICE CALL ESTANCIA	401-16-2215	/ /	36366	67.00
			TAX	401-16-2215	/ /	36366	49.47
			SEE WORK ORDER #280 ATTACHED			36366	
			JUDICIAL COMPLEX			36366	
			SHERIFF'S OFFICE			36366	
			INVOICE#8066			36366	
=====							
		JUDICIAL COMPLEX MAINT	692.93				
01 0	115695	NUBE GROUP	COLOR COPY OVERAGES 3/1/21-	401-55-2203	124621 04/06/2021		6.43
	6.43		3/31/2021 INVOICE#IN47620				
	04/06/2021		ACCT#TC10				
=====							
		FINANCE DEPARTMENT	6.43				
01 0	115696	NUBE GROUP	CONTRACT OVERAGE CHARGE FOR THE	401-10-2203	214621 04/06/2021		185.50
	185.50		03/01/2021 TO 03/31/2021 B/W				
	04/06/2021		BEGIN 58629 END 64870-6241 COLOR				
			BEGIN 19675 END 22218-2543				
			INVOICE#IN47621 ACCT#TC11				
=====							
		COUNTY MANAGER	185.50				
01 0	115697	NUBE GROUP	COLOR COPIES-OVER 500 INVOICE#	401-08-2203	244621 04/06/2021		32.16
	32.16		IN47622 ACCT#TC12				
	04/06/2021						
=====							
		PLANNING & ZONING	32.16				
01 0	115698	QWEST CORPORATION	MONTHLY CHARGES FOR APRIL 2021	401-50-2207	264621 04/06/2021		32.07
	32.07		SHERIFF/ACCT#5053841277037B				
	04/06/2021						
=====							
		COUNTY SHERIFF	32.07				
01 0	115699	QWEST CORPORATION	FAX MONTHLY CHARGES APRIL 2021	413-91-2207	274621 04/06/2021		109.25
	109.25		FIRE ADMIN/5053843165110B				
	04/06/2021						
=====							
		STATE FIRE ALLOTMENT	109.25				
01 0	115700	QWEST CORPORATION	MONTHLY CHARGES APRIL 2021	405-91-2207	284621 04/06/2021		59.09
	59.09		DIST 5 VFD/5058325104623B				
	04/06/2021						
=====							
		STATE FIRE ALLOTMENT	59.09				
01 0	115701	QWEST CORPORATION	DIST 5 VFD MONTHLY CHARGES APRIL	405-91-2207	294621 04/06/2021		233.70
	233.70		2021/5058324068906B				
	04/06/2021						
=====							
		STATE FIRE ALLOTMENT	233.70				
01 0	115702	QWEST CORPORATION	DISPATCH MONTHLY CHARGES APRIL	911-80-2207	304621 04/06/2021		548.25
	548.25		2021/5053849631581B				
	04/06/2021						



CK#	DATE	Name	Description	Line Item	Invoice #	PO #	Amount
01 0	115703	QWEST CORPORATION	ANIMAL SERVICES MONTHLY CHARGES	401-82-2207	314621		256.63
	256.63		APRIL 2021/5053845117227B		04/06/2021		
01 0	115704	QWEST CORPORATION	TREASURER MONTHLY CHARGES APRIL	401-30-2207	324621		59.80
	59.80		2021/50538443381889B		04/06/2021		
01 0	115705	QWEST CORPORATION	CLERK MONTHLY CHARGES APRIL 2021	401-20-2207	334621		59.54
	59.54		5053844080353B		04/06/2021		
01 0	115706	QWEST CORPORATION	ASSESSOR MONTHLY CHARGES APRIL	401-40-2207	344621		59.80
	59.80		2021/5053844362899B		04/06/2021		
01 0	115707	QWEST CORPORATION	MOUNTAINAIR SC MONTHLY CHARGES	401-27-2207	354621		56.23
	56.23		APRIL 2021/5058472885204B		04/06/2021		
01 0	115708	QWEST CORPORATION	MANAGER MONTHLY CHARGES APRIL	401-10-2207	364621		249.35
	249.35		2021/5053845294082B		04/06/2021		
01 0	115709	QWEST CORPORATION	ESTANCIA SC MONTHLY CHARGES	401-36-2207	374621		252.48
	252.48		APRIL 2021/5053845010995B		04/06/2021		
01 0	115710	QWEST CORPORATION	MORIARTY SC MONTHLY CHARGES	401-37-2207	384621		164.98
	164.98		APRIL 2021/5058324425163B		04/06/2021		
01 0	115711	QWEST CORPORATION	ROAD MONTHLY CHARGES APRIL 2021	402-60-2207	394621		105.90
	105.90		ACCT#5053842550082B		04/06/2021		
01 0	115712	QWEST CORPORATION	JUDICIAL MONTHLY CHARGES APRIL	401-16-2207	404621		112.07
	112.07		2021/5053843237905B		04/06/2021		



CK#	DATE	Name	Description	Line Item	Invoice #	DATE	PO #	Amount
01 O	115713	TORRANCE COUNTY	LABOR FOR ROAD DEPT PERSONNEL	685-08-2274	114621	04/06/2021		515.40
	1424.40		EQUIPMENT FEES 87 CABALLO RD	685-08-2274	/	/		909.00
	04/06/2021		PROPERTY CLEAN-UP 3/19/2021					
			INVOICE#EQUIP & LABOR RD DEPT					
			ACCT#87 CABALLO PROP. CLEANUP					
PLANNING & ZONING 1424.40								
01 O	115714	VIA HOMES & DEVELOPMENT LLC	JUVENILE JUSTICE CONTINUUM	635-67-2272	164621	04/06/2021		2662.00
	2880.26		COORDINATOR					
	04/06/2021		GROSS RECEIPTS TAX INVOICE#15	635-09-2272	/	/		218.26
CYFD JUVENILE JUSTICE 2662.00 WIND PILT 218.26								
01 O	115715	WARE, SIDNEY K	10 SESSIONS OF BOYS COUNCIL	635-68-2272	174621	04/06/2021		1650.00
	1776.84		COMPLETED MARCH 2021					
	04/06/2021		GROSS RECEIPTS TAXES INVOICE#166	635-09-2271	/	/		126.84
CYFD JUVENILE JUSTICE 1650.00 WIND PILT 126.84								
01 O	115716	WEST PUBLISHING CORPORATION	LEGAL RESEARCH, RESEARCH ENGINE	401-56-2269	104621	04/06/2021	35520	186.95
	186.95		INVOICE#844093421 ACCT#					
	04/06/2021		1000641642 3/1/21-3/31/21					
ATTORNEY 186.95								
132	266014.32		/ /		TOTAL			

	DEBITS	CREDITS
** GRAND TOTAL **	266,014.32	.00
**TOTAL	74,061.19	.00
GENERAL FUND		
COUNTY COMMISSION	5,455.59	.00
RENT OF LAND/BUILDINGS	200.00	.00
TELECOMMUNICATIONS	255.59	.00
OTHER INSURANCE PREMIUMS-PROP/LI	5,000.00	.00
PLANNING & ZONING	564.11	.00
SUPPLIES - VEHICLE FUEL	185.81	.00
CONTRACTS - EQUIPMENT MAINT	32.16	.00
TELECOMMUNICATIONS	346.14	.00
COUNTY MANAGER	14,543.01	.00
SUPPLIES - VEHICLE FUEL	51.73	.00
CONTRACTS - EQUIPMENT MAINT	586.20	.00
POSTAGE	8,860.20	.00
TELECOMMUNICATIONS	643.05	.00
FURN/FIX/EQUIP	3,370.29	.00
SUPPLIES - GENERAL OFFICE	20.69	.00
CONTRACT - OTHER SERVICES	145.85	.00
CO - VEHICLES	865.00	.00
ADMINISTRATIVE OFFICES MAINTENAN	2,745.25	.00
CONTRACTS - EQUIPMENT MAINT	75.14	.00
UTILITIES - NATURAL GAS/PROPANE	954.27	.00
UTILITIES - WATER	401.65	.00
MAINTENANCE & REPAIRS-BUILD/STRU	1,314.19	.00
JUDICIAL COMPLEX MAINTENANCE	2,694.51	.00
CONTRACTS - EQUIPMENT MAINT	58.79	.00
TELECOMMUNICATIONS	112.07	.00
UTILITIES - NATURAL GAS/PROPANE	1,085.07	.00
UTILITIES - WATER	252.58	.00
MAINTENANCE & REPAIRS-BUILD/STRU	1,186.00	.00
COUNTY CLERK	810.94	.00
SUPPLIES - VEHICLE FUEL	33.00	.00
TRAVEL - EMPLOYEES	42.00	.00
TELECOMMUNICATIONS	322.60	.00
SUPPLIES - GENERAL OFFICE	413.34	.00
ELECTIONS	904.69	.00
TRAVEL - EMPLOYEES	54.72	.00
SUPPLIES - GENERAL OFFICE	104.97	.00
CO - VEHICLES	745.00	.00
MOUNTAINAIR HEALTH CLINIC MAINT	655.40	.00
MAINTENANCE & REPAIRS-BUILD/STRU	655.40	.00
HEALTH DEPT BLDG MAINTENANCE	644.99	.00
UTILITIES - NATURAL GAS/PROPANE	106.21	.00
UTILITIES - WATER	95.60	.00
MAINTENANCE & REPAIRS-BUILD/STRU	443.18	.00
MOUNTAINAIR SENIOR CENTER MAINT	1,447.13	.00
TELECOMMUNICATIONS	56.23	.00

401-27-2215

MAINTENANCE & REPAIRS-BUILD/STRU

1,390.90

.00

\*\*DEPT

COUNTY TREASURER

1,723.49

.00

DEBITS

CREDITS

401-30-2202	SUPPLIES - VEHICLE FUEL	85.15	.00
401-30-2203	CONTRACTS - EQUIPMENT MAINT	164.65	.00
401-30-2207	TELECOMMUNICATIONS	640.04	.00
401-30-2218	FURN/FIX/EQUIP	602.00	.00
401-30-2219	SUPPLIES - GENERAL OFFICE	216.70	.00
401-30-2271	CONTRACT - OTHER SERVICES	14.95	.00
**DEPT			
401-36-2207	ESTANCIA SENIOR CENTER MAINT	938.94	.00
401-36-2209	TELECOMMUNICATIONS	252.48	.00
401-36-2210	UTILITIES - NATURAL GAS/PROPANE	196.69	.00
401-36-2215	UTILITIES - WATER	117.08	.00
401-36-2215	MAINTENANCE & REPAIRS-BUILD/STRU	372.69	.00
**DEPT			
401-37-2207	MORIARTY SENIOR CENTER MAINT	806.14	.00
401-37-2209	TELECOMMUNICATIONS	164.98	.00
401-37-2215	UTILITIES - NATURAL GAS/PROPANE	253.07	.00
401-37-2215	MAINTENANCE & REPAIRS-BUILD/STRU	388.09	.00
**DEPT			
401-40-2201	COUNTY ASSESSOR	765.28	.00
401-40-2202	MAINTENANCE & REPAIRS - VEHICLES	38.20	.00
401-40-2203	SUPPLIES - VEHICLE FUEL	91.61	.00
401-40-2203	CONTRACTS - EQUIPMENT MAINT	29.96	.00
401-40-2207	TELECOMMUNICATIONS	590.56	.00
401-40-2271	CONTRACT - OTHER SERVICES	14.95	.00
**DEPT			
401-49-2207	GRANT ADMINISTRATION	108.97	.00
401-49-2207	TELECOMMUNICATIONS	108.97	.00
**DEPT			
401-50-2202	COUNTY SHERIFF	18,684.29	.00
401-50-2207	SUPPLIES - VEHICLE FUEL	8,532.95	.00
401-50-2218	TELECOMMUNICATIONS	3,255.06	.00
401-50-2219	FURN/FIX/EQUIP	69.00	.00
401-50-2221	SUPPLIES - GENERAL OFFICE	194.03	.00
401-50-2222	PRINTING/PUBLISHING/ADVERTISING	175.00	.00
401-50-2222	SUPPLIES - FIELD	289.82	.00
401-50-2228	SOFTWARE	4,539.75	.00
401-50-2272	CONTRACT - PROFESSIONAL SERVICES	1,628.68	.00
**DEPT			
401-53-2209	COUNTY FAIR	409.39	.00
401-53-2210	UTILITIES - NATURAL GAS/PROPANE	24.48	.00
401-53-2215	UTILITIES - WATER	116.92	.00
401-53-2215	MAINTENANCE & REPAIRS-BUILD/STRU	267.99	.00
**DEPT			
401-55-2203	FINANCE DEPARTMENT	521.21	.00
401-55-2205	CONTRACTS - EQUIPMENT MAINT	6.43	.00
401-55-2207	TRAVEL - EMPLOYEES	228.44	.00
401-55-2207	TELECOMMUNICATIONS	286.34	.00
**DEPT			
401-56-2207	ATTORNEY	263.56	.00
401-56-2269	TELECOMMUNICATIONS	76.61	.00
401-56-2269	SUBSCRIPTIONS/DUES/FEES	186.95	.00
**DEPT			
401-65-2201	OPERATIONS & MAINTENANCE	17,990.37	.00
401-65-2202	MAINTENANCE & REPAIRS - VEHICLES	790.00	.00
401-65-2207	SUPPLIES - VEHICLE FUEL	418.50	.00
401-65-2213	TELECOMMUNICATIONS	325.55	.00
401-65-2236	CONTRACT - IT SERVICES	14,854.19	.00
401-65-2241	SUPPLIES - UNIFORMS	190.59	.00
401-65-2241	COMMUNICATIONS COST	647.25	.00



401-65-2248  
401-65-2271

SUPPLIES - SAFETY  
CONTRACT - OTHER SERVICES

435.00  
329.29

.00  
.00

		DEBITS	CREDITS
**DEPT	ANIMAL SERVICES	1,165.76	.00
401-82-2202	SUPPLIES - VEHICLE FUEL	316.27	.00
401-82-2207	TELECOMMUNICATIONS	440.07	.00
401-82-2209	UTILITIES - NATURAL GAS/PROPANE	316.52	.00
401-82-2210	UTILITIES - WATER	11.99	.00
401-82-2271	CONTRACT - OTHER SERVICES	80.91	.00
**DEPT	PROBATE JUDGE	218.17	.00
401-90-2207	TELECOMMUNICATIONS	30.75	.00
401-90-2219	SUPPLIES - GENERAL OFFICE	187.42	.00
**TOTAL	ROAD FUND	44,402.65	.00
**DEPT	COUNTY ROAD DEPARTMENT	43,660.20	.00
402-60-2202	SUPPLIES - VEHICLE FUEL	24,811.44	.00
402-60-2203	CONTRACTS - EQUIPMENT MAINT	140.87	.00
402-60-2207	TELECOMMUNICATIONS	1,201.50	.00
402-60-2244	MAINTENANCE & REPAIRS-MACHINERY	2,467.29	.00
402-60-2248	SUPPLIES - SAFETY	407.68	.00
402-60-2272	CONTRACT - PROFESSIONAL SERVICES	14,631.42	.00
**DEPT	COUNTY ROAD SHOP	742.45	.00
402-61-2209	UTILITIES - NATURAL GAS/PROPANE	556.25	.00
402-61-2210	UTILITIES - WATER	186.20	.00
**TOTAL	DISTRICT 5 VFD	5,807.50	.00
**DEPT	STATE FIRE ALLOTMENT	5,807.50	.00
405-91-2201	MAINTENANCE & REPAIRS - VEHICLES	261.20	.00
405-91-2202	SUPPLIES - VEHICLE FUEL	759.09	.00
405-91-2207	TELECOMMUNICATIONS	696.74	.00
405-91-2209	UTILITIES - NATURAL GAS/PROPANE	538.68	.00
405-91-2210	UTILITIES - WATER	47.16	.00
405-91-2218	FURN/FIX/EQUIP	300.00	.00
405-91-2230	SUPPLIES - MEDICAL	307.13	.00
405-91-2248	SUPPLIES - SAFETY	2,897.50	.00
**TOTAL	DISTRICT 2 VFD	3,300.97	.00
**DEPT	STATE FIRE ALLOTMENT	3,300.97	.00
406-91-2201	MAINTENANCE & REPAIRS - VEHICLES	1,838.87	.00
406-91-2202	SUPPLIES - VEHICLE FUEL	644.23	.00
406-91-2207	TELECOMMUNICATIONS	369.72	.00
406-91-2209	UTILITIES - NATURAL GAS/PROPANE	305.40	.00
406-91-2230	SUPPLIES - MEDICAL	142.75	.00
**TOTAL	DISTRICT 1 VFD	366.00	.00
**DEPT	STATE FIRE ALLOTMENT	366.00	.00
407-91-2202	SUPPLIES - VEHICLE FUEL	171.25	.00
407-91-2207	TELECOMMUNICATIONS	194.75	.00
**TOTAL	DISTRICT 3 VFD	2,003.47	.00
**DEPT	STATE FIRE ALLOTMENT	2,003.47	.00
408-91-2202	SUPPLIES - VEHICLE FUEL	261.51	.00
408-91-2207	TELECOMMUNICATIONS	385.26	.00
408-91-2209	UTILITIES - NATURAL GAS/PROPANE	560.11	.00

408-91-2210  
408-91-2218

UTILITIES - WATER  
FURN/FIX/EQUIP

7.96  
354.12

.00  
.00

DEBITS

CREDITS

408-91-2230	SUPPLIES - MEDICAL	434.51	.00
**TOTAL	DISTRICT 4 VFD	701.62	.00
**DEPT	STATE FIRE ALLOTMENT	701.62	.00
409-91-2202	SUPPLIES - VEHICLE FUEL	64.49	.00
409-91-2207	TELECOMMUNICATIONS	329.68	.00
409-91-2209	UTILITIES - NATURAL GAS/PROPANE	307.45	.00
**TOTAL	L.E. PROTECTION FUND	472.42	.00
**DEPT	COUNTY SHERIFF	472.42	.00
410-50-2222	SUPPLIES - FIELD	222.42	.00
410-50-2266	EMPLOYEE TRAINING	250.00	.00
**TOTAL	COUNTY FIRE PROTECTION FUND	6,979.83	.00
**DEPT	1/4% FIRE EXCISE TAX	6,979.83	.00
411-92-2248	SUPPLIES - SAFETY	6,910.81	.00
411-92-2271	CONTRACT - OTHER SERVICES	69.02	.00
**TOTAL	FIRE DEPARTMENT ADMIN	2,841.87	.00
**DEPT	STATE FIRE ALLOTMENT	2,841.87	.00
413-91-2202	SUPPLIES - VEHICLE FUEL	912.90	.00
413-91-2207	TELECOMMUNICATIONS	938.85	.00
413-91-2209	UTILITIES - NATURAL GAS/PROPANE	324.98	.00
413-91-2210	UTILITIES - WATER	122.93	.00
413-91-2215	MAINTENANCE & REPAIRS-BUILD/STRU	542.21	.00
**TOTAL	INDIGENT FUND	57,708.72	.00
**DEPT	2ND 1/8 GROSS RECEIPTS TAX	57,708.72	.00
414-19-2291	SAFETY CARE NET POOL	57,708.72	.00
**TOTAL	DISTRICT 6 VFD	727.38	.00
**DEPT	STATE FIRE ALLOTMENT	727.38	.00
418-91-2207	TELECOMMUNICATIONS	53.30	.00
418-91-2209	UTILITIES - NATURAL GAS/PROPANE	319.95	.00
418-91-2218	FURN/FIX/EQUIP	354.13	.00
**TOTAL	EVSWA CONTRACT	18,944.15	.00
**DEPT	COUNTY COMMISSION	18,944.15	.00
419-05-2292	EVSWA TIPPING FEES	18,944.15	.00
**TOTAL	JAIL FUND	4,086.17	.00
**DEPT	COMMUNITY MONITORING	366.26	.00
420-73-2202	SUPPLIES - VEHICLE FUEL	30.64	.00
420-73-2207	TELECOMMUNICATIONS	76.61	.00
420-73-2219	SUPPLIES - GENERAL OFFICE	259.01	.00
**DEPT	TRANSPORTATION OF PRISONERS	3,719.91	.00
420-74-2201	MAINTENANCE & REPAIRS - VEHICLES	371.00	.00
420-74-2202	SUPPLIES - VEHICLE FUEL	2,882.21	.00
420-74-2207	TELECOMMUNICATIONS	466.70	.00

=====  
\*\*TOTAL  
=====  
ENVIRONMENTAL INTERCEPT 9,261.10 .00  
=====  
ENVIRONMENTAL GROSS RECEIPTS TAX 9,261.10 .00  
=====  
\*\*DEPT

DEBITS

CREDITS

423-26-2301	EVSWA JPA EGRT	9,261.10	.00
**TOTAL	SAFETY PROGRAM	942.20	.00
**DEPT	RISK MANAGEMENT	942.20	.00
600-06-2248	SUPPLIES - SAFETY	942.20	.00
**TOTAL	CIVIL DEFENSE FUND	6,604.58	.00
**DEPT	COMMUNICATIONS/EMS TAX	6,604.58	.00
604-83-2202	SUPPLIES - VEHICLE FUEL	367.31	.00
604-83-2207	TELECOMMUNICATIONS	177.39	.00
604-83-2248	SUPPLIES - SAFETY	6,059.88	.00
**TOTAL	DWI PROGRAM FUND	4,239.96	.00
**DEPT	DWI DISTRIBUTION GRANT FY21	577.41	.00
605-13-2207	TELECOMMUNICATIONS	162.17	.00
605-13-2272	CONTRACT - PROFESSIONAL SERVICES	415.24	.00
**DEPT	DWI LOCAL GRANT FY21	3,662.55	.00
605-22-2207	TELECOMMUNICATIONS	45.86	.00
605-22-2272	CONTRACT - PROFESSIONAL SERVICES	3,616.69	.00
**TOTAL	CLERK'S EQUIPMENT FUND	530.06	.00
**DEPT	COUNTY CLERK	530.06	.00
612-20-2203	CONTRACTS - EQUIPMENT MAINT	474.14	.00
612-20-2308	VOTING MACHINE STORAGE	55.92	.00
**TOTAL	COUNTY INFRASTRUCTURE GRT	2,113.08	.00
**DEPT	INFRASTRUCTURE GROSS RECEIPTS TX	2,113.08	.00
620-94-2215	MAINTENANCE & REPAIRS-BUILD/STRU	2,113.08	.00
**TOTAL	ESPERANZA CLINIC	765.04	.00
**DEPT	ESPERANZA MEDICAL CLINIC	765.04	.00
630-87-2215	MAINTENANCE & REPAIRS-BUILD/STRU	765.04	.00
**TOTAL	JUVENILE JUSTICE GRANT	4,657.10	.00
**DEPT	WIND PILT	345.10	.00
635-09-2271	CONTRACT - OTHER SERVICES	126.84	.00
635-09-2272	CONTRACT - PROFESSIONAL SERVICES	218.26	.00
**DEPT	CYFD JUVENILE JUSTICE GRANT FY21	2,662.00	.00
635-67-2272	CONTRACT - PROFESSIONAL SERVICES	2,662.00	.00
**DEPT	CYFD JUVENILE JUSTICE GRANT FY20	1,650.00	.00
635-68-2272	CONTRACT - PROFESSIONAL SERVICES	1,650.00	.00
**TOTAL	RURAL ADDRESSING	1,256.67	.00
**DEPT	RURAL ADDRESSING	1,256.67	.00
675-07-2202	SUPPLIES - VEHICLE FUEL	50.01	.00
675-07-2203	CONTRACTS - EQUIPMENT MAINT	384.13	.00
675-07-2207	TELECOMMUNICATIONS	76.61	.00
675-07-2218	FURN/FIX/EQUIP	372.00	.00

675-07-2219

SUPPLIES - GENERAL OFFICE

.00

373.92

\*\*TOTAL

P&Z COURT FEES

2,324.90

.00

DEBITS

CREDITS

**DEPT					
685-08-2274	PLANNING & ZONING	2,324.90			.00
	CONTRACT - PROPERTY CLEANUP	2,324.90			.00
**TOTAL	DOMESTIC VIOLENCE GRANT	183.44			.00
**DEPT					
690-09-2207	WIND PILT	183.44			.00
	TELECOMMUNICATIONS	183.44			.00
**TOTAL	NMDOH CITIES READINESS INITIATIV	6,409.36			.00
**DEPT					
829-78-2248	DOH CITIES READINESS INITIATIVE	6,409.36			.00
	SUPPLIES - SAFETY	6,409.36			.00
**TOTAL	EMERGENCY-911 FUND	4,322.89			.00
**DEPT					
911-80-2202	911-DISPATCH CENTER	4,322.89			.00
	SUPPLIES - VEHICLE FUEL	54.67			.00
911-80-2203	CONTRACTS - EQUIPMENT MAINT	247.28			.00
911-80-2207	TELECOMMUNICATIONS	830.85			.00
911-80-2209	UTILITIES - NATURAL GAS/PROPANE	158.03			.00
911-80-2215	MAINTENANCE & REPAIRS-BUILD/STRU	439.30			.00
911-80-2228	SOFTWARE	2,395.00			.00
911-80-2248	SUPPLIES - SAFETY	197.76			.00
BANK01	US BANK	266,014.32			.00
	** BANK TOTALS **	266,014.32			.00



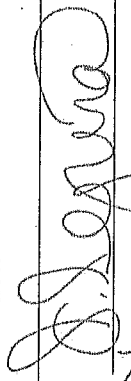



*Agenda Item*  
*No. 9-B*

**Torrance Detention Center**  
**Restricted Housing Quarterly Report**  
**Reporting Quarter: 2<sup>nd</sup> 2020**

Agency number	Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
517644	38	1	5	3	3/18/2020	4/27/2020
9088740	27	1	5	3	3/24/2020	3/27/2020
2277502	30	1	9	5	3/16/2020	5/6/2020
5653601	33	1	9	1	10/17/2019	5/11/2020
5653602	33	1	5	3	2/19/2020	3/26/2020
933346	37	1	4	5	2/26/2020	4/1/2020
302847	40	1	5	3	3/13/2020	3/24/2020
1214530	32	1	6	5	2/22/2020	9/16/2020
5667139	28	1	9	5	2/16/2020	4/16/2020
5657513	36	1	9	5	3/4/2020	3/25/2020
1954632	31	1	2	1	3/24/2020	4/16/2020
1954632	31	1	2	1	4/21/2020	10/30/2020
1398383	30	1	5	3	4/1/2020	4/30/2020
751303	31	1	5	3	4/1/2020	4/30/2020

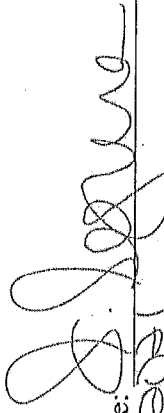

Reason for Placement:	Ethnicity:	Gender:
1= Inmate is a threat to others or a danger to themselves	1=Asian	1=male
2= Inmate is a threat to the safety and security of the facility	2=Black/African American	2=female
3= Disciplinary sanctions	3=Hispanic Black	3=transgender male
4= Medical and mental health hold	4=Hispanic Native Indn	4=transgender female
5= Other	5=Hispanic White	
	6=Native American	
	7=Pacific Islander	
	8=Unknown	
	9=White	

Administrator's Name:   
Date: 3-27-2020  
Signature: 

**Torrance Detention Center**  
**Restricted Housing Quarterly Report**  
**Reporting Quarter: 2<sup>nd</sup> 2020**

Agency number	Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
5653244	25	1	5	3	4/8/2020	6/7/2020
5740384	42	1	4	1	4/14/2020	4/25/2020
5659553	41	1	9	1	4/15/2020	4/29/2020
5706228	24	1	9	3	4/17/2020	5/5/2020
2039174	25	1	5	1	4/17/2020	4/20/2020
317217	36	1	5	1	4/21/2020	4/22/2020
5243470	40	1	2	5	4/21/2020	5/15/2020
305737	34	1	5	3	4/21/2020	5/5/2020
5242533	32	1	5	5	4/25/2020	5/29/2020
5653244	25	1	5	3	4/8/2020	6/7/2020
5740384	42	1	4	1	4/14/2020	4/25/2020
5659553	41	1	9	1	4/15/2020	4/29/2020

Reason for Placement:	Ethnicity:	Gender:
1= Inmate is a threat to others or a danger to themselves	1=Asian	1=male
2= Inmate is a threat to the safety and security of the facility	2=Black/African American	2=female
3= Disciplinary sanctions	3=Hispanic Black	3=transgender male
4= Medical and mental health hold	4=Hispanic Native Indn	4=transgender female
5= Other	5=Hispanic White	
	6=Native American	
	7=Pacific Islander	
	8=Unknown	
	9=White	

Administrator's Name:   
Date: 5-17-2020  
Signature: 




*Agenda Item*  
*No. 9-C*

**Torrance Detention Center**  
**Restricted Housing Quarterly Report**  
**Reporting Quarter: 3<sup>rd</sup> 2020**

Agency number	Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
1954632	32	1	2	3	4/16/2020	7/7/2020
1827626	30	1	9	1	5/31/2020	6/26/2020
1214530	33	1	6	5	2/22/2020	9/16/2020
5242532	32	1	5	5	4/25/2020	6/10/2020
5125829	34	1	3	5	5/7/2020	6/9/2020
1579788	30	1	9	1	6/10/2020	7/16/2020
5720356	21	1	9	5	6/12/2020	8/6/2020
2117168	30	1	9	3	6/18/2020	8/1/2020
1973810	38	1	5	5	6/20/2020	8/5/2020
5653244	25	1	5	3	6/23/2020	6/26/2020
303490	34	1	5	1	7/15/2020	7/21/2020
1954632	32	1	2	3	7/26/2020	7/28/2020
5754175	19	1	5	5	8/3/2020	8/14/2020

Reason for Placement:	Ethnicity:	Gender:
1= Inmate is a threat to others or a danger to themselves	1=Asian	1=male
2= Inmate is a threat to the safety and security of the facility	2=Black/African American	2=female
3= Disciplinary sanctions	3=Hispanic Black	3=transgender male
4= Medical and mental health hold	4=Hispanic Native Indian	4=transgender female
5= Other	5=Hispanic White	
	6=Native American	
	7=Pacific Islander	
	8=Unknown	
	9=White	

Administrator's Name: Michael Seidman  
 Date: 8-18-2021

Signature: 

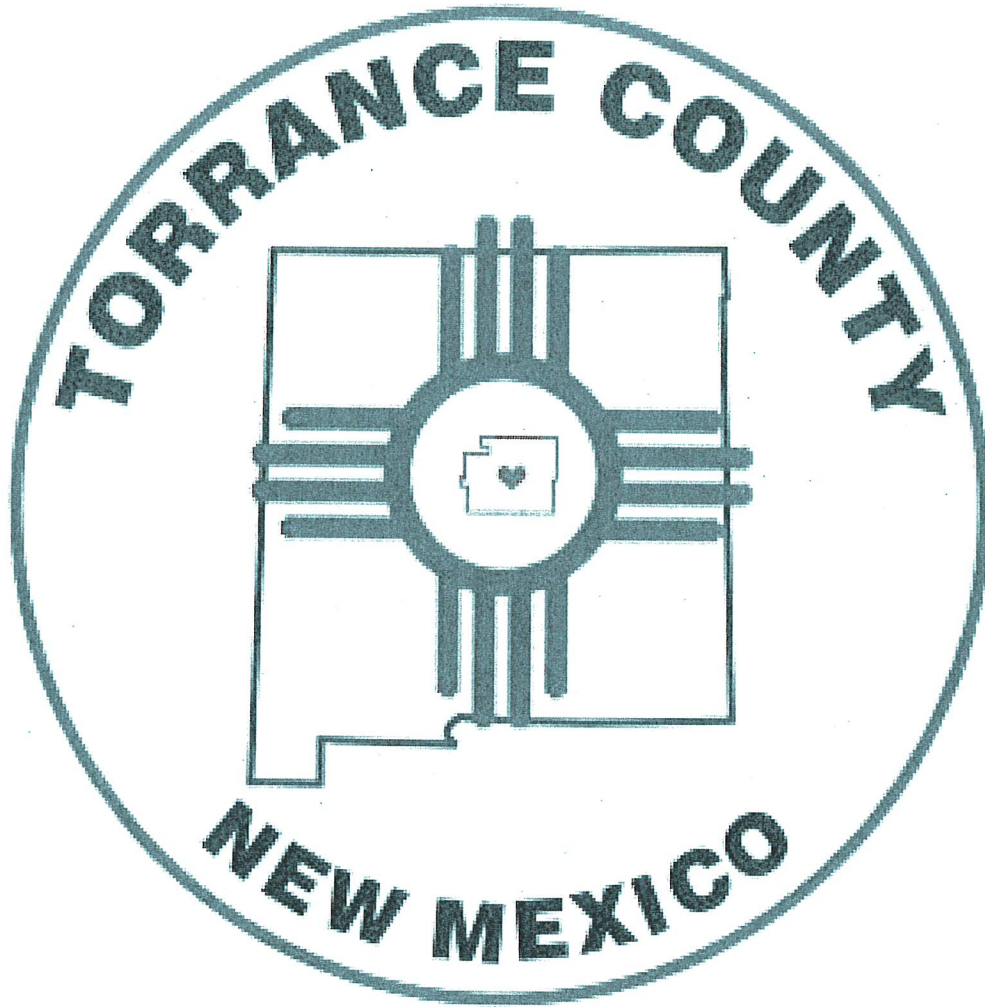
**Torrance Detention Center  
Restricted Housing Quarterly Report  
Reporting Quarter: 3<sup>rd</sup> 2020**

Agency number	Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
2117168	30	1	9	3	8/5/2020	8/20/2020
751303	31	1	5	1	8/5/2020	8/25/2020
315993	40	1	5	1	8/20/2020	8/26/2020
1439753	39	1	9	1	8/29/2020	8/26/2020
295870	44	1	9	3	9/3/2020	9/23/2020
315993	40	1	5	1	9/7/2020	9/21/2020
644408	42	1	9	3	9/7/2020	9/21/2020
1830562	50	1	9	5	9/9/2020	10/13/2020
5169245	23	2	9	1	9/24/2020	10/4/2020
5723607	22	1	5	1	9/24/2020	10/13/2020
2117168	30	1	9	3	8/5/2020	8/20/2020
751303	31	1	5	1	8/5/2020	8/25/2020
315993	40	1	5	1	8/20/2020	8/26/2020
1439753	39	1	9	1	8/29/2020	8/26/2020

Reason for Placement:	Ethnicity:	Gender:
1= Inmate is a threat to others or a danger to themselves	1=Asian	1=male
2= Inmate is a threat to the safety and security of the facility	2=Black/African American	2=female
3= Disciplinary sanctions	3=Hispanic Black	3=transgender male
4= Medical and mental health hold	4=Hispanic Native Indn	4=transgender female
5= Other	5=Hispanic White	
	6=Native American	
	7=Pacific Islander	
	8=Unknown	
	9=White	

Administrator's Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_



*Agenda Item  
No. 9-D*

**Torrance Detention Center**  
**Restricted Housing Quarterly Report**  
**Reporting Quarter: 4th 2020**

Agency number	Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
5751024	74	1	9	5	11/29/2020	TBD
2207313	24	1	5	1	11/7/2020	11/10/2020
1954632	32	1	2	3	11/13/2020	TBD
1954632	32	1	2	1	10/30/2020	11/4/2020
5757051	52	1	5	3	11/17/2020	12/14/2020
5723607	23	1	5	1	11/25/2020	12/1/2020
1819957	56	1	5	1	11/29/2020	12/1/2020
1214530	33	1	6	1	12/5/2020	12/31/2020
5751024	74	1	9	5	12/12/2020	12/23/2020
554179	51	1	5	1	12/18/2020	1/19/2020
5740384	42	1	6	5	12/25/2020	1/5/2020
5723607	23	1	5	3	12/29/2020	2/2/2021
5751024	74	1	9	5	11/29/2020	TBD

Reason for Placement:	Ethnicity:	Gender:
1= Inmate is a threat to others or a danger to themselves	1=Asian	1=male
2= Inmate is a threat to the safety and security of the facility	2=Black/African American	2=female
3= Disciplinary sanctions	3=Hispanic Black	3=transgender male
4= Medical and mental health hold	4=Hispanic Native Indn	4=transgender female
5= Other	5=Hispanic White	
	6=Native American	
	7=Pacific Islander	
	8=Unknown	
	9=White	

Administrator's Name: Rhonda Gonzalez

Date: 3/18/2021

Signature: Rhonda Gonzalez

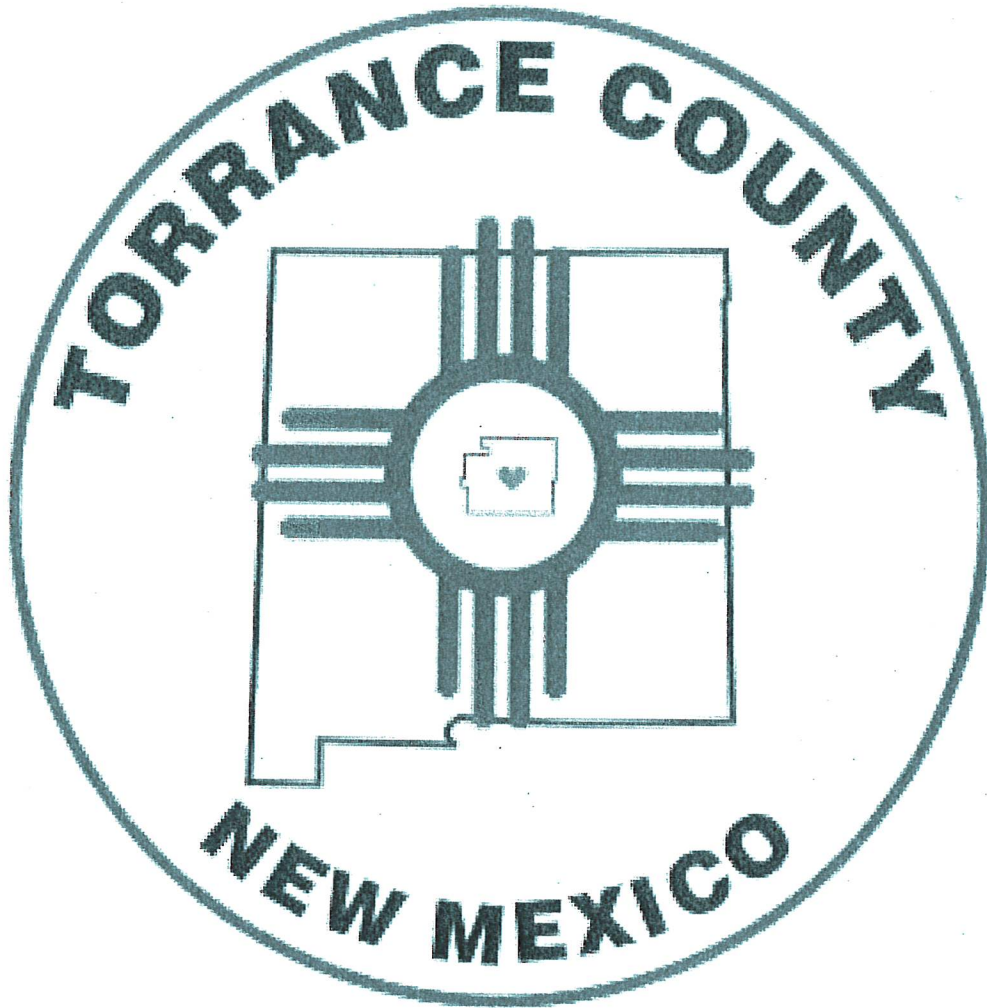


**Torrance Detention Center**  
**Restricted Housing Quarterly Report**  
**Reporting Quarter: 4th 2020**

Agency number	Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
1170833	50	1	9	5	9/9/2020	12/31/2020
5723607	22	1	5	3	9/24/2020	10/13/2020
5653601	32	1	9	5	10/9/2020	10/13/2020
751303	31	1	5	1	10/9/2020	11/13/2020
303490	34	1	5	1	10/14/2020	1/13/2021
5707668	45	1	9	1	10/23/2020	10/26/2020
5693584	37	1	9	1	10/23/2020	10/26/2020
5169245	23	2	9	1	9/24/2020	10/4/2020
295554	54	2	9	1	10/6/2020	10/26/2020
2247692	28	1	2	1	10/12/2020	10/15/2020
5675245	54	1	5	5	10/22/2020	12/31/2020
1830562	50	1	9	1	10/26/2020	12/31/2020
5653601	32	1	9	1	10/26/2020	12/31/2020
5751024	74	1	9	5	11/10/2020	11/16/2020

1=Inmate is a threat to others or a danger to themselves	1=Asian	6=Native American	1=male
2=Inmate is a threat to the safety and security of the facility	2=Black/African American	7=Pacific Islander	2=female
3=Disciplinary sanctions	3=Hispanic Black	8=Unknown	3=transgender male
4=Medical and mental health hold	4=Hispanic Native Indian	9=White	4=transgender female
5=Other	5=Hispanic White		

Administrator's Name: Shonda Gonzalez  
 Date: 3/18/2021  
 Signature: Shonda Gonzalez



*Agenda Item*  
*No. 9-E*

**Torrance Detention Center**  
**Restricted Housing Quarterly Report**  
**Reporting Quarter: 1st 2021**

Agency number	Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
5723607	23	1	5	3	12/29/2020	1/8/2021
5740384	42	1	6	3	12/25/2020	1/5/2021
554179	51	1	5	3	12/18/2020	1/19/2021
1954632	32	1	2	3	11/13/2020	TBD
303490	34	1	5	1	10/14/2020	1/13/2021
2190825	28	2	5	1	10/14/2020	1/6/2021
6807563	35	1	5	3	1/8/2021	2/9/2021
1819957	56	1	5	3	1/16/2021	1/20/2021
295870	44	1	5	3	1/13/2021	3/4/2021
5684096	21	2	5	1	1/15/2021	2/4/2021
5732945	23	2	5	1	1/15/2021	1/19/2020
1925370	30	2	5	1	1/14/2021	2/9/2021
5693293	28	2	5	1	1/22/2021	1/29/2021
5775416	20	1	5	3	1/24/2021	2/2/2021
5220815	23	1	5	1	1/24/2021	1/26/2021
1101147	34	1	5	1	1/26/2021	2/23/2021
5723607	23	1	5	3	1/29/2021	2/2/2021
5676604	38	2	5	1	1/30/2021	2/2/2021
5732945	23	2	5	1	1/30/2021	2/2/2021
5770324	18	2	5	1	1/30/2021	2/9/2021
5693293	28	2	5	1	1/30/2021	2/2/2021
4082205	36	1	5	1	2/11/2021	2/24/2021
294854	39	1	5	1	2/22/2021	TBD
578526	26	1	5	5	2/27/2021	3/2/2021

Administrator's Name: \_\_\_\_\_

Date: 4/1/21



Signature: \_\_\_\_\_

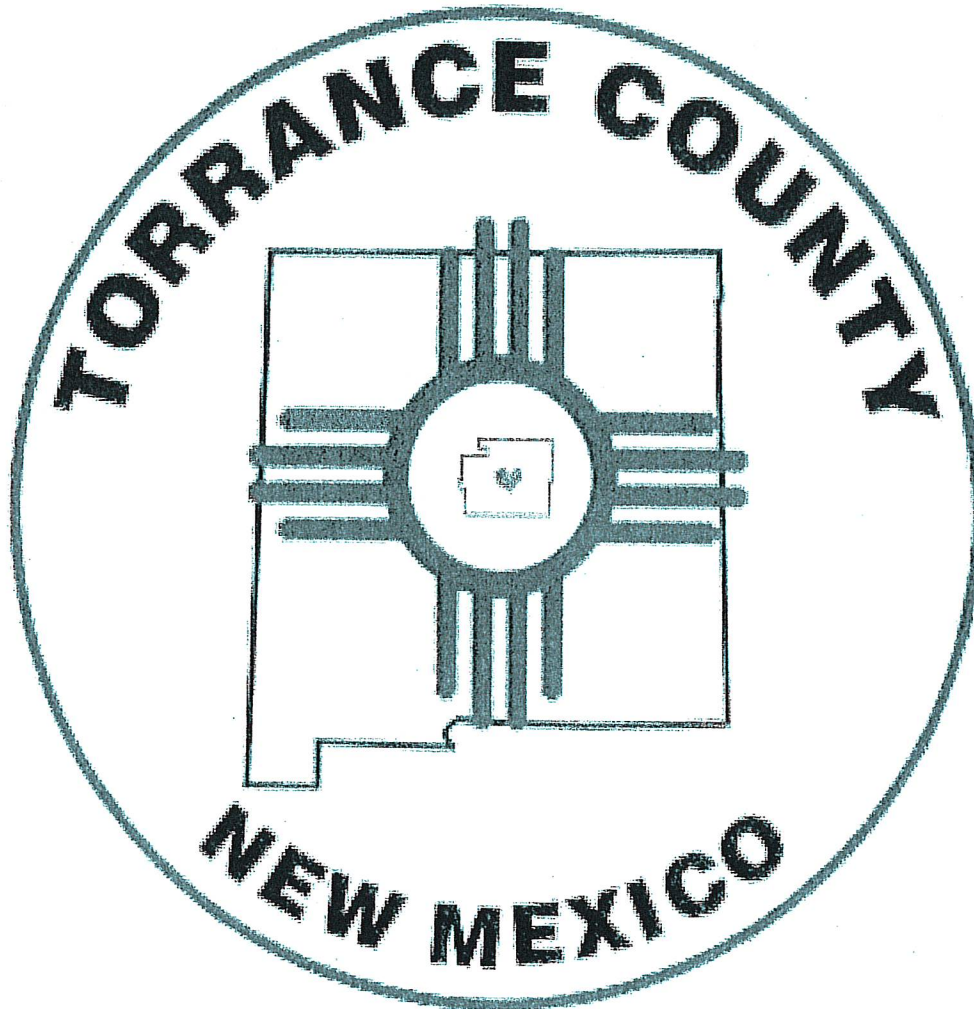
*B. Davis*  


**Torrance Detention Center**  
**Restricted Housing Quarterly Report**  
**Reporting Quarter: 1st 2021**

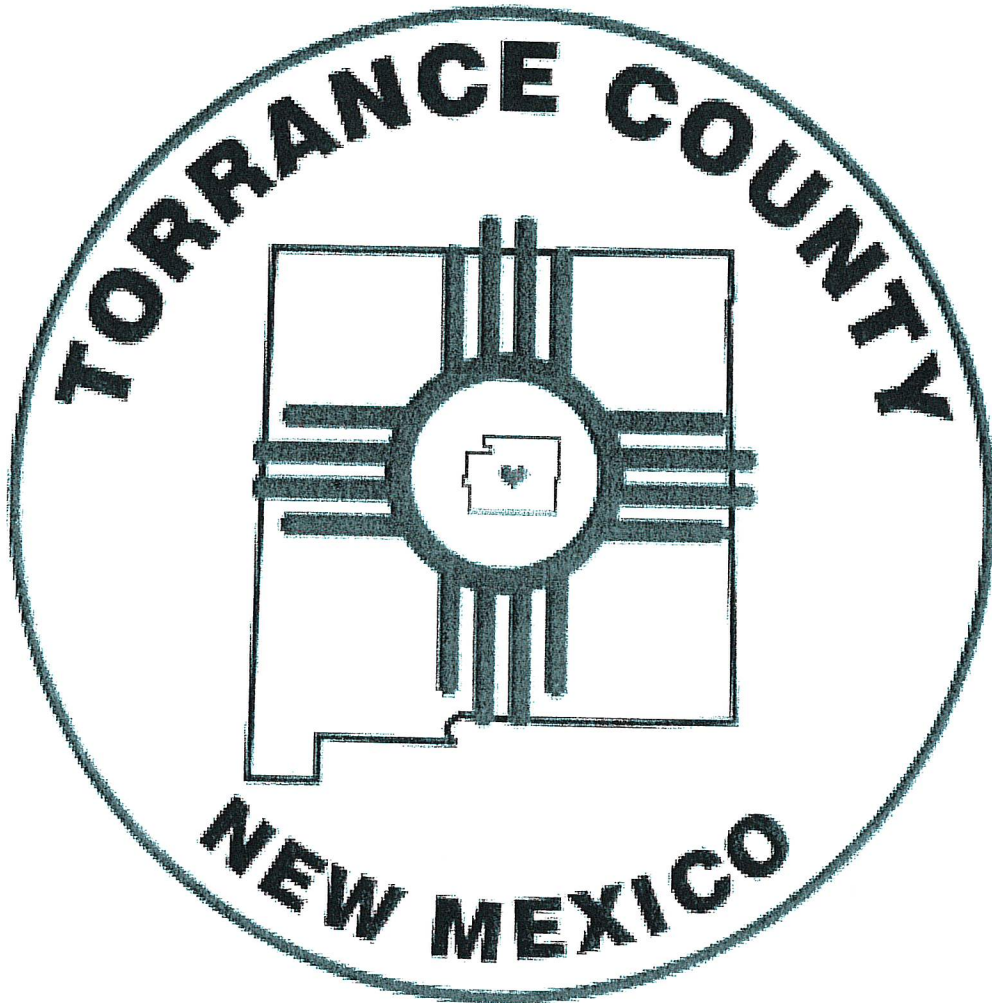
5781772	18	1	5	1	2/26/2021	3/15/2021
5782554	33	2	5	1	3/6/2021	3/9/2021
5693293	28	2	5	1	3/6/2021	3/9/2021
5766604	38	2	5	1	3/6/2021	3/9/2021
2177012	50	2	5	5	3/13/2021	TBD
5782554	33	2	5	1	3/15/2021	TBD
5732945	23	2	5	1	3/18/2021	TBD
1925370	30	2	5	1	3/18/2021	TBD
5676604	38	2	5	1	3/18/2021	TBD
1827626	30	1	5	3	3/21/2021	TBD
1214530	33	1	6	3	3/23/2021	TBD

Reason for Placement:	Ethnicity:	Gender:
1= Inmate is a threat to others or a danger to themselves	1=Asian	1=male
2= Inmate is a threat to the safety and security of the facility	2=Black/African American	2=female
3= Disciplinary sanctions	3=Hispanic Black	3=transgender male
4= Medical and mental health hold	4=Hispanic Native Indn	4=transgender female
5= Other	5=Hispanic White	
	6=Native American	
	7=Pacific Islander	
	8=Unknown	
	9=White	

Administrator's Name:   
Date: 4/1/21  
Signature: 



*Agenda Item  
No. 10*



*Agenda Item  
No. 11-A*



# Torrance County Board of Commissioners

Meeting 4/14/2021

Item 11A

Department: Finance

Prepared By: J Oliver

Reviewed By: Janice Y. Barela

## Title: Motion to approve Disposition Firearms, Resolution No. 2021-

### Action:

Motion to approve Disposition of Firearms, Resolution No. \_\_\_:

**Summary:** The Sheriff's Department is looking to dispose of some unneeded firearms and firearm parts. These firearms and parts were released from evidence from the New Mexico State Police and returned to the Torrance County Sheriff's Department. The firearms and parts will be sold to a firearms' vendor at the best price obtainable.

**Significant Issues:** While not technically required to go through disposition, the Sheriff's Department, Finance Department, and County Manager feel that sending these items through disposition is the best practice of transparency for the county. Current and new firearms are all being tracked through our asset tracking software.

### Financial:

There is no significant financial issues with this disposition. The county will receive funds from the sale and funds are projected to go towards the Sheriff's Department's current budget.

### Management Recommendation:

Approve

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**TORRANCE COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION NO. R 2021-**

**DISPOSTION OF TORRANCE COUNTY PROPERTY**

**WHEREAS**, in the course of providing services to the people of Torrance County, it is necessary at times to dispose of property belonging to the County; and

**WHEREAS**, NMSA 1978, Section 13-6-1 et seq. enumerates specific requirements for the disposal of County property; and

**WHEREAS**, the Torrance County Board of County Commissioners adopted the Torrance County Property Disposition Policy (Resolution R 2020-07 ) (“Policy”) that provides a process by which Torrance County may dispose of County property in accordance with NMSA 1978, Section 13-6-1 et seq.; and

**WHEREAS**, pursuant to the Policy, Torrance County Department Heads or Elected Officials provided a list of property that included 39 firearms or firearm parts for review by the Property Disposition Committee (“Committee”); and

**WHEREAS**, the Committee reviewed and approved the proposed disposition of the fourteen vehicles in accordance with the Policy.

**NOW, THEREFORE BE IT RESOLVED** that the proposed property disposition is hereby approved and included in the minutes of today’s Board of County Commissioners meeting; and

**BE IT FURTHER RESOLVED** that the County, upon final disposition, may remove the above-mentioned property from any current inventory list as directed by NMSA 1978, Section 13-6-1 et seq. and the Policy.

**DONE THIS 14<sup>TH</sup> DAY OF APRIL 2021.**

**APPROVED AS TO FORM ONLY:**

**TORRANCE COUNTY COMMISSION**

\_\_\_\_\_  
**John M. Butrick**  
**County Attorney**

\_\_\_\_\_  
**Kevin McCall, District 1**

**Attest:**

\_\_\_\_\_  
**Ryan Schwebach, District 2**

\_\_\_\_\_  
**Yvonne Otero**  
**County Clerk**

\_\_\_\_\_  
**LeRoy M. Candelaria, District 3**









# Torrance County

## Property Disposition Committee

*Torrance County Resolution 2020-07*

Date: 4-5-21

Requesting Department: Sheriff

Property Subject of Request: Firearms & Firearm parts

Disposition Type:

1. Tangible **PERSONAL** Property with Current Resale Value of \$5,000 or Less:

Considerations		Yes	No
1.	Request for Approval of Property Disposition form is complete and signed by Department Head or Elected Official.		
2.	Photos, hard or digital copies, are attached for review. <i>Nash Sedillo has</i>	✓	
3.	Committee member(s) physically verified identity and condition of tangible <b>PERSONAL</b> property. If yes, list person(s) who verified: <i>Jeremy Oliver</i> <i>Nash Sedillo</i>	✓	
4.	Committee verified current resale or market value. <i>writing on quotes from dealer</i>	N/A	
5.	If tangible <b>PERSONAL</b> property was purchased through a grant, Committee verified disposal of this property is allowable.	N/A	
6.	If tangible <b>PERSONAL</b> property is a vehicle, Committee verified the County has the title.	N/A	

**Committee Notes:**

*Will be selling for greatest value to a firearms dealer*

Property Disposition Committee's Recommendation:

- Dispose, as requested
- Do NOT dispose
- Dispose, as amended by Committee: \_\_\_\_\_

2. Tangible **PERSONAL** Property Valued over \$5,000 or **REAL** Property Valued over \$5,000 but No More than \$25,000:

	<b>Considerations</b>	<b>Yes</b>	<b>No</b>
1	Request for Approval of Property Disposition form is complete and signed by Department Head or Elected Official.		
2	Photos, hard or digital copies, are attached for review.		
3	If tangible <b>PERSONAL</b> property, Committee physically verified identity and condition of property. If yes, list person(s) who verified: _____ _____		
4	If tangible <b>PERSONAL</b> property, committee verified current resale or market value.		
5	If tangible <b>PERSONAL</b> property was purchased through a grant, Committee verified disposal of this property is allowable.		
6	If tangible <b>PERSONAL</b> property is a vehicle or road equipment, Committee verified the County has the title or proof of ownership.		
7	If <b>REAL</b> property, committee verified the County owns the property.		
8	If <b>REAL</b> property, committee verified receipt of appraisal, completed by a NM certified appraiser.		

<b>Committee Notes:</b>

Property Disposition Committee's Recommendation:

- Dispose, as requested
- Do NOT dispose
- Dispose, as amended by Committee: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. **REAL** Property with a Value Greater than \$25,000 or with a Lease Period of More than Five (5) Years:

	<b>Considerations</b>	<b>Yes</b>	<b>No</b>
1	Request for Approval of Property Disposition form is complete and signed by Department Head or Elected Official.		
2	Photos, hard or digital copies, are attached for review.		
3	If tangible <b>PERSONAL</b> property, Committee physically verified identity and condition of property. If yes, list person(s) who verified: _____ _____		
4	If tangible <b>PERSONAL</b> property, committee verified current resale or market value.		
5	If tangible <b>PERSONAL</b> property was purchased through a grant, Committee verified disposal of this property is allowable.		
6	If tangible <b>PERSONAL</b> property is a vehicle or road equipment, Committee verified the County has the title or proof of ownership.		
7	If <b>REAL</b> property, committee verified the County owns the property.		
8	If <b>REAL</b> property, committee verified receipt of appraisal, completed by a NM certified appraiser.		

<b>Committee Notes:</b>

Property Disposition Committee's Recommendation:

- Dispose, as requested
- Do NOT dispose
- Dispose, as amended by Committee: \_\_\_\_\_

County Manager: \_\_\_\_\_

Operations Manager: \_\_\_\_\_

Finance Director: \_\_\_\_\_

**To Be Completed by Manager/Finance**

**Property Disposition Approval/Checklist**

4. Board of County Commissioners, by Resolution No. \_\_\_\_\_ Date: \_\_\_\_\_

5. Tangible **PERSONAL** Property with Current Resale Value of \$5,000 or Less:

	Action Required	Date Completed	Initials
1	County Manager or designee shall send to Department of Finance and Administration Local Government Division (LGD) notification of property disposition, including cover letter stating all statutory requirements have been met, along with a copy of Commission's signed Disposition Resolution.		
2	County Manager or designee shall send to Office of State Auditor (OSA) notification of property disposition, including cover letter stating all statutory requirements have been met, along with a copy of Commission's signed Disposition Resolution.		
3	<b><i>Wait thirty (30) days after notification to LGD and OSA.</i></b>		
4	Dispose of property in manner indicated by Disposal Resolution.		
5	Remove property from County's capital asset list if applicable. (Triadic)		
6	Remove property from asset tracking software if applicable. (WASP – Asset Cloud)		
7	Attach proof that County notified LGD and OSA.		

6. Tangible **PERSONAL** Property Valued over \$5,000 or **REAL** Property Valued over \$5,000 but No More than \$25,000:

	Action Required	Date Completed	Initials
1	County Manager or designee shall submit request to the Department of Finance and Administration Local Government Division (LGD) for approval of property disposition, including a cover letter containing all applicable items found on Request for Approval of Property Disposition Checklist (see attached), along with a copy of Commission's signed Disposition Resolution.		
2	For <b>REAL</b> property, provide appraisal and copy of quitclaim deed. <i>WARRANTY DEEDS are not allowed.</i>		
3	Upon receipt of LGD's approval, provide the LGD's approval letter to OSA, along with all materials the County provided LGD.		
4	If LGD exercises its authority, the <b>REAL</b> or tangible <b>PERSONAL</b> property shall be disposed by offering for sale or donation to a state agency, local public body, school district or state educational institution.		
5	For First Responder Vehicles, remove emergency equipment.		
6	For First Responder Vehicles disposed with emergency equipment, file justification for leaving on emergency equipment.		
7	If LGD approves the County's request, dispose of property in manner indicated by Disposal Resolution.		
8	Remove property from County's capital asset list. (Triadic)		
9	Remove property from asset tracking software. (WASP – Asset Cloud)		
10	Attach proof of LGD approval and of approval letter sent to OSA.		

7. **REAL** Property with a Value Greater than \$25,000 or with a Lease Period of More than Five (5) Years:

	<b>Action Required</b>	<b>Date Completed</b>	<b>Completed By</b>
1	County Manager or designee shall submit request disposition packet to the State Board of Finance (BOF) for approval of property disposition, including cover letter, along with signed Disposition Resolution.		
2	Provide appraisal and copy of quitclaim deed. <i>WARRANTY DEEDS are not allowed.</i>		
3	Complete request disposition packet must be submitted to the BOF within the established deadline prior to meeting. Contact the BOF at 505-827-4980 for specific requirements.		
4	Upon the County receiving the BOF's approval for disposition of property, dispose in manner indicated by Disposal Resolution or as amended by the BOF.		
5	Remove property from County's capital asset list. (Triadic)		
6	Remove property from asset tracking software. (WASP -- Asset Cloud)		

8. Contact Numbers:

- A. Department of Finance Administration Local Government Division (LGD): 505-827-4950
- B. Office of the State Auditor (OSA): 505-476-3800
- C. State Board of Finance (BOF): 505-827-4980



# Torrance County

## Request for Approval of Property Disposition

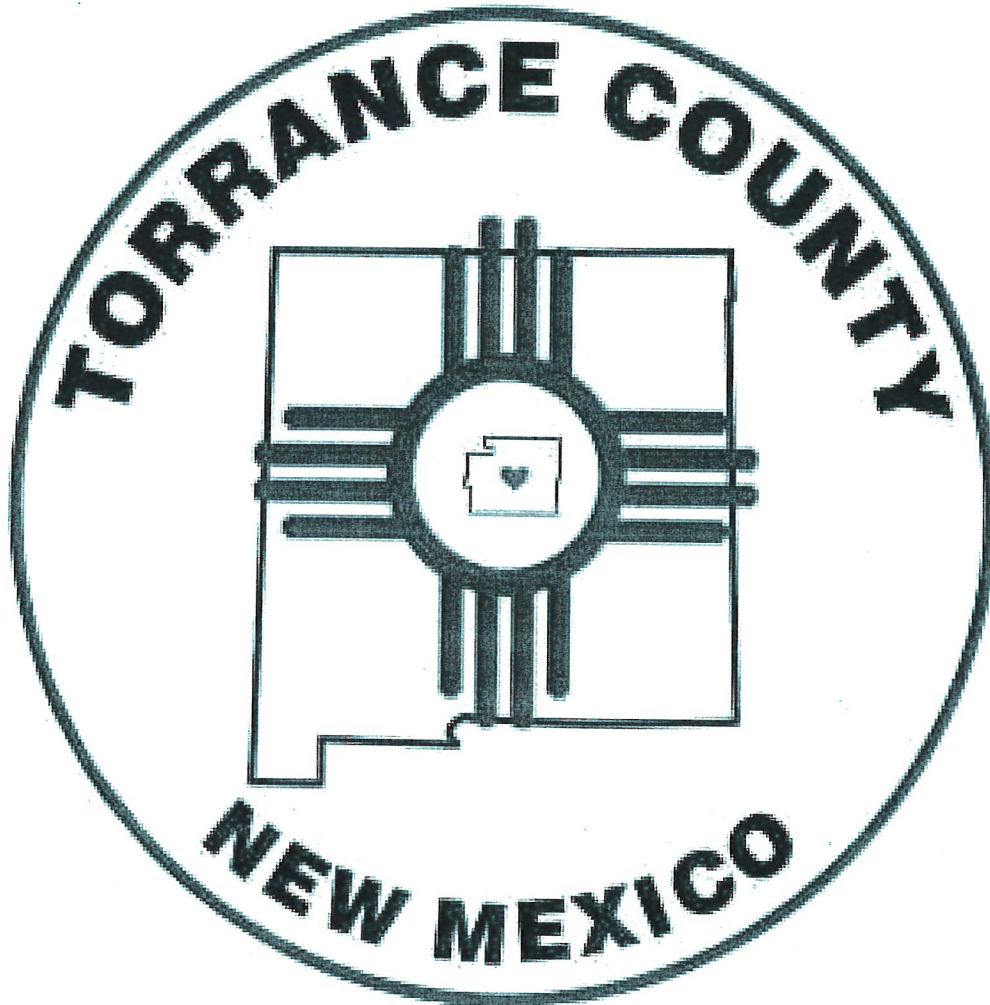
Section 13-6, NMSA 1978  
Torrance County Resolution 2020-07

1. Department Head Requesting Disposition: Marty Rivera
  - A. Department: Sheriff
  
2. Type of Disposition:
  - A. **REAL** Property appraised at less than \$25,000  
(If more than \$25,000, requires State Board of Finance approval.)  
 Sale  Exchange  Donate
  
  - B. Tangible **PERSONAL** Property  
 Sale  Exchange  Donate  Other: \_\_\_\_\_
  
3. Reason(s) for Disposal: not needed
  
4. Recommended Use of Funds Generated by This Transaction: \_\_\_\_\_
  
5. Details of Disposal:
  - A. **REAL** Property:
    - 1) Property name/identifier/address/legal description: \_\_\_\_\_
  
  - B. Tangible **PERSONAL** Property: (If multiple, please attach list with complete details for each.)
    - 1) Property Name/Identifier: firearms and firearm parts (see attached list)
    - 2) Location of Personal Property: Armory
    - 3) Photos Attached:  hard copy  digital emailed to: Noah Sedillo
    - 4) Torrance County ID Tag Number: n/a
    - 5) Year manufactured: n/a
    - 6) Make/Model: n/a
    - 7) VIN/Serial Number: n/a
    - 8) License Number: n/a
    - 9) Mileage: n/a
    - 10) **Current** Resale or Market Value: n/a
    - 11) Grant Purchase:  Yes  No (If yes, provide verification from granting agency, if allowable.)
  
6. First Responder Emergency Equipment to Be Removed: (If not removed, provide justification.)  
\_\_\_\_\_
  
7. **ADDITIONAL REQUIREMENTS** for **REAL** Property Disposition:
  - A. Appraisal (if current value exceeds \$5,000)
  - B. Copy of quitclaim deed (WARRANTY DEEDS are not allowed.)

Department Head's Signature: \_\_\_\_\_

Date: 04/05/21

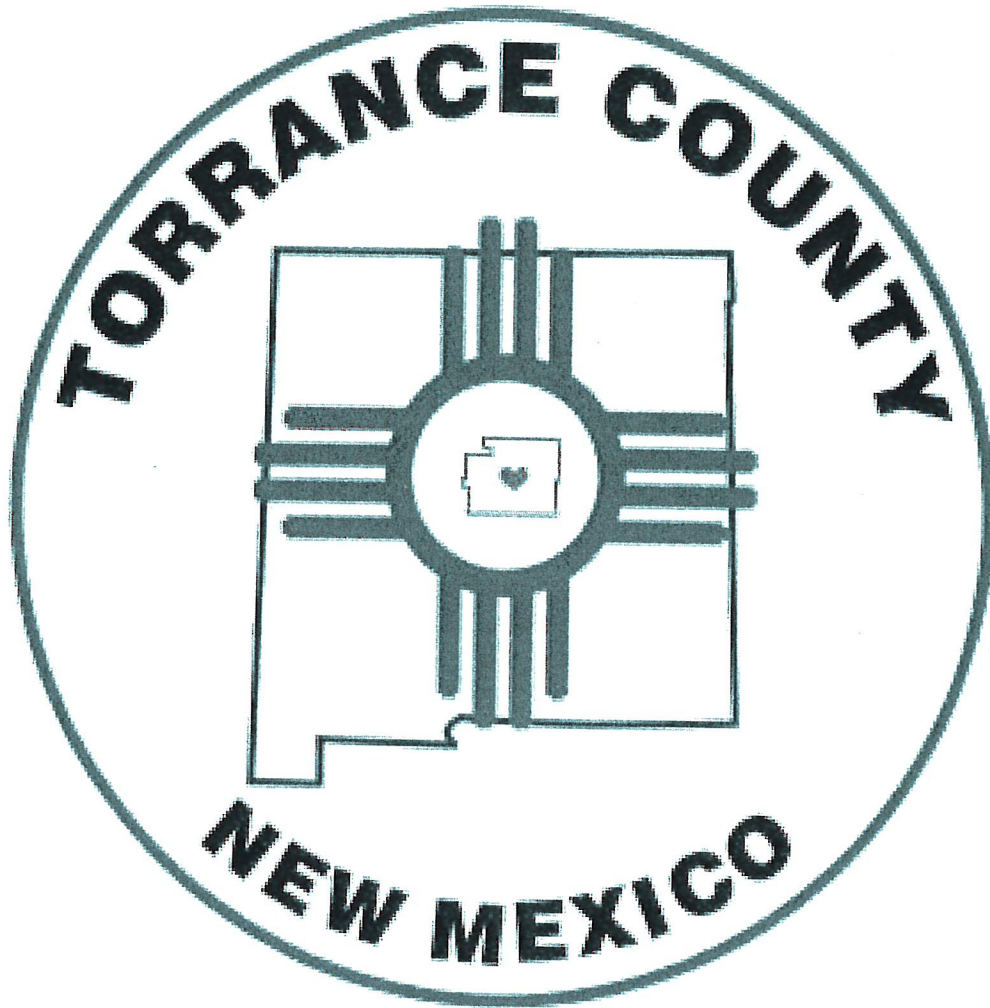




*Agenda Item  
No. 12*



*Agenda Item  
No. 13-A*



*Agenda Item  
No. 13-B*



# Torrance County Board of Commissioners

Meeting 4/14/2021

Item 13B

Department: Finance

Prepared By: J Oliver

Reviewed By: Janice Y. Barela

## **Title: Discussion: American Rescue Plan**

### **Action:**

N/A discussion only

**Summary:** Torrance County has been awarded \$2,998,566 from the American Rescue Plan. There are some initial guidelines provided from the National Association of Counties (NACO) on the uses of these funds. Payment will be made upfront in two installments. The first installment will be made on or around June 11<sup>th</sup> (tentatively). The second one will be one year after the first. While the US Treasury Department is still working on all the exact details, they have until May 11<sup>th</sup> to finalize the details. The county needs to prepare the FY 22 budget which would incorporate the first installment. We are asking for discussion to ensure the County Commission is aware of these funds and the potential uses.

**Significant Issues:** We will be asking the County Commission to approve the FY22 Interim Budget on May 12<sup>th</sup> to ensure we can start using funds starting July 1<sup>st</sup>, 2021. There will not be enough time to expend any funds for FY21 if we do not receive guidance until May and funds potentially until June.

### **Financial:**

The use of these federal funds will trigger additional audit requirements for FY22, FY23 (potentially), and FY24 (potentially) depending on when the funds are expended. This will increase our cost by approximately \$5,000 per year for our financial audits.

### **Staff Recommendation:**

N/A

LOCAL FISCAL RECOVERY FUNDS  
New Mexico Estimates County-By-County

COUNTY	DIRECT ALLOCATION
Bernalillo County	\$131,711,336
Catron County	\$684,040
Chaves County	\$12,531,681
Cibola County	\$5,173,452
Colfax County	\$2,315,883
Curry County	\$9,494,327
De Baca County	\$339,014
Doña Ana County	\$42,317,577
Eddy County	\$11,337,957
Grant County	\$5,236,096
Guadalupe County	\$833,959
Harding County	\$121,215
Hidalgo County	\$814,176
Lea County	\$13,783,589
Lincoln County	\$3,795,869
Los Alamos County	\$3,756,498
Luna County	\$4,598,215
McKinley County	\$13,841,190
Mora County	\$876,820
Otero County	\$13,089,270
Quay County	\$1,600,619
Rio Arriba County	\$7,548,488
Roosevelt County	\$3,587,961
San Juan County	\$24,040,891
San Miguel County	\$5,290,206
Sandoval County	\$28,460,871
Santa Fe County	\$29,161,008
Sierra County	\$2,092,848
Socorro County	\$3,226,644
Taos County	\$6,346,424
Torrance County	\$2,998,566
Union County	\$787,218
Valencia County	\$14,873,165
<b>TOTAL</b>	<b>\$406,667,073</b>

**NACo LEGISLATIVE ANALYSIS FOR COUNTIES:  
U.S. SENATE'S AMERICAN RESCUE PLAN  
CORONAVIRUS STATE & LOCAL FISCAL RECOVERY FUND  
UPDATED: MARCH 8, 2021**



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**To find your county's estimated allocation through the U.S. Senate's  
Coronavirus State and Local Recovery Funds, [click here](#).**

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**SUMMARY**

On March 6, the U.S. Senate passed The American Rescue Plan Act of 2021. The amended Senate version moves back to the U.S. House of Representatives on March 10 for final consideration before being sent to the president for his signature.

As part of the overall package, the **Coronavirus State and Local Fiscal Recovery Fund** would provide (1) approximately \$350 billion in new federal fiscal assistance for our nation's states, territories, tribes, counties, and municipalities, (2) \$10 billion for coronavirus capital projects, and (3) \$1.5 billion over two years for revenue sharing counties (i.e. public lands counties).

The measure outlines that states, along with the District of Columbia, would receive \$195.3 billion, distributed mostly upon each state's share of unemployed workers over the three-month period of October-December 2020. Each state and the District of Columbia would be guaranteed a minimum of \$500 million or no less than the state received in total (state plus local) under the CARES Act Coronavirus Relief Fund (CRF). D.C. would also receive a special allocation to compensate for its treatment under the CARES Act last year.

Local governments would receive \$130.2 billion, split evenly between municipalities and counties, **resulting in a direct county allocation based on population of \$65.1 billion. In addition, the final Senate bill added another \$1.5 billion, split evenly over federal FYs 2022 and 2023, for eligible revenue share counties (i.e. public land counties).** These revenue share payments would be available for any governmental purpose other than a lobbying activity.

Tribal governments would receive \$20 billion and U.S. territories would receive \$4.5 billion.

The U.S. Department of Treasury would oversee and administer these payments to state and local governments, and every county would be eligible to receive a direct allocation from Treasury. Municipalities and counties would now receive funds in two tranches - with 50 percent this year and the remaining 50 percent no earlier than 12 months from the first payment. States may receive funding in one or two tranches, at the discretion of Treasury.

**DISTRIBUTION  
FORMULA FOR  
STATE AND LOCAL  
RECOVERY FUNDS**

Of the approximately \$350 billion in the Senate bill for fiscal relief, 57 percent would be allocated to states and 35 percent to local governments. The distribution formula is as follows:

- **States and District of Columbia: \$195.3 billion**
  - \$25.5 billion is equally divided with state minimum of \$500 million.
  - \$169 billion based on the state share of unemployed workers over a three-month period from October-December 2020.
  - \$1.25 billion in additional aid for the District of Columbia.
- **Local governments: \$130.2 billion divided evenly between non-county municipalities and counties.**
  - **COUNTIES: \$65.1 billion in direct federal aid to all counties** (including parishes in Louisiana, boroughs in Alaska, consolidated city-county entities and the District of Columbia) based on the county share of the U.S. population. *Counties that are CDBG recipients would receive the larger share, based on its population or calculated share under the CDBG allocation method. Treasury shall allocate these resources within 60 days of enactment.*
  - **NON-COUNTY MUNICIPALITIES: \$65.1 billion to cities and other non-county municipalities.**
    - \$45.57 billion in direct federal aid for municipalities with populations of at least 50,000, using a modified Community Development Block Grant formula.
    - \$19.53 billion for municipalities with populations of less than 50,000 based on each jurisdiction's percentage of the state's population. Amount per jurisdiction may not exceed 75 percent of its most recent budget as of January 27, 2020. Aid is distributed through the states, with the ability for states to request extensions if they are unable to distribute within a maximum of 120 days. Any amounts that are not distributed to non-entitlement municipalities shall be returned to the U.S. Treasury. However, if the state fails to distribute to these local entities, the penalty comes from the state portion of the State and Local Coronavirus Recovery Fund.
- **U.S. Territories: \$4.5 billion.**
- **Tribal governments: \$20 billion** to federally recognized Tribal governments.

---

**ALLOWABLE**

The Senate bill outlines that **funds may be used by counties to:**

## USES OF RECOVERY FUNDS

1. **Respond to the public health emergency with respect to the COVID-19 or its negative economic impacts**, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality
2. Respond to workers performing essential work during the COVID-19 public health emergency by **providing premium pay to eligible workers of the county** that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work
3. For the provision of **government services to the extent of the reduction in revenue** (i.e. online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e. January 20, 2020), or
4. **Make necessary investments** in water, sewer or broadband infrastructure.

*It is important to note under #1 that the examples outlined are intended to clarify congressional intent that these activities would be eligible. However, state and local activities would NOT be limited only to these activities.*

### The Senate bill also outlines that:

- **States are not allowed to use the funds to either directly or indirectly offset a reduction in the net tax revenue** that results from a change in law, regulation or administrative interpretation during the covered period that reduces any tax. If a state violates this provision, it would be required to repay the amount of the applicable reduction to net tax revenue.
- **No funds shall be deposited into any pension fund.**
- **State and local governments are allowed to transfer** to a private nonprofit organization, a public benefit corporation involved in the transportation of passengers or cargo **or a special-purpose unit of State or local government.**
- Any local government, including counties, that **fail to comply with the federal law and related guidelines shall be required to repay** the federal Treasury.
- **“Premium pay” means an additional amount up to \$13 per hour** that is paid to an eligible worker for work during the COVID-19 pandemic. The bill imposes a cap of \$25,000 for any single eligible worker.

---

## REPORTING REQUIREMENTS,

The Senate bill would **require state and local governments to fulfill reporting requirements**, such as:



## CERTIFICATION & RECOUPMENT

- **States are required to report how funds are used and how their tax revenue was modified** during the time that funds were spent during the covered period (covered period begins on March 3, 2021 and ends on the last day of the fiscal year a state or local government has expended or returned all funds to the U.S. Treasury).
- Local governments would be required to provide **“periodic reports”** providing a detailed accounting of the use of funds.
- If a state, county or municipality does not comply with any provision of this bill, they will be **required to repay the U.S. Treasury** an equal amount to the funds used in violation.

---

## ADMINISTRATION OF RECOVERY FUNDS

The Senate bill further outlines that **funds would be administered as follows:**

- Funds would be distributed by the U.S. Department of the Treasury.
- **The deadline to spend funds would be December 31, 2024.**
- The **U.S. Treasury is required to pay first tranche to counties not later than 60-days after enactment**, and second payment no earlier than 12 months after the first payment.
- The bill would provide \$77 million for the Government Accountability Office and \$40 million for the Pandemic Response and Accountability Committee **for oversight and to promote transparency and accountability.**

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## CORONAVIRUS CAPITAL PROJECTS FUND (SEC. 604)

- **\$10 billion for states, territories, and tribal governments to carry out critical capital projects**, until expended, specifically related to enabling work, education, and health monitoring, including remote options, in response to the COVID-19 public health emergency.
- **Each state, the District of Columbia and Puerto Rico would receive a minimum allocation of \$100 million**, plus another \$100 million is divided among other U.S. territories and another \$100 million is designated for tribal governments and Native Hawaiian use.
- **Of the remaining funds, states would receive an additional allocation** based on population (50 percent), number of individuals living in rural areas as a percentage of the U.S. rural population (25 percent), and proportion of the state’s population of households living in poverty:

---

## LOCAL ASSISTANCE AND TRIBAL

- An **additional \$1.5 billion is provided for eligible revenue share counties** (notably public land counties that receive Payment-in-Lieu-of-Taxes (PILT) and Secure Rural School (SRS) payments), with \$750 million allotted each year for federal Fiscal Years 2022 and 2023.

## CONSISTENCY FUND (SEC. 605)

- An additional \$500 million is provided, equally divided, over two fiscal years for eligible Tribal governments.
- **U.S. Treasury will be responsible for determining the funding formula**, taking into account the economic conditions of each eligible revenue sharing county, using measurements of poverty rates, household income, land values, and unemployment rates as well as other economic indicators, over the 20-year period ending with Sept. 30, 2021.
- Eligible **counties may use these funds for any governmental purpose other than a lobbying activity.**
- **Counties shall be required to provide periodic reports** with a detailed accounting of the use of funds.
- Failure to submit required reports or **misuse of funds will result in the recoup of funds** by the federal government.

According to a statement for the record by U.S. Senate Finance Chairman Ron Wyden (D-Ore.), "I also fully expect Treasury to consult with others in government who have history in this arena on the creation of this new formula such as the Secretaries of Agriculture and Interior, as well as the **National Association of Counties, state county associations, including the Association of O&C Counties Oregon,** and many other groups with a deep understanding of these impacts across the United States."

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## RESOURCES

To access NACo's resource hub on the State and Local Coronavirus Recovery Funds, [click here](#). **This resource hub contains a searchable table that contains projected allocations for each county under the U.S. Senate's bill.**

To access the bill text of the U.S. Senate's bill, [click here](#).

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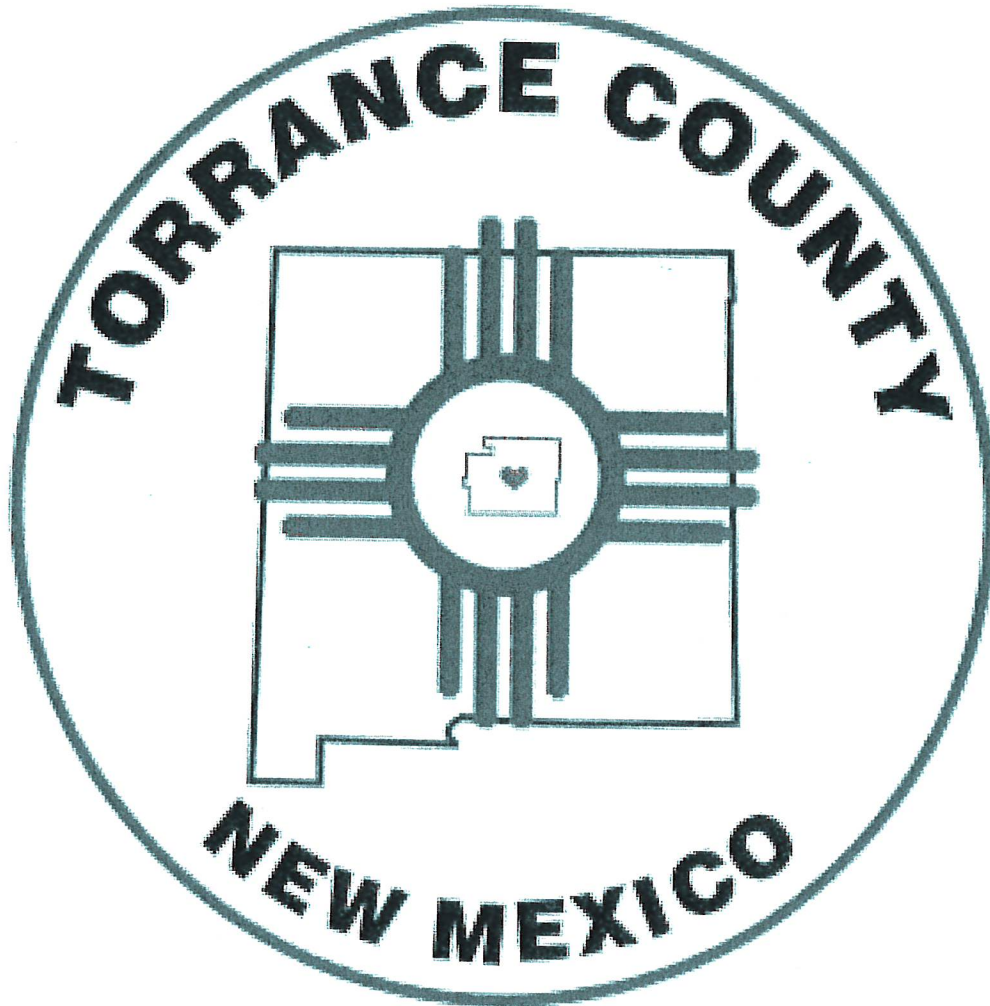
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*Agenda Item  
No. 13-C*



# Torrance County Board of Commissioners

Meeting 4/14/2021

Item 13 C

Department: Finance

Prepared By: Jeremy Oliver

Reviewed by: Janice Y. Barela

## **Title: FY22 Budget Hearing, Public Hearing**

### **Sponsor:**

Finance

### **Action:**

None, at this time. We are asking the Commissioners to hear the department's requests and ask any questions they have to the department heads. Action and direction are not needed until future Commission meetings.

### **Summary:**

This is a public hearing for the FY21 Budget. The Finance Director will conduct a presentation on the proposed FY22 Budget. Department Heads will present their requests. The public will have opportunity to comment. The Commission will have opportunity to ask questions and will be asked to provide direction regarding the FY22 Interim Budget including the planning and funding of Commission's goals. No direct action will be needed at this time. Commissioners will have time from the conclusion of the commission meeting until the commission meeting on April 28<sup>th</sup> to meet individually with the County Manager, Finance Director, and any department heads/elected officials to go over the budget requests and FY22 budget more in-depth. The Finance Director plans to have the FY22 budget placed on the April 28<sup>th</sup> commission agenda for discussion between the Commissioners. At this time, we will be asking the Commissioners to give direction on how the department requests that they wish to grant and any other projects they wish to have included within the FY22 budget. The Finance Director will be asking for the interim FY22 budget to be approved during the May 12<sup>th</sup> Commission meeting.

### **Background:**

The Finance Director started preparing spreadsheets for the FY22 Budget in December 2020. In January 2021, he emailed Department Heads their budget request forms. The County Manager and Finance Director encouraged them to analyze and plan for their needs and requests. Some departments continued to request the next step in their multiyear staff salary requests.

Finance and Management met with each Department Head individually to review their FY22 budget requests. This process included right siding each department's FY22 budget. By analyzing their budgets for the last three years, the Finance Director assisted Department Heads by identifying line items with consistent excess balances. Efforts were made to reduce funds for those line items by moving the excess to other line items which previously required multiple line

item transfers. Some consistent excess balances were used to cover salary increases. This was accomplished without an increase to most operating budgets. The goal of right siding is to accurately track the County's spending.

Finance and Management reviewed and evaluated all requests included in this proposed FY22 Budget. There have not been any recommendations from management currently. Management recommendations will come at individual Commissioner budget meetings and at the April 28<sup>th</sup> Commission meeting. Additional meetings with Department Heads were held, at the Department Heads request, to help prepare for this budget hearing.

### **Significant Issues:**

- The proposed FY22 Budget does not include the impact of COVID-19 on Gross Receipts Tax (GRT). FY21 showed a large increase in GRT for the county, due to wind farm construction. Construction is anticipated to continue in the first half of FY22, meaning the county will still see an increase of GRT's for the greater part of the year. GRT's are still being budgeted at average levels and will be handled the same way as in FY21. Budget increases will be used to capture increased GRT in FY22 for additional projects and capital requests as needed.
- The proposed FY22 Budget does not include the impact of COVID-19 on Property Tax Collection Rate. Collection rates for FY21 were/are higher than previous years.
- The de-earmarking of certain GRT has made the county's budget more flexible.

### **Financial:**

The County Commission must approve the FY21 Interim Budget in enough time for the Finance Director to submit it to the New Mexico Department of Finance and Authority (DFA) by June 1, 2020.

# FY21-22 Budget Hearing

April 14<sup>th</sup>, 2021

Department	New Positions	Position Cost	Raises within budget	Raises (not in current budget)	Operating Increases	Capital Outlay Increase
P&Z	N/A	N/A	N/A	\$16,771.00	\$2,525.00	N/A
Rural Addressing Manager	Field Tech/Apprentice	\$46,036.00	N/A	\$4,403.00	\$1,360	\$8,700.00
Clerk	N/A	N/A	\$8,706.00	N/A	\$0.00	N/A
Elections	N/A	N/A	\$7,454.00	N/A	\$2,700.00	N/A
Treasurer	N/A	N/A	N/A	N/A	N/A	N/A
Assessor	N/A	N/A	N/A	\$26,087.88	N/A	N/A
Grants	N/A	N/A	\$21,921.00	\$22,801.00	N/A	\$40,500.00
HR	Student Apprenticeship	44628 (7438 per student)	N/A	\$4,969.00	\$3,075.00	N/A
Sheriff	N/A	N/A	N/A	N/A	\$0.00	\$5,000.00
Transport	Transport	\$62,027.00	N/A	\$132,381.94	\$10,000.00	\$234,000.00
Finance	N/A	N/A	N/A	included with sheriff	\$23,000.00	included with sheriff
Ops/maintenance	N/A	N/A	N/A	\$21,118.00	\$830.00	N/A
Animal	Front Desk Clerk	\$49,752.96	N/A	\$16,770.78	\$16,011.00	\$40,000.00
Em. Manager	Part time position	\$11,000.00	N/A	\$55,529.92	\$0.00	N/A
DWI	N/A	N/A	N/A	N/A	\$10,000.00	N/A
DV	N/A	N/A	N/A	N/A	Based on Grant award	N/A
Fire	Clerical Assistant	\$39,825.00	N/A	\$1,064.00	Based on Grant award	N/A
Fire	EMT	\$44,791.00	\$14,007.00	N/A	N/A	N/A
Fire	EMT	\$44,791.00				
Fire	EMT (part to Full)	\$27,389.00				
Road	N/A	N/A	N/A	\$353,043.89	N/A	\$300,000.00
Community Monitor	N/A	N/A	N/A	\$8,144.00	N/A	N/A
Dispatch	N/A	N/A	N/A	\$39,732.00	N/A	\$80,000.00
Legal	Assistant	\$52,248.00	N/A	N/A	\$14,665.00	\$8,700.00
Totals	\$0.00	\$375,374.96	\$55,805.00	\$702,816.41	\$90,111.00	\$716,900.00



# Planning & Zoning

## Requests

### Staff Raises

S. Guetschow	\$1.75/HR.
D. Decosta	\$1.75/HR.
D. Goen	\$3.25/HR.

### Operating Increase

Vehicle Fuel

Board Members Travel

## Cost To County

\$16,771

\$2,525

# Rural Addressing

## Cost to County

## Requests

Position:

Field Tech/RA Apprentice  
\$14.50/HR.

Staff Raises

R. Gastelum  
\$1.77/HR.

Operating

Employee Training  
Telecommunications  
Vehicle-Fuel

\$46,036.00

\$4,403

\$1,360

# Manager

## Request

### Staff Raises

K. Oliver  
A. Long  
B. Anaya

\$2.00/HR.  
\$2.00/HR.  
\$1.50/HR.

Moving HR to own Department

## Cost To County

\$13675

\$0 (all cost transferred  
reduced from other budgets)

# Clerk & Elections

## Requests

Staff Raises

\$1.00/HR for 3 positions

Operating increase

Vehicle Maintenance &

Telecommunications

Capital Outlay

Digitization of Records

## Cost To County

\$0.00 (salaries still lower than last years budget, different staff)

\$1,900

\$5,000 (potential grant match Min  
\$2,125)

Treasurer

Request

Staff Raises  
(see Breakdown)

Cost To County

\$26,088.00



# Assessor

## Requests

Staff Raises

Alternative 6% across board for Assessor's staff

Capital Outlay  
Truck  
Laptops (already fulfilled)

## Cost To County

\$44,722 (actual increase in budget \$22,801)

Within the \$21,921 from FY21 budget.

\$40,500  
(now \$37,500)

# Grants

- **Request**

Staff Salaries

C. Allen \$1.00/HR.  
Grant Assistant \$1.00/HR.

Operating

Subscriptions/Dues  
Telecommunications  
Employee Training

## **Cost To County**

\$4,969

\$3,075



Last Year's County Rates (listing only counties with equivalent position)

County	Grants Assistant		
	Low	Mid	Max
Bernalillo	23.22	26.94	31.20
Dona Ana	17.80	37,017	49,119
McKinley	16.57	34,466	42,224
Average	19.20	39,926	49,982.00
Torrance	16.00	33,280	49,127
			58,702.67

County	Grants Manager		
	Low	Mid	Max
Bernalillo	21.12	27.95	34.92
Dona Ana	31.24	64,979	79,002
McKinley	26.18	54,450	68,642
Average	20.25	47,120	64,200
Torrance			83,432.50

New Mexico Salary Study	
NM Wages	36.85
	76,640.00 Technical Writer (no grant occupations)

Grant Professional Salary (Grant Professionals Association)	
GPA 2018 (national)	30.31
GPA 2020 (national)	34.36
Fundraiser	43.49
Grant Coordinator	35.72
Grant Manager	36.37
Grant Writer	31.11
Nonprofit Administrator	36.66
Grant Trainer	54.09
Grant Professional (Western States)	29.30
Grant Professional (New Mexico)	22.84
	47,500 lowest in the nation, tied with WY

# Human Resources

## Request

Position

Student Apprenticeship  
(6 total)

Capital Outlay

File Cabinet (already fulfilled)

## Cost to County

\$44,628 total

\$7,438 per student

\$5,000

(now \$0)

# Sheriff

## Requests

### Staff Salaries

- 10% Raise for Deputies and Transport
- Increasing Detective Ballard above Sgt. (Lt. grade)

### Operating

- Education supplies
- Other services (CAD Licensing)

### Capital Outlay

- 3 Patrol Vehicles
- 3 Transport vehicles (only 1 if prison does not close)

## Cost To County

\$132,381.94 (year 2 of 3-year plan)

\$10,000

\$234,000

# Year 2 (FY 22-23)

PERA at Plan 4 (county contribution at 21.15%) with Raise year 2										year 2 raise %
Salary	FICA/Medi caid	PERA	Retiree Health	Total	Employee PERA 13.85%	Employee takehome b4 taxes/health, etc.	County Increase			
Rivera	72,086.00	1,045.25	15,246.19	1,441.72	89,819.16	9,983.91	62,102.09			10.00
Lucero	71,194.52	1,032.32	15,057.64	1,423.89	88,708.37	9,860.44	61,334.08			
Ballard	63,481.60	920.48	13,426.36	1,269.63	79,098.07	8,792.20	54,689.40			
Duran	61,404.20	890.36	12,986.99	1,228.08	76,509.63	8,504.48	52,899.72			
Cordova-Collier	61,404.20	890.36	12,986.99	1,228.08	76,509.63	8,504.48	52,899.72			
Woodard	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79			
Whitson	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79			
Young	53,912.89	781.74	11,402.58	1,078.26	67,175.46	7,466.93	46,445.95			
Quintana	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79			
Stocum	48,067.68	696.98	10,166.31	961.35	59,892.33	6,657.37	41,410.31			
Swatsworth	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79			
Phillips	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79			
Arreola	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79			
Cervantes-Lopez	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79			
Chappa	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79			
Schw erdel	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79			
Sprunk	61,404.20	890.36	12,986.99	1,228.08	76,509.63	8,504.48	52,899.72			
Torres	41,754.86	605.45	8,831.15	835.10	52,026.55	5,783.05	35,971.81			
Najera	41,754.86	605.45	8,831.15	835.10	52,026.55	5,783.05	35,971.81			
Romero	41,754.86	605.45	8,831.15	835.10	52,026.55	5,783.05	35,971.81			
Hoover	46,667.19	676.67	9,870.11	933.34	58,147.32	6,463.41	40,203.79			
<b>TOTALS</b>	<b>1,084,891.78</b>	<b>15,730.93</b>	<b>229,454.61</b>	<b>21,697.84</b>	<b>1,351,775.15</b>			<b>132,381.94</b>		

# Transport

## Request

Staff Salaries

Operating

Position

Transport Officer (if Prison closes)

Capital outlay

## Cost to County

Included with Sheriff

\$23,000 (only \$8,000 if prison does not close)

\$62,027

Included with Sheriff

# Finance

## Request

Staff Salaries

See Breakdown

Operating

Telecommunications

## Cost to County

\$23,613

\$830

# Finance Salary Breakdown

Job Title	Torrance		Bernalillo		Taos		Rio Arriba		Otero		Sandoval		Average Difference
	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate	
Finance Director	\$ 24.00	\$ 67.30	\$ 33.02	\$ 35.09	\$ 28.85	\$ 48.36	\$ 42,524	\$ 18.52					
Asst. Finance Director	\$ 19.50	\$ 34.00	\$ 23.24	\$ 30.43	\$ 20.35	\$ 31.82	\$ 27,968	\$ 8.47					
Purchasing	\$ 20.00	\$ 38.97	\$ 24.03	\$ 22.51	\$ 24.00	\$ 23.59	\$ 26.62	\$ 6.62					
Financial Analyst	\$ 16.50	\$ 16.14	\$ 16.04	\$ 15.75	\$ 16.25	\$ 15.47	\$ 15.93	\$ (0.57)					
<b>FY2021 Request</b>	<b>Hourly Increase</b>	<b>Annual Increase</b>	<b>PERA Matching</b>	<b>RHC Matching</b>	<b>FICA/Med Matching</b>	<b>Total</b>							
Finance Director	\$ 4.00	\$ 8,320.00	\$ 815.36	\$ 166.40	\$ 636.48	\$ 9,938.24							
Asst. Finance Director	\$ 1.25	\$ 2,600.00	\$ 254.80	\$ 52.00	\$ 198.90	\$ 3,105.70							
Purchasing	\$ 1.25	\$ 2,600.00	\$ 254.80	\$ 52.00	\$ 198.90	\$ 3,105.70							
Financial Analyst	\$ 0.75	\$ 1,560.00	\$ 152.88	\$ 31.20	\$ 119.34	\$ 1,863.42							
		\$ 15,080.00	\$ 1,477.84	\$ 301.60	\$ 1,153.62	\$ 18,013.06							
<b>FY2022 Request</b>	<b>Hourly Increase</b>	<b>Annual Increase</b>	<b>PERA Matching</b>	<b>RHC Matching</b>	<b>FICA/Med Matching</b>	<b>Total</b>							
Finance Director	\$ 3.00	\$ 6,240.00	\$ 611.52	\$ 124.80	\$ 477.36	\$ 7,453.68							
Asst. Finance Director	\$ 2.50	\$ 5,200.00	\$ 509.60	\$ 104.00	\$ 397.80	\$ 6,211.40							
Purchasing	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12							
Financial Analyst	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12							
		\$ 19,760.00	\$ 1,936.48	\$ 395.20	\$ 1,511.64	\$ 23,603.32							
<b>FY2023 Request</b>	<b>Hourly Increase</b>	<b>Annual Increase</b>	<b>PERA Matching</b>	<b>RHC Matching</b>	<b>FICA/Med Matching</b>	<b>Total</b>							
Finance Director	\$ 3.00	\$ 6,240.00	\$ 611.52	\$ 124.80	\$ 477.36	\$ 7,453.68							
Asst. Finance Director	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12							
Purchasing	\$ 2.00	\$ 4,160.00	\$ 407.68	\$ 83.20	\$ 318.24	\$ 4,969.12							
Financial Analyst	\$ 1.00	\$ 2,080.00	\$ 203.84	\$ 41.60	\$ 159.12	\$ 2,484.56							
		\$ 16,640.00	\$ 1,630.72	\$ 332.80	\$ 1,272.96	\$ 19,876.48							

# Ops/Maintenance

## Request

Staff Salaries (see breakdown)

Operating

Moving over full cost of HVAC contract

Utilities

Capital outlay

Snowplow (already fulfilled)

Small Truck

## Cost To County

\$16,771

\$16,001

\$40,000  
(now \$30,000)





# Animal Services

## Request

Staff Salaries (Manager proposed salary Table)

See Breakdown

New Position

Front Desk Clerk 13-16/HR.

## Cost To County

\$55,529.92

\$49,752

Animal Services Wage Progression Breakdown													
Position	Current					Increases for Next Fiscal Year							
	Hourly	Yearly	FICA	PERA	RHC	Total	Position	Hourly	Yearly	FICA	PERA	RHC	Total
Director	\$23.15	\$48,152.00	\$3,683.63	\$4,718.90	\$965.04	\$7,517.56	Director	\$25.00	\$52,000.00	\$3,978.00	\$5,096.00	\$1,040.00	\$62,114.00
Assistant Director	\$17.25	\$35,980.00	\$2,744.82	\$3,516.24	\$717.60	\$42,858.66	Assistant Director	\$21.50	\$44,720.00	\$3,421.08	\$4,382.56	\$884.40	\$53,418.04
Kennel Assistant	\$12.75	\$26,520.00	\$2,028.78	\$2,598.96	\$530.40	\$31,678.14	Kennel Assistant	\$17.50	\$36,400.00	\$2,784.60	\$3,567.20	\$728.00	\$43,679.80
Animal Control	\$12.75	\$26,520.00	\$2,028.78	\$2,598.96	\$530.40	\$31,678.14	Animal Control	\$18.50	\$38,480.00	\$2,944.72	\$3,771.04	\$769.60	\$45,964.36
Animal Control	\$12.75	\$26,520.00	\$2,028.78	\$2,598.96	\$530.40	\$31,678.14	Animal Control	\$18.50	\$38,480.00	\$2,944.72	\$3,771.04	\$769.60	\$45,964.36
Clerk (not approved)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Clerk (not approved)	\$15.00	\$33,280.00	\$2,545.92	\$3,265.44	\$665.60	\$39,798.96
Total		\$163,592.00	\$12,514.79	\$16,032.02	\$3,271.84	\$195,410.69	Total Without new position		\$210,080.00	\$16,071.12	\$20,587.84	\$4,201.60	\$250,940.56 plus health ins

Animal Control Officer	
Budget Increase W/out new Position	\$55,529.92
New Position Increase	\$49,752.96

ACT	0-1 Years	1-3 Years	3+ Years	0-5 Years	5-10 Years	10+ Years
ACT 0	\$14.00	\$14.50	\$15.00	\$16.00	\$16.50	\$17.00
ACT 1	\$15.00	\$15.50	\$16.00	\$17.00	\$18.00	\$18.50
ACT 2	\$16.00	\$16.50	\$17.00	\$18.00	\$19.00	\$20.00
ACT 3	\$17.00	\$17.50	\$18.00	\$19.00	\$20.00	\$21.00

Director/Ass Director Breakdown									
Director	0-6 Years	6-12 Years	12-18 Years	18+ Years	22	23	24	25	
Ass Director	0-6 Years	6-12 Years	12-18 Years	18+ Years	18.5	19.5	20.5	21.5	
Euthanasia Certification additional 0.50/hour									
Kennel Assistant/Clerk breakdown									
Kennel Assistant	1-4 Years	4-8 Years	8-12 Years	12+ Years	\$14.00	\$15.00	\$16.00	\$17.00	
Clerk	1-4 Years	4-8 Years	8-12 Years	12+ Years	\$13.00	\$14.00	\$15.00	\$16.00	
Euthanasia Certification additional 0.50/hour only for Kennel Assistant									

Years are calculated as time in position (all Animal Control is same Position) plus 1/2 time with county in other positions. Clerk position would count all time with Torrance County.

# Emergency Manager

## Request

Position (part time) Assistant

Operating

Do away with grant for salary

## Cost To County

\$11,000

\$10,000

DWI

**Requests**

None

Budget will be based on Grant award

# Domestic Violence

## Requests

Staff Salaries

Victim Support Specialist 0.50/HR.

## Cost To County

\$1,064

# Fire Department

## Request

### Staff Raises

H. Sanchez \$2.50/HR.  
B. Travis \$1.87/HR.  
A Schwerdel \$1.98/HR.  
J. Fill \$1.98/HR.

### New Positions

EMT x2 \$14/HR. or salary schedule  
Clerical Assistant \$12/HR.

### Manager Proposed Salary Table

Only includes EMT positions

## Cost To County

\$14,007

\$44,791 (Each)

\$39,825

\$66,697

EMT		Increases for Next Fiscal Year												
Current		Yearly	FICA	PERA	RHC	Total	Position	Hourly	Yearly	FICA	PERA	RHC	Total	
EMT Full Time	\$13.13	\$27,310.40	\$2,089.25	\$2,676.42	\$546.21	\$32,622.27	EMT Full Time	\$20.00	\$41,600.00	\$3,182.40	\$4,076.80	\$832.00	\$49,691.20	
EMT Part Time	\$12.02	\$12,500.80	\$956.31	\$1,225.08	\$250.02	\$14,932.21	EMT Part Time	\$20.00	\$20,800.00	\$1,591.20	\$2,038.40	\$416.00	\$24,845.60	
EMT Part Time	\$12.02	\$12,500.80	\$956.31	\$1,225.08	\$250.02	\$14,932.21	EMT Part Time	\$20.00	\$20,800.00	\$1,591.20	\$2,038.40	\$416.00	\$24,845.60	
Total		\$52,312.00	\$4,001.87	\$5,126.58	\$1,046.24	\$62,486.68	Total Without new position		\$83,200.00	\$6,364.80	\$8,153.60	\$1,664.00	\$99,382.40	
EMT Levels		Budget Increase W/out new Position												
EMT-B	0-2 Years	2-4 Years	4+ Years	New Positions Budget										
		\$14.00	\$15.00	\$16.00	Full Time	\$						59,692.20		
					Parttime	\$						24,845.60		
EMT-I	0-3 Years	3-6 Years	6+ Years											
		\$16.00	\$17.00	\$18.00										
EMP-P	0-4 Years	4-8 Years	8+ Years											
		\$18.00	\$19.00	\$20.00										



# Road Department

## Request

Staff Salaries

Manager Proposed Salary Table  
See Breakdown

Capital Outlay

Road projects

## Cost to County

\$353,044

FY 2022 projected increase \$145,953

\$300,000 (reoccurring yearly)

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Total
	0-6 years	6-12 years	12-18 years	18-24 years	24+ years	
Superintendent						
Foreman						
Admin						
Mechanic						
Trainer/OPP 3						
OPP 3						
OPP 2						
OPP 1						
Laborer						

Years will be calculated as time in position plus 1/2 of years working for Torrance County in other positions

Employee	Position	Hourly/Budgeted					FICA	PERA	RHC	Total
		Yearly	Yearly	Yearly	Yearly	Yearly				
	Executive Asst.	\$15.03	\$31,262.40	\$2,391.57	\$31,262.30	\$31,262.30	\$625.25	\$65,541.52		
	Superintendent	\$24.52	\$51,001.60	\$3,901.62	\$51,001.50	\$51,001.50	\$1,020.03	\$106,924.76		
	Foreman	\$21.24	\$44,179.20	\$3,379.71	\$44,179.10	\$44,179.10	\$883.58	\$92,611.59		
	Foreman	\$22.00	\$45,760.00	\$3,500.64	\$45,759.90	\$45,759.90	\$915.20	\$95,935.74		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Equipment Operator	\$13.00	\$27,040.00	\$2,068.56	\$27,039.90	\$27,039.90	\$540.80	\$56,689.26		
	Trainer/Equipment Operator	\$14.75	\$30,680.00	\$2,347.02	\$30,679.90	\$30,679.90	\$613.60	\$64,320.52		
	Mechanic	\$15.29	\$31,803.20	\$2,432.94	\$31,803.10	\$31,803.10	\$636.06	\$66,675.31		
Total		\$636,563.20	\$48,697.08	\$12,791.26	\$656,563.10	\$12,791.26	\$1,334,554.65			

Actual Increase	Hourly Rates what will be hit in next year based on step increase								
Executive Asst. Step 2	\$16.13	\$33,550.40	\$2,566.61	\$33,550.30	\$671.01	\$70,338.32			
Superintendent step 3	\$27.00	\$56,160.00	\$4,296.24	\$56,159.90	\$1,123.20	\$117,739.34			
Foreman Step 2 (step 3 >1 year)	\$23.25	\$48,360.00	\$3,699.54	\$48,359.90	\$967.20	\$101,386.64			
Foreman Step 3	\$23.25	\$48,360.00	\$3,699.54	\$48,359.90	\$967.20	\$101,386.64			
Opp 1 Step 1	\$13.50	\$28,080.00	\$2,148.12	\$28,079.90	\$561.60	\$58,869.62			
Opp 2 Step 1	\$15.00	\$31,200.00	\$2,386.80	\$31,199.90	\$624.00	\$65,410.70			
Opp 1 Step 1 (Step 2 > 3 months)	\$14.25	\$29,640.00	\$2,267.46	\$29,639.90	\$592.80	\$62,140.16			
Opp 1 Step 1 (Step 2, 8 months)	\$14.25	\$29,640.00	\$2,267.46	\$29,639.90	\$592.80	\$62,140.16			
Opp 3 Step 2 (Step 3 in 1 year)	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Opp 1 Ste p1	\$13.50	\$28,080.00	\$2,148.12	\$28,079.90	\$561.60	\$58,869.62			
Opp 3 Step 2 (Stepp 3 3 months)	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Opp 1 Step 1 (Step 2 in 3 months)	\$14.25	\$29,640.00	\$2,267.46	\$29,639.90	\$592.80	\$62,140.16			
Opp 3 Step 1	\$16.50	\$34,320.00	\$2,625.48	\$34,319.90	\$686.40	\$71,951.78			
Opp 1 Step 1 (Step 2 in 11 months)	\$15.00	\$31,200.00	\$2,386.80	\$31,199.90	\$624.00	\$65,410.70			
Opp 2 step 2	\$15.75	\$32,760.00	\$2,506.14	\$32,759.90	\$653.20	\$68,681.24			
Opp 3 step 3	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Opp 3 step 2	\$17.25	\$35,880.00	\$2,744.82	\$35,879.90	\$717.60	\$75,222.32			
Opp 1 step 1 (Step 2 in 9 months)	\$14.25	\$29,640.00	\$2,267.46	\$29,639.90	\$592.80	\$62,140.16			
Trainer/OPP 2 step 1	\$15.50	\$32,240.00	\$2,466.36	\$32,239.90	\$644.80	\$67,591.06			
Mechanic step 4	\$16.88	\$35,110.40	\$2,685.95	\$35,110.30	\$702.21	\$73,608.86			
<b>Total</b>		\$706,180.80	\$54,022.83	\$706,180.70	\$14,123.62	\$1,480,507.95			
Increase									
Executive Asst.	\$19.50	\$40,560.00	\$3,102.84	\$40,559.90	\$811.20	\$85,033.94			
Superintendent	\$29.00	\$60,320.00	\$4,614.48	\$60,319.90	\$1,206.40	\$126,460.78			
Foreman	\$25.00	\$52,000.00	\$3,978.00	\$51,999.90	\$1,040.00	\$109,017.90			
Foreman	\$25.00	\$52,000.00	\$3,978.00	\$51,999.90	\$1,040.00	\$109,017.90			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Equipment Operator	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
Trainer/Equipment Operator	\$18.50	\$38,480.00	\$2,943.72	\$38,479.90	\$769.60	\$80,673.22			
Mechanic	\$18.00	\$37,440.00	\$2,864.16	\$37,439.90	\$748.80	\$78,492.86			
<b>Total</b>		\$804,960.00	\$61,579.44	\$804,959.90	\$16,099.20	\$1,887,598.54			
Total Increase		\$353,043.89							
Actual Increase		\$145,953.30							

# Community Monitoring

## Request

Staff Salaries

K. Reyes \$6,818.12/year

## Cost To County

\$8,144

# Dispatch

## Cost To County

\$39,732

\$80,000

(Now \$30,000)

\$132,402

Estimated actual cost for FY22

\$56,002

## Request

Staff Salaries

Proposed 7% increase all staff

Capital Outlay

New Generator (already fulfilled)  
Small Car

Manager Proposed Salary Table

See attached





# Legal

<u>Request</u>	<u>Cost to County</u>
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\$52,248

Position  
Legal Assistant \$17/HR.

\$14,665

Operating  
Software for IPRA

\$8,700

Capital Outlay  
For new position, computer,  
office setup





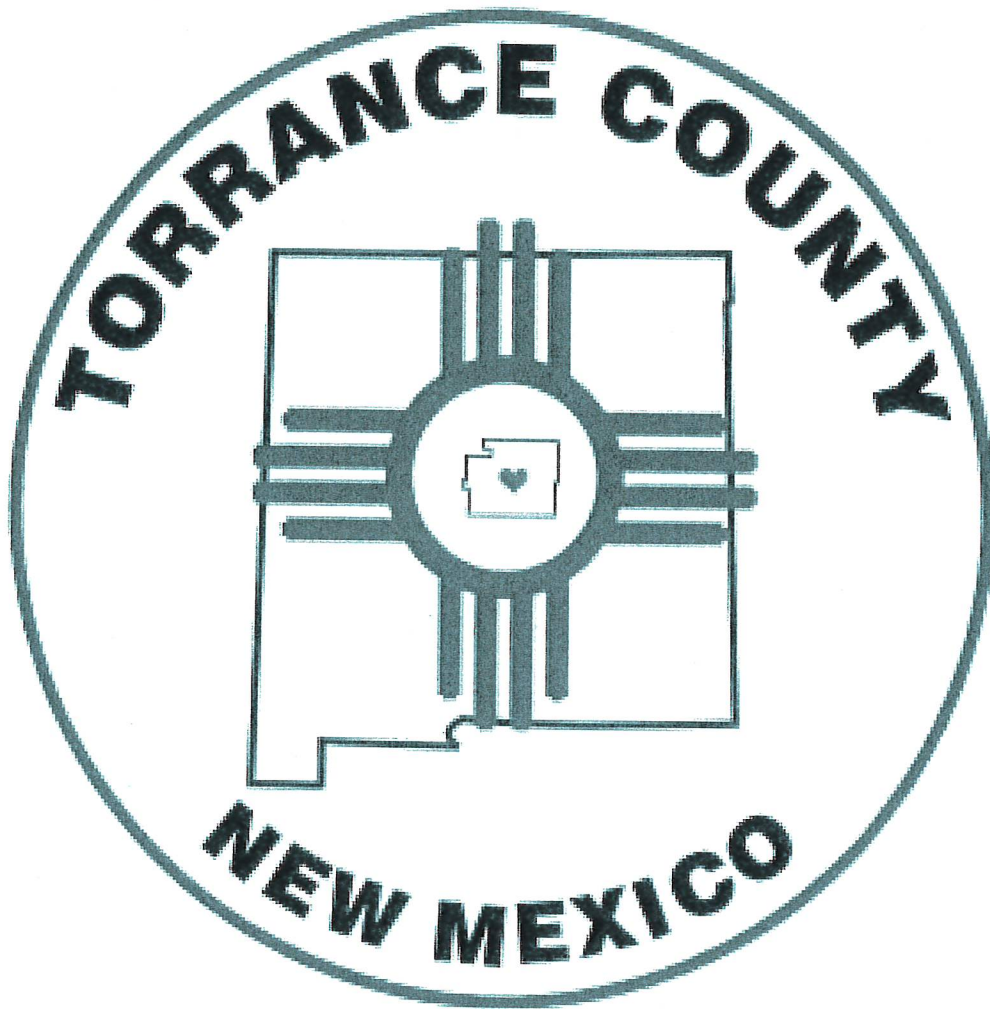
## USDA/Wildlife Animal Damage Control

- Requesting \$35,250 fiscal support
- Last year amount \$35,250
- Increase \$0



Questions?

Department	New Positions	Position Cost	Raises within budget	Raises (not in current budget)	Operating Increases	Capital Outlay Increase
P&Z	N/A	N/A	N/A	\$16,771.00	\$2,525.00	N/A
Rural Addressing	Field Tech/Apprentice	\$46,036.00	N/A	\$4,403.00	\$1,360	\$8,700.00
Manager	N/A	N/A	\$7,454.00	N/A	\$0.00	N/A
Clerk	N/A	N/A	\$7,454.00	N/A	\$2,700.00	N/A
Elections	N/A	N/A	N/A	N/A	N/A	N/A
Treasurer	N/A	N/A	N/A	\$26,087.88	N/A	N/A
Assessor	N/A	N/A	\$21,921.00	\$22,801.00	N/A	\$40,500.00
Grants	N/A	N/A	N/A	\$4,969.00	\$3,075.00	N/A
HR	Student Apprenticeship	44628 (7438 per student)	\$4,969.00	N/A	\$0.00	\$5,000.00
Sheriff	N/A	N/A	N/A	\$132,381.94	\$10,000.00	\$234,000.00
Transport	Transport	\$62,027.00	N/A	included with sheriff	\$23,000.00	included with sheriff
Finance	N/A	N/A	N/A	\$21,118.00	\$830.00	N/A
Ops/maintenance	N/A	N/A	N/A	\$16,770.78	\$16,011.00	\$40,000.00
Animal	Front Desk Clerk	\$49,752.96	N/A	\$55,529.92	\$0.00	N/A
Em. Manager	Part time position	\$11,000.00	N/A	N/A	\$10,000.00	N/A
DWI	N/A	N/A	N/A	N/A	Based on Grant award	N/A
DV	N/A	N/A	N/A	\$1,064.00	Based on Grant award	N/A
Fire	Clerical Assistant	\$39,825.00	\$14,007.00	N/A	N/A	N/A
Fire	EMT	\$44,791.00				
Fire	EMT	\$44,791.00				
Fire	EMT (part to Full)	\$27,389.00				
Road	N/A	N/A	N/A	\$353,043.89	N/A	\$300,000.00
Community Monito	N/A	N/A	N/A	\$8,144.00	N/A	N/A
Dispatch	N/A	N/A	N/A	\$39,732.00	N/A	\$80,000.00
Legal	Assistant	\$52,248.00	N/A	N/A	\$14,665.00	\$8,700.00
Totals	\$0.00	\$375,374.96	\$55,805.00	\$702,816.41	\$90,111.00	\$716,900.00



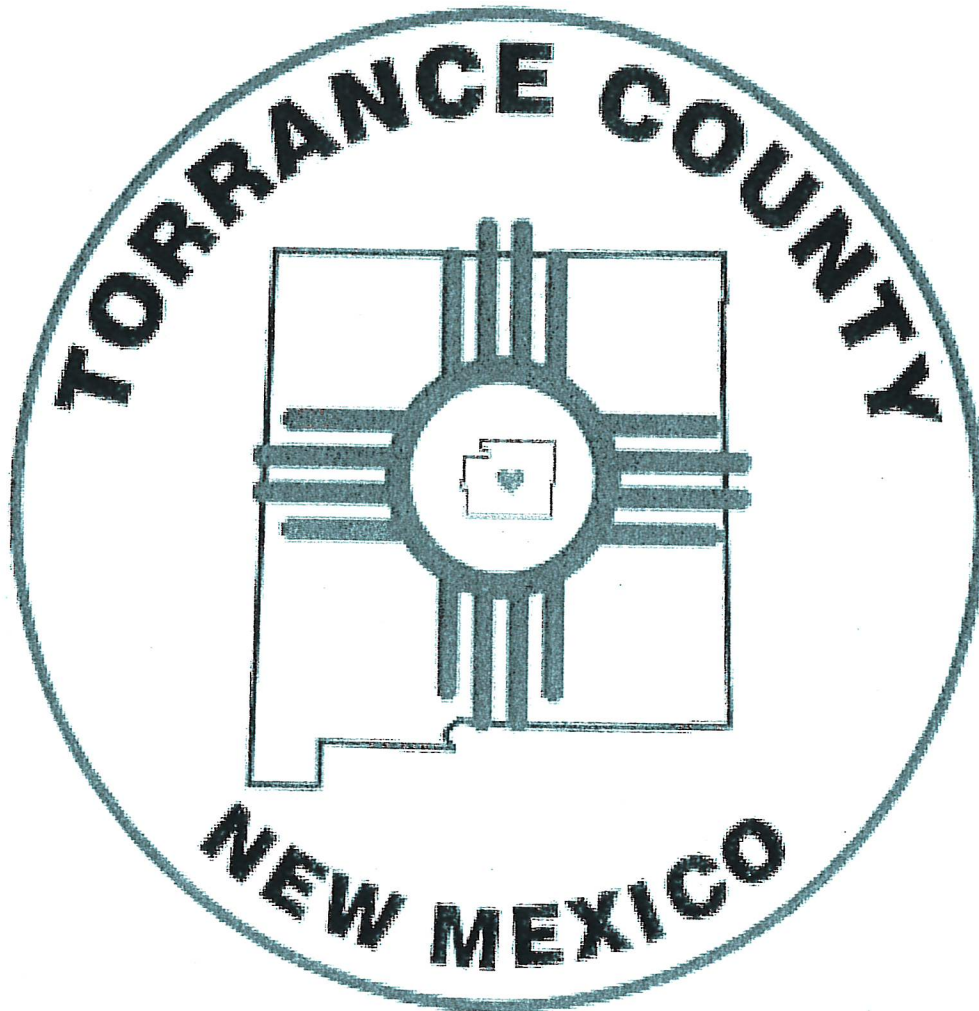
*Agenda Item  
No. 13-D*



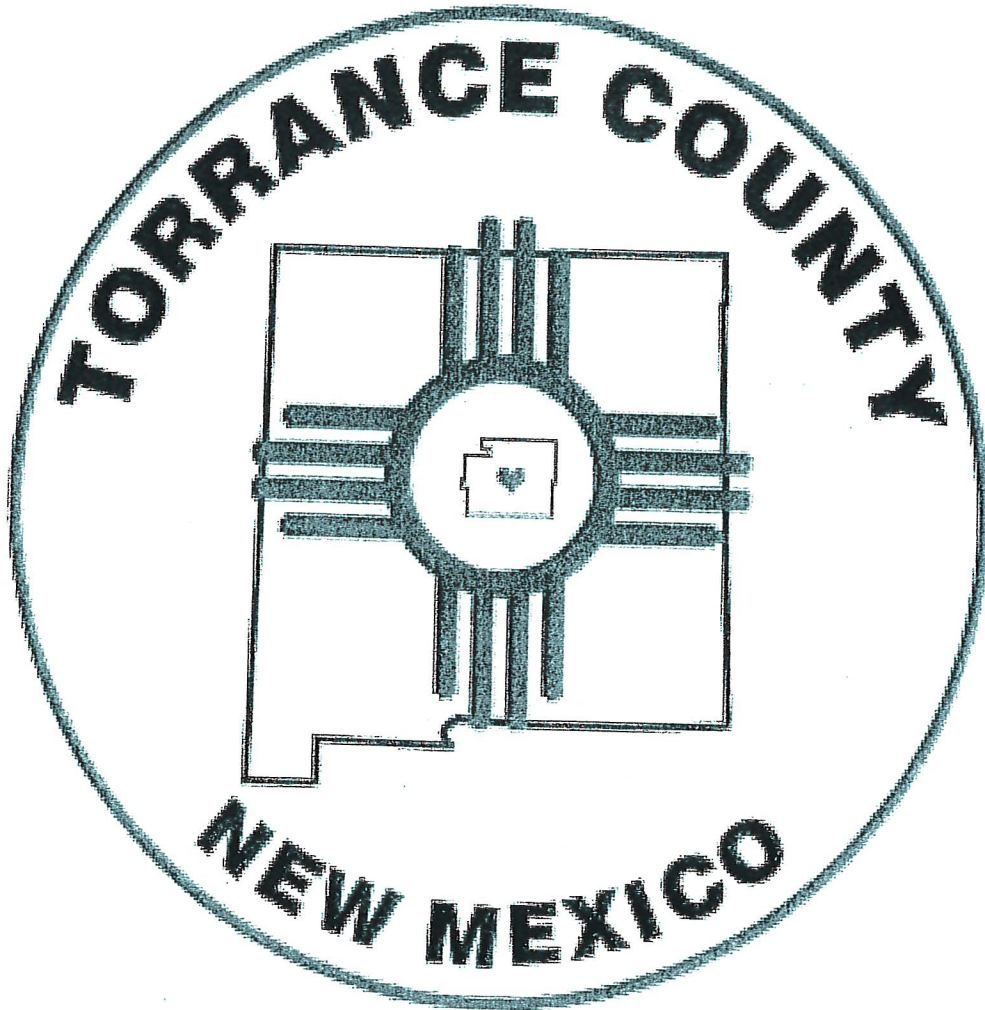
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No. 13-E*



*Agenda Item  
No. 14-A*

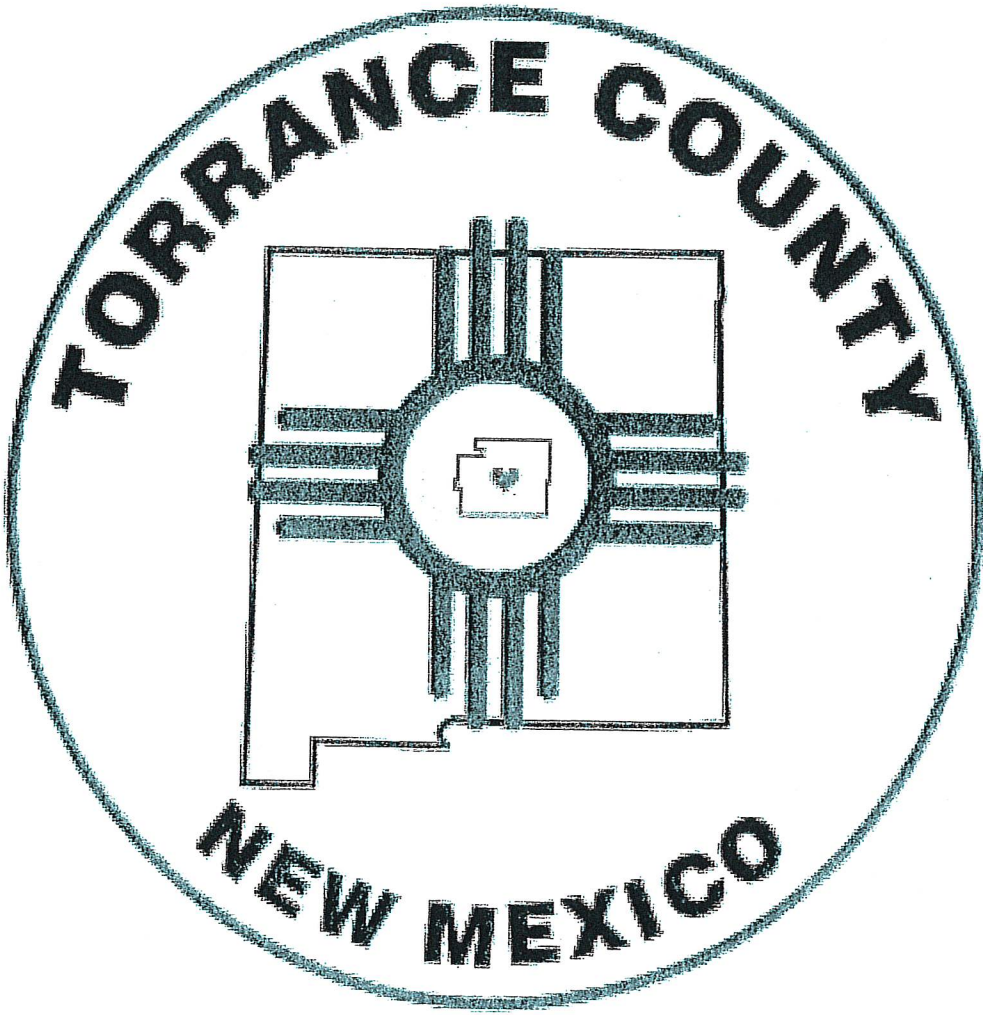


*Agenda Item  
No. 14-B*

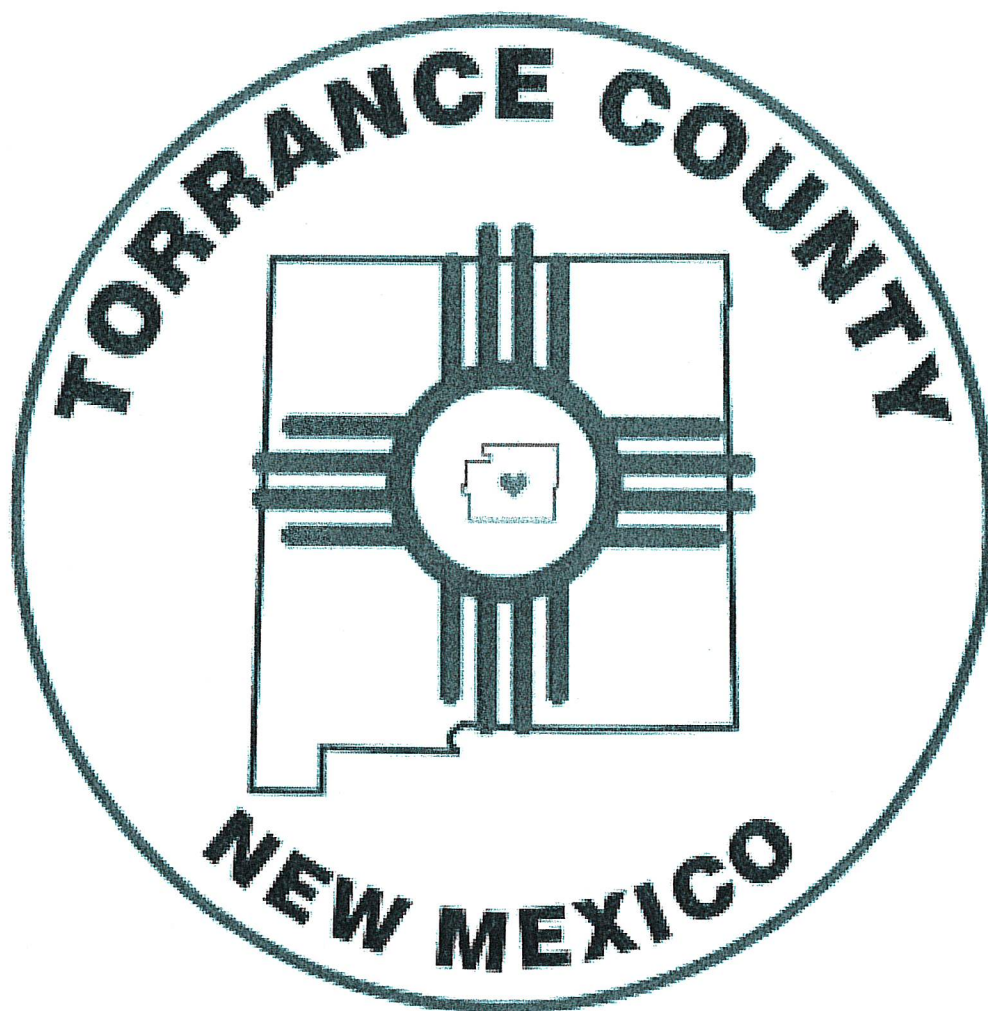


*Agenda Item  
No. 15*





*Agenda Item  
No. 16*



*Agenda Item  
No. 17*